

UNAPPROVED MINUTES
MANCHESTER VILLAGE COUNCIL
November 6TH, 2017
7:00 PM Village Room

President Pro-tem Way called the regular meeting of the Manchester Village Council to order at 7:00 P.M. with the Pledge of Allegiance to the Flag. Council members present: Dresch, DuRussel, Way, Chartrand and Woods. Council members absent: Andrews and Vaillencourt. Also present were Manager Wallace, Clerk Schaible, Brent Jones (DPW), Seth Kinker (Sun Times News), Joe Jarvis (River Raisin Distillery), Jen Wojtowicz and Deborah Alber (Christmas in the Village), Jason Sherrill (CEI Composite Materials) and Ron Milkey (Unico 1).

The minutes of the October 16th, 2017 regular meeting were approved on a motion by Dresch, seconded by Chartrand.

AGENDA – The agenda was approved as amended: deleting Old Business A) Wolverine Sculpture Donation, and Reports: A) Sheriff Report; B) Parks Commission; C) Planning Commission; D) DDA; E) Healthy Communities/Wellness Coalition; G) Building Committee; H) Personnel Committee; I) Finance Committee on a motion by Chartrand, seconded by Woods.

PUBLIC PARTICIPATION- None

OLD BUSINESS- None

NEW BUSINESS-

CHRISTMAS IN THE VILLAGE PARADE- Deborah Alber reported that she had worked with Sgt. Cook to coordinate a new parade route for Christmas in the Village. The floats will begin at Kirk Park for judging at 5:45pm on December 1. The parade will begin at 6:30pm and proceed from Kirk Park north on Adrian Street, west on Main Street to the gazebo near Macomb Street. The children will exit at the gazebo to meet Santa and the floats will continue to the Emanuel parking lot. They will have 8 volunteers to man the barricades. Wallace reported that Sgt. Cook will have three extra deputies that evening and Council agreed that Sgt. Cook's recommendations always put safety first. Alber also reported that there would be a Festival of Trees at the gazebo. A motion was made by Dresch, seconded by Woods, that the parade route be approved as presented. Motion passed.

RIVER RAISIN DISTILLERY-ON PREMISE LICENSE- Joe Jarvis updated Council on the distillery's progress. They have received the Federal license and are working on the several State licenses required. They are finishing construction and closing out building permits. The local government approval requested is required by the Michigan Liquor Control Commission and allows distilling and tasting up to 60,000 gallons.

Andrews entered at this time.

Jarvis explained that the only consumption allowed would be tasting and is limited to up to 3 1/3 oz. tastes. A motion was made by Dresch, seconded by Woods, that the resolution recommending approval by the MLCC be adopted for 480 W. Main, River Raisin Distiller, LLC. Roll call vote: ayes-all. Motion carried.

CEI SITE- Jason Sherrill, of CEI Composite Materials, reminded Council of the business at

800 E. Duncan St. that started in 2014 engineering and fabricating architectural cladding. He reported that the company has grown to 67 employees and has outgrown the space. A site plan detailing an addition will be completed and submitted in the first quarter of 2018. In the interim, a temporary office space is needed. Wallace reviewed the Temporary Structure Cash Surety Deposit Agreement that will assure the Village that the temporary structure will be removed and the site restored. Sherrill noted that CEI is thankful to be in Manchester and Council expressed their excitement in the continued investment. A motion was made by Dresch, seconded by Woods, that the Temporary Structure Cash Surety Deposit agreement be approved. Roll call vote: ayes-all. Motion carried.

POLICE SERVICES CONTRACT- Wallace presented the amendment to the Washtenaw County Sheriff's Department contract to extend the current contract for 1 year at \$160,650 per PSU for 2018. He reported that Vaillencourt recommended the amendment and that it provides stability for the next year at an acceptable 1.5% increase. Council discussed the county-wide election's possible results and agreed that the risk of no police is not an option. A motion was made by Dresch, seconded by Chartrand, that the amendment be approved as presented in the October 19, 2017 document. Roll call vote: ayes-all. Motion passed.

SWEEPER PUMP- Jones reported that the Village's street sweeper needs a new pump and they would like to order it now so that they can install it this winter. It was noted that the sweeper is approximately 5 years old and the new part will carry a warranty. A motion was made by Andrews, seconded by Woods, that the new part be ordered at a cost not to exceed \$1031.00. Roll call vote: ayes-all. Motion carried.

PROCLAMATION-GINA LENTZ- President Pro-tem Way read the resolution thanking Gina Lentz for her ten years of service as a Manchester Village Planning Commissioner. It was adopted by proclamation.

CORRESPONDENCE- Council acknowledged the following correspondence:

- Unapproved minutes of the October 11, 2017 Village Planning Commission.
- Unapproved minutes of the October 18, 2017 DDA meeting.
- Invitation to tour the Western Washtenaw Recycling Authority facility.
- Announcement of the 2018 Farm to Table Event meeting.
- Copy of the notice associated with the Village application for River Raisin dredging.

ACCOUNTS PAYABLE – Council reviewed the payables list. A motion was made by Dresch, seconded by Woods, to approve for payment the list dated 11/6/2017 totaling \$97,824.64. Roll call vote: ayes-all. Motion carried.

REPORTS

MANCHESTER COMMUNITY JOINT PLANNING COMMISSION- Wallace reported that the Joint Planning Commission had discussed a possible R.V. Park at the Doan gravel pit site on Parr Road in Manchester Township.

DPW- Jones reviewed his report.

MANAGER – Wallace reviewed his report. He noted that AECOM would like to discuss additional engineering costs associated with the Main Street Bridge.

Way commended the Safe Routes to School sidewalk additions.

There being no further business, President Pro-tem Way adjourned the meeting at 7:59pm.

Respectfully submitted,
Julie Schaible, Village Clerk