

APPROVED MINUTES  
MANCHESTER VILLAGE COUNCIL  
NOVEMBER 21, 2016  
7:00 PM Village Room

President Vaillencourt called the regular meeting of the Manchester Village Council to order at 7:00 P.M. with the Pledge of Allegiance to the Flag. Council members present: Dresch, Way, Chartrand, Andrews, Woods and Vaillencourt. Council members absent: DuRussel. Also present were Manager Wallace, Clerk Schaible, Sgt. Paul Cook (WCSD).

The minutes of the November 7, 2016 regular meeting were approved on a motion by Dresch, seconded by Chartrand.

Clerk Schaible administered the oath of office to re-elected officials: President Patricia K. Vaillencourt; Trustee Martin J. Way; Trustee Dana R. Andrews. Trustee Patrick J. DuRussel was also re-elected and will be sworn in at the next meeting.

**AGENDA** – The agenda was approved as amended: deleting Reports- 11B) Solid Waste & Recycling, 11C) Parks, 11D) Planning, 11E) DDA, 11G) Joint Planning, 11H) Building, 11I) Personnel, 11J) Finance on a motion by Dresch, seconded by Woods.

**PUBLIC PARTICIPATION**- None

**OLD BUSINESS**

**E. MAIN ST. PARKING**.- Way reviewed his points for considering parking on each side of E. Main St.. He indicated that it would add parking spaces and that a narrower street would slow traffic. He also noted that the stop sign at Wolverine St. was placed to slow traffic. Sgt. Cook reported that his observations of the last few years suggests a different conclusion. Congestion does slow traffic but increases obstacles, potential for impact and incidents. More obstacles decrease clear view and safety. He noted he had not evaluated the need for additional parking but would lean on enforcement for speed issues. Council agreed that most of the issues are related to school traffic. A stop sign at Beaufort St. was suggested. Wallace was concerned about setting precedence for other high speed areas. Woods reported that the morning school traffic is very slow east of Woodland Way to the Middle School and is sometimes dangerous. Council tabled the discussion to the next meeting.

**NEW BUSINESS**

**ORDINANCE ISSUES**- Wallace reported that enforcement ordinances have been the topic of several discussions and that Sgt. Cook and Dpt. Wallen are working to tighten up the language and increase communication to the residents. Sgt. Cook explained that they are working on more enforceable and less vague ordinance language. He also presented a draft flyer explaining general ordinances for homeowners that would be distributed with warnings and violations. He suggested that this might decrease violations up to 60%. Sgt. Cook also referred to storage on Village porches and reported that he and his supervisor are reviewing ordinance language to make enforcement possible. They are also reviewing peddlers/solicitors, pools and open burning ordinances and hope to have suggestions to the Ordinance Committee by the end of the year. Council agreed that the review continue.

**RULES OF PROCEDURE REVIEW** – Schaible presented the Village of Manchester Rules

of Procedure as last amended in 2007. Council suggested that the time limit for council meeting presentations be changed from 5 to 3 minutes. Council also asked that the Solid Waste & Recycling Committee be deleted and that the proceedings and election language be updated to reflect current law. Council agreed that the order of New and Old Business remain the same. It was also noted that an updated Handbook for Village Officials is available from the MML as well as educational opportunities for elected officials

**CORRESPONDENCE**- Council acknowledged the following correspondence:

- Manchester Village Planning Commission unapproved minutes from 11/16/16.
- A DEQ letter confirming a visit at the WWTP and summarizing the findings. Wallace explained that the deficiencies noted are aesthetic in nature and will be addressed.
- A letter from the DEQ confirming that the sewer and water rate methodology complies with the SAW Grant requirements.
- Copy of a letter from Pastor Aaron of the United Methodist Church suggesting several solutions to increase visibility of and for the school crossing guards.
- A copy of the draft letter from Manager Wallace responding to the above.
- Two notices of hearing for the electric customers of Consumers Energy.
- Price change information from Comcast.
- Overtime rate adjustment of 3% from the Washtenaw County Sheriff.

**ACCOUNTS PAYABLE** – Council reviewed the payables list. A motion was made by Dresch, seconded by Woods, to approve for payment the list dated 11/21/2016 totaling \$28,384.24. Roll call vote: ayes-all. Motion carried.

**TREASURER'S REPORT**-The October 2016 Treasurer's Report was acknowledged.

## **REPORTS**

**SHERIFF**- Sgt. Cook presented the October 2016 report. He reported a good balance of time with the Lodi partners. Sgt. Cook noted that the Halloween caramel apple event is very safe at Wurster Park and requires no street closures. He reported that the December 2<sup>nd</sup> Christmas parade details are in place. He has been digitally diagramming the parade events to document them. He noted the security issues in making the portable crosswalk signs available to the crossing guards. Sgt. Cook also explained the programming and the placement scheme for the radar speed sign. He advised a significant reduction in flagrant abuses since its use. He reported that the 2 death investigations, although confidential, should cause no public concern and that year to date traffic crashes are normal.

**HEALTHY COMMUNITIES/WELLNESS COALITION**-Vaillencourt reported on the meetings she has attended with the Manchester Area Senior Citizens. She believes they are on a track to become productive and professional and that there is no longer a need for the secondary task force. Vaillencourt also explained she had made clear that it is the village administration that is working toward a senior housing complex.

**MANAGER** - Wallace presented his report. He also reported on meeting with persons interested in establishing a medical marijuana doctor's clinic. They were reminded that they could have no sales related to marijuana and that Council has no interest in legalizing dispensaries. Council agreed.

There being no further business, President Vaillencourt adjourned the meeting at 8:47PM.

Respectfully submitted,  
Julie Schaible, Clerk