

APPROVED MINUTES  
MANCHESTER VILLAGE COUNCIL  
May 16, 2016  
7:00 PM Village Room

President Vaillencourt called the regular meeting of the Manchester Village Council to order at 7:00 P.M. with the Pledge of Allegiance to the Flag. Council members present: Andrews, DuRussel, Woods, Dresch, Way, Chartrand and Vaillencourt. Council members absent: None. Also present were Manager Wallace, Clerk Schaible, Gary Wiedmayer (DPW), Lew Kidder and associates and Andrew Nashif.

The minutes of the May 2, 2016 regular meeting were approved on a motion by Dresch, seconded by DuRussel.

**AGENDA** – The agenda was approved as amended: deleting Old Business items 6A) Spring Street Property Sale, 6B) Village Website, 6C) AECOM Contract; adding Old Business- Committee Appointments; adding New Business 7G) Downtown Landscaping and 7H) Request for Bid-Millpond Overlook; and deleting Committee Reports 10A) Sheriff, 10B) Solid Waste & Recycling, 10C) Parks, 10D) Planning, 10F) Healthy Communities, 10G) Joint Planning, 10H) Building, 10I) Personnel, 10J) Finance and 11. Closed Session on a motion by Dresch, seconded by Chartrand.

**PUBLIC PARTICIPATION**-None

**OLD BUSINESS-**

**COMMITTEE APPOINTMENTS-** Vaillencourt recommended that Susan Fielder be reappointed to the Downtown Development Authority. A motion was made by Dresch, supported by Chartrand, that the appointment be made as recommended. Motion passed.

**NEW BUSINESS**

**ST. MARY'S WURSTER PARK REQUEST-** Andrew Nashif, representing St. Mary's Church, requested permission to set up alters/stations in the Village Square on May 29<sup>th</sup> for their church service. A motion was made by Chartrand, supported by Woods, that the use be allowed as requested. Motion passed. Nashif also requested permission to use Wurster Park for their annual Ice Cream Social. He explained that set-up would begin July 26<sup>th</sup>, the Social will be held July 28<sup>th</sup> and clean-up completed July 29<sup>th</sup>. A motion was made by Andrews, supported by Dresch, that the use be approved as requested. Motion carried.

**BICYCLE RACE-** Lew Kidder introduced his wife and other associates. He described a proposed dirt-road bike race to take place Sunday, October 23<sup>rd</sup>, starting at Kirk Park, using Village and Manchester Township roads and ending back at Kirk Park. He presented a map of the 23 mill race loop that would be called "Ragin' Raisin". Kidder noted that Manchester Township has supported the concept and that Sgt. Cook and Lt. King of the Washtenaw County Sheriff Department are part of the planning process. The race would begin at 10 AM and likely conclude by 1:30 PM. There would be music and refreshments at the Park. This event would be limited to 500 racers. Council suggested contacting the Funeral Home for parking. A motion was made by Woods, supported by Andrews, that the use of the Kirk Park and Village streets be approved for the Ragin' Raisin Bike Race on October 23, 2016 contingent upon an adequate number of volunteers, an insurance

certificate naming the Village as an additional insured and a deputy contract with the Washtenaw County Sheriff Department. Motion carried. Kidder was asked to provide regular planning updates.

**FIREWORKS PERMIT**- Schaible presented the 2016 Permit for Fireworks for the Men's Club July 3 show. She noted that all the required information had been provided by Dan Fleck and Wolverine Fireworks Display and that Henry Earhart has assured her that the Men's Club has applied for the appropriate insurances and liquor permits. A motion was made by Chartrand, seconded by Andrews, that the permit be approved. Roll call vote: ayes-all. Motion passed.

**WWTP PUMP & VALVE**- Wallace presented the quote to replace 5 valves and a pump in the sequence batch reactor at the Wastewater Treatment Plant. He explained that this work is budgeted for next fiscal year but there is a 15 to 16 week lead time for the materials so he would like to order it now. A motion was made by Way, supported by Dresch, that the Kennedy Industries quote number 71273 be accepted in the amount of \$44,282. Roll call vote: ayes-all. Motion passed.

**DELINQUENT PROPERTY TAX COLLECTION**- Schaible presented the resolution allowing the Village to add a 3% late penalty to property taxes delinquent after September 15, 2016. A motion was made by Dresch, supported by Chartrand, that Resolution No. 16-0516-2016 Delinquent Village Property Tax Collections be adopted. Roll call vote: ayes-all. Motion passed.

**BUDGET PRESENTATION**- Wallace reviewed the FY 2016/2017 budget summary letter. He highlighted the many projects that have been completed or are working towards completion. Wallace also highlighted the current taxation limitations, personal property reimbursement process and state shared revenue outlook. He noted that new growth is necessary to see larger revenues. Wallace also explained that the water and sewer rates will be increased by 3% in this budget. Council discussed that they would like to wait to see how to best support the Senior Citizen Council and talk with the Sesquicentennial Committee about event funding. The budget will be the subject of a public hearing and offered for approval at the next meeting.

**DOWNTOWN LANDSCAPE**- Vaillencourt reported that she has requested a quote from McLennan Landscape to weed and mulch the downtown seating areas. It is unclear at this time if Ollies will be utilizing the seating area near their new restaurant this summer. Wiedmayer noted that he had asked T & N for a quote to weed the areas. ER Lawn Service has also asked to be allowed to bid.

**REQUEST FOR PROPOSAL-MILLPOND OVERLOOK**- Wallace presented a Request for Bid for the Mill Pond Overlook Deck as part of the Shared Use Trail west of M-52 and across from the Chi-Bro Park entrance. He noted that he had increased the estimated cost of the 16 X12 deck and rail from \$10,000 to \$13,000. Way discussed possible materials and cost scenarios. A motion was made by Dresch, seconded by Chartrand, that the project be put out for bid with Wallace and Way working through the specifications. Roll call vote: ayes-all. Motion carried.

**CORRESPONDENCE**- Council acknowledged the following correspondence:

- April 2016 WCSD summary report.
- Copy of the positive response from SEMCOG to the DNR request for comment regarding the Village application for a MDNR trust fund grant for the River Raisin Park.
- Copy of a letter to Manchester businesses and service groups from the Manchester Chamber of Commerce detailing the grant for promoting economic development and

the plans for "Make it Manchester" Thursdays.

- Copy of the AECOM engineers response to Karl Racenis' concern regarding abutment elevation. The as-constructed elevation is higher than both the 100 and 200 year flood elevation minimums.
- Notice of hearing for the natural gas customers of Consumers Energy.
- Notice of hearing for the electric customers of Consumers Energy.

**ACCOUNTS PAYABLE** – Council reviewed the payables list. A motion was made by Dresch, seconded by Chartrand, to approve for payment the list dated 05/16/2016 totaling \$147,069.97. Roll call vote: ayes-all. Motion carried.

## **REPORTS**

**DOWNTOWN DEVELOPMENT AUTHORITY-** Vaillencourt reported that the DDA qualified for the whole of the \$13,500 PA 88 grant funds. The Chamber of Commerce is the fiduciary for the program. She also noted that the Kiwanis Canoe Race, Main St. Bridge dedication and Chi-Bro Park events of last weekend were successful. Council discussed purchasing a portable sound system for use at such events.

**DPW REPORT-** Wiedmayer presented his report.

**MANAGER REPORT-** Wallace presented his report. He added that he will be meeting with the Washtenaw County Drain Commission to discuss televising the county drain through the Village.

There being no further business, President Vaillencourt adjourned the meeting at 8:59 PM.

Respectfully submitted,  
Julie Schaible, Clerk