



VILLAGE OF MANCHESTER
912 CITY ROAD
P. O. Box 485
MANCHESTER, MI 48158
(734) 428-7877 - FAX (734) 428-1877

WELCOME NEWSLETTER 2010

WWW.VIL-MANCHESTER.ORG

VILLAGE COUNCIL

President-Patricia Vaillencourt
President ProTem-Marty Way
Pat DuRussel

Kari Newman
Amelia Woods

Cindy Dresch
Marsha Chartrand

Council meets the first and third Monday of each month at 7:00 pm in Council chambers at the Village Hall.

Planning Commission meets the second Tuesday each month at 7:30 pm in Council Chambers at the Village Hall.

COMMUNITY EVENTS

Community-wide festivities are a dominant theme in the Village. The Manchester Chicken Broil occurs the third Thursday in July, when residents prepare and serve over 14,000 charcoal grilled chicken dinners in one day. A canoe and boat race has been held every May for the past several years. Parades are held on Memorial Day and during the Community Fair in July. A Fourth of July celebration, which includes a community picnic and fireworks display, is one of the largest in the county. Also, Gazebo concerts are held on Thursday evenings from June through August at Wurster Park. For a listing of community events visit: www.48158.com/activities.html.

VILLAGE SHERIFF'S OFFICE

For any situation requiring a sheriff deputy please call 911. 911 is also the number to dial for complaints or other situations requiring a response. The Village contracts with the Washtenaw County Sheriff's Department to provide 24 hour patrol within the Village limits. The station is in the lower level of the Village Hall at 912 City Road. There is a dispatch box outside the lower level door that will put callers through to central dispatch who can contact the Village deputy on patrol.

FIRE & TORNADO SIRENS

There are two sirens in the Village. The **Tornado Siren** is activated by Washtenaw County when a tornado warning is in effect. The actual horn is on a rotating platform near the water tower so the sound will appear to soften as it rotates. The duration of a tornado siren is 3 minutes steady. The **Fire Whistle** is located at the Fire Station on S. Macomb Street. It will sound when there is a fire or rescue run but not between the hours of 7:30 pm and 8am. The duration of the fire whistle is approximately 30 seconds.

VILLAGE ELECTIONS

Elections to seat the Village Council and to answer issues that effect only Village residents are held in September of odd numbered years. The Village conducts the election at the Village Hall at 912 City Road at Hibbard Street. All other elections are conducted by the Township and are held at the Township offices on Macomb Street.

VILLAGE WEBSITE

More information about the Village of Manchester government and services can be found on our website at www.vil-manchester.org.

CONTACT US

Manchester Village Office Hours:

Monday - Friday
8:00 am - 4:30 pm

Jeff Wallace, Village Manager
Julie Schaible, Village Clerk
Jack Gould, Treasurer
Jane Randolph, Reception

jwallace@vil-manchester.org
jschaible@vil-manchester.org
jgould@vil-manchester.org
jrandolph@vil-manchester.org

HEALTHY COMMUNITIES

The Village is involved in a Chelsea Community Hospital program called Healthy Communities and has developed some great resources for outdoor exercise. New bike racks have been purchased through the program and have been installed in the downtown and library areas. A walking map of the Village outlining routes for everyone from the strolling window shopper to the serious speed walker is available at the Village offices.

GARBAGE PICK-UP

The Village contracts with Allied Waste Services for weekly refuse collection. The normal collection day is Wednesday. Trash should be at the curbside no earlier than 1:00 pm the day before and no later than 7am the day of pick up. Trash cans need to be taken back to the residence no later than 11:59 pm, the evening after collection, not left at curbside. Refuse must be in watertight containers (cans or bags) not over 35 gallons in capacity and weigh no more than 50 pounds each. Bulky items such as furniture, white goods, box springs and mattresses will be picked up on your regular collection day. Appliances containing refrigerants (freon) such as freezers, refrigerators, air conditioners, and dehumidifiers must have a tag showing freon removal by a certified technician before collection. The following items are not included in weekly refuse pickup: compostable yard waste, construction and demolition debris, dead animals, hazardous materials, animal stable refuse, liquids, televisions, microwave ovens, and computer monitors. You may call Washtenaw County Drop Off Station at (734) 662-6288 for their suggestions concerning these items. There will be no refuse collection on these holidays: New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day. Collection will be delayed by one day on the week that a holiday occurs. Fees for garbage pick-up are charged to Village residents on their monthly sewer and water bill. **The Village does not provide pick-up for yard wastes.** Residents may contract with Allied Waste Services individually for yard waste service by calling 1-800-589-9139.

RECYCLING

Recycling Services are provided to residents by the Western Washtenaw Recycling Authority. The Recycling Authority will pick-up recyclables at Manchester Village curbsides each Tuesday morning starting at 7:30 am. The WWRA can be reached at: (734) 475-6160. Blue Buckets to sort and store your recycling are available at the Village Offices at no charge. If a holiday falls on a Tuesday, there will be no pick-up that week. Material preparation procedures can be found on the Village Website or by calling the Village Offices at (734) 428-7877. This service is paid for by a special assessment on the Manchester Township winter tax bill.

BRUSH PICK-UP

The Village of Manchester provides brush chipping on the first Monday of the month beginning May through October, **EXCEPT IN THE MONTH OF JULY.** (As a Community we would like to put our best face forward and not have brush piles at the street during the July activities while out of town neighbors visit. Please wait until the first full week of August to move your brush to the street.) Please pull brush piles to the street no later than 7AM on the 1st Monday. Piles should not be pulled to the curb until the weekend before the chipping date. The routes are not constant and are affected by weather and workloads. Brush should be cut into 4-foot lengths. Nothing should be larger than 3 inches in diameter. All brush should be placed near the curb, not in the street, with the cut end toward the street. Chips are available for residents through the chipping season by calling 428-7877 to schedule pick-up. **The Village does not provide pick-up for other yard wastes,** although there is a leaf pick-up program in the fall. Residents may contract with Allied Waste Services individually for yard waste service by calling 1-800-589-9139. Brush piles with other materials such as yard clippings, stones, leaves etc. will not feed into the chipper and will be left at curbside for the resident to clear. Please be considerate of the safety of the DPW crew.

LEAF COLLECTION

The Village DPW crew does leaf collection in the fall, usually during November. Leaves should be raked to the curbside, not into the street, and moistened to secure. Leaves that have twigs, brush or any other material mixed in will be left for the resident to clear. Please be considerate of the DPW crew's safety and do not mix any other materials with the leaves.

CHRISTMAS TREE PICK-UP

Village crews will pick-up Christmas Trees that are pulled to the curb during the month of January.

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TAXES

Village tax statements are mailed July 1st of each year. These taxes pay for **Village** operations, streets, parks, and debt and are due by September 15th without penalty. Between September 15 and February 28, taxes may be paid at the **Village** offices with a 3% penalty. On March 1st all unpaid taxes are turned over to Washtenaw County as delinquent. At this point taxes may only be paid to Washtenaw County.

Village property owners also receive a Manchester **Township** summer and winter tax statement. These statements collect taxes for Manchester Community Schools, Manchester Township, Washtenaw County, and other taxing entities and must be paid to the **Township** offices at 275 S. Macomb Street. Please call the **Township** for their current millage rates. The **Township** phone number is (734) 428-7090. Assessing is by statute the duty of Manchester **Township**.

WATER AND SEWER RATES

Billing

Water and sewer bills are mailed to all accounts. Also included on these bills is the charge for garbage pick-up. For the primary meters, the 1st and 2nd months' bill in a quarterly cycle is estimated using a historical average. The 3rd month's bill in the quarterly cycle reflects an actual reading for the total quarter consumption less the previous two months estimate. Currently, the Village is in the process of changing meters to new ones that can be read electronically. This process should be complete by the end of 2008.

Outside Meters

Outside or "second" meters can be purchased and installed to measure outside use that does not utilize the sanitary sewer systems. They are billed twice during the summer and fall meter reading for actual water usage at the current water consumption rate. An additional \$12 annual administrative fee is charged.

Rates

2009/2010 Rates

Water

Ready to Serve (flat fee) \$ 6.30

Consumption (per 1000 gal. used) \$ 2.64

Sewer

Ready to Serve (flat fee) \$14.84

Consumption (per 1000 gal. used) \$ 3.25

BUILDING PROJECTS AND PERMITS

Village residents and property owners considering building projects on their properties, houses, stores, etc., are asked to remember that most of these projects will require a building and/or zoning permit, which will need to be obtained prior to starting the project. Projects that would require building permits include (but are not limited to) new buildings, building additions, new roofs, new siding, some sheds, decks and similar projects. Projects that require zoning permits include (but are not limited to) signs, sheds, fences, pools, decks, etc. Building Permit information can be obtained from the Western Washtenaw Construction Authority at (743) 428-7001. For Zoning Permit information, please call the Village Offices at (734) 428-7877.

GARAGE SALE SIGNS

To keep the Village looking tidy, an ordinance has been in effect for several years regarding temporary signage. The placement of garage sale signs on public property or right-of-ways is not permitted. Signs on private property shall not be placed without the owner's permission and in no case more than 24 hours prior to the sale and must be removed upon completion of the sale. The Sheriff's Department also reminds everyone that it is illegal in the State of Michigan to advertise this type of sale on parked vehicles.

PARKING

By Village ordinance, there is no parking on any curbed street between 2am and 5am. Other no-parking zones are posted.

OPEN BURNING

Open burning is prohibited in the Village or within 1400 feet of the Village limit. There is an exception for small outdoor cooking/recreational fires.

SNOW REMOVAL

To keep our sidewalks safe, Village ordinance requires businesses and homeowners to clear their sidewalks of snow and ice. Businesses must clear the sidewalk within four hours of the cessation of any snow and residences within 24 hours.

BLIGHT

Blight prevention is also part of Village ordinance. Blight can be considered unlicensed or inoperative vehicles, outdoor building materials storage, an accumulation of refuse of any kind, deteriorated structures, unsecured vacant or incomplete structures.