

UNAPPROVED MINUTES  
MANCHESTER VILLAGE COUNCIL  
August 21, 2017  
7:00 PM Village Room

President Vaillencourt called the regular meeting of the Manchester Village Council to order at 7:00 P.M. with the Pledge of Allegiance to the Flag. Council members present: Dresch, DuRussel, Way, Chartrand and Vaillencourt. Council members absent: Woods and Andrews. Also present were Manager Wallace, and Seth Kinker (The Sun Times News). Council paused to recognize the death of two active community members, Les Kopka and Gale Koebbe.

The minutes of the August 7, 2017 regular meeting were approved on a motion by Dresch, seconded by Chartrand.

**AGENDA** – The agenda was approved as amended: deleting Old Business item 6A) Wolverine Sculpture Donation and Reports- 10B) Parks, 10C) Planning, 10E) Healthy Communities, 10F) Manchester Community Joint Planning, 10G) Building Committee, and 10I) Finance Committee on a motion by Dresch, seconded by Chartrand.

**PUBLIC PARTICIPATION**- None  
Andrews entered at 7:07pm.

**OLD BUSINESS**- None

**NEW BUSINESS**-

**WELLHOUSE REPAIRS**-Wallace presented information regarding the replacement of doors at the main well house. Wiedmayer has recommended the quote of John Schaible to replace two doors and block another one door closed. A motion was made by Way, seconded by Chartrand that the John Schaible quote be accepted in the amount of \$5950. Wallace noted that according to purchasing policy, one quote is needed. Roll call vote: ayes-all. Motion passed.

Schaible entered at 7:10pm

**CUNA LIQUIDATION RESOLUTIONS**- Schaible presented the two resolutions necessary to authorize Jeff Wallace to sign documents liquidating the retirement account assets at CUNA and moving them to MERS. A motion was made by Dresch, seconded by DuRussel, that Resolution No. 17-0821 -Manchester 401(a) Plan be adopted. Roll call vote: ayes-all. Motion carried. A motion was made by Dresch, seconded by DuRussel, that Resolution No. 17-0821B -Manchester 457 Plan be adopted. Roll call vote: ayes-all. Motion passed.

**PAVING PROJECTS**- Wallace presented quotes for preventative maintenance mill and fill for portions of Auburn, Division, Torrey and Duncan Streets. He reported that PASAR ratings on these areas show them at the worst conditions. Wallace also presented proposed funding for the additional work which fit within the original budget due to lower than expected bids. The contractor, K&B Asphalt Sealcoating, has had good reviews for work in Onsted and can complete the work by the end of September. Wallace noted that the preventative maintenance should last approximately 10 years. A motion was made by Dresch, seconded by Andrews, that the K&B quotes be accepted in the total amount of \$133,890.99. Roll call vote: ayes-all. Motion passed.

**SME CONTRACT**- Wallace presented the SME Contract that would allow direct billing of the boring and testing work for the walkways and fishing piers included in the River Raisin Park development. Wallace reported that dredging could take place in December this year and the spoils would be dewatered on site and loaded out to the Gieske Rd. property. A motion was made by Dresch, seconded by DuRussel that the SME contract be approved in the amount of \$6000. Roll call vote; ayes-all. Motion passed.

**CORRESPONDENCE**- Council acknowledged the following correspondence:

- Minutes from the River Raisin Park progress meeting of 07/26/2017.
- Thank-you form the Make-a Wish Michigan Foundation.
- A note from Chris Nordstrom of Carlisle/Wortman that 134 park surveys have been received to date.
- An invitation to attend the 2017 Michigan Municipal League convention.

**ACCOUNTS PAYABLE** – Council reviewed the payables list. A motion was made by Dresch, seconded by DuRussel, to approve for payment the list dated 08/21/2017 totaling \$77,241.44. Roll call vote: ayes-all. Motion carried.

## **REPORTS**

**SHERIFF**- Vaillencourt reported that she is considering co-chairing a committee to educate regarding the upcoming Washtenaw County public safety/mental illness millage question.

**DDA**- Vaillencourt reported that approximately 40 people had attended the DDA Townhall last Wednesday evening. There are 2 or 3 volunteers to distribute welcome baskets. Roles of the DDA and Chamber of Commerce were discussed along with the downtown business survey results. Vacant building ordinances were also discussed. The group will meet again at the regularly scheduled September DDA meeting.

**PERSONNEL**- Dresch presented a memo describing the village manager performance review for Jeff Wallace. She reported that the long overdue 5-year review was completely positive and was evidenced by the achievements listed in the annual goals and directives document. Wallace thanked Council and staff for their support and willingness to work through projects and issues.

**DPW**- Wallace reviewed the report and noted that Wiedmayer is working with new superintendent Brent Jones.

**MANAGER**– Wallace reminded council of the upcoming Parks Plan public meeting this Wednesday at 6pm. He reported that the Main Street Bridge had been hit by a rolling truck, sustained minimal damage (scratches evident) and our engineer will be contacted to see if any follow-up is necessary.

There being no further business, President Vaillencourt adjourned the meeting at 7:58pm.

Respectfully submitted,  
Julie Schaible, Clerk