

APPROVED MINUTES
MANCHESTER VILLAGE COUNCIL
January 18, 2016
7:00 PM Village Room

President Pro-tem Way called the regular meeting of the Manchester Village Council to order at 7:00 P.M. with the Pledge of Allegiance to the Flag. Council members present: Andrews, Dresch, Way and Chartrand. Council members absent: Vailliencourt, DuRussel and Woods. Also present were Manager Wallace, Clerk Schaible, Sgt. Cook (WCSD), Lorna Engel, Caitlin Scott and Shantelle Neff.

The minutes of the January 4, 2016 regular meeting were approved on a motion by Dresch, seconded by Chartrand.

AGENDA – The agenda was approved as amended: deleting Committee Reports –11B) Solid Waste & Recycling, 11C) Parks, 11D) Planning Commission, 11E) DDA, 11F) Healthy Communities, 11H) Building, 11I) Personnel and 11J) Finance on a motion by Dresch, seconded by Chartrand.

PUBLIC PARTICIPATION- None

OLD BUSINESS- None

NEW BUSINESS

MANCHESTER COMMUNITY FAIR REQUEST- Shantelle Neff presented a new application that the Manchester Fair Board is making to the Liquor Control Commission to host a beer tent at the Fair. The new application adds Thursday evening to the previous application which requested Friday and Saturday evenings. Council noted that the new application did not reflect the Council's approval of music until midnight and service until 1:00 AM. Neff replied that she had left the longer hours to account for any stragglers but that she could change it to the approved hours so that the Sheriff's department could consider it. A motion was made by Dresch, seconded by Andrews, that music until midnight and beverage service until 1:00 AM be approved for Thursday June 23rd as well as Friday and Saturday the 24th and 25th, noting that the application needs to be changed to reflect these approved times. Wallace clarified with Neff who reported that the Fair Board had given permission for the change to their resolution approved and signed on November 9, 2015. Roll call vote: ayes-all. Motion passed.

MICHIGAN MUNICIPAL LEAGUE DUES- Schaible presented the membership dues invoice for the Michigan Municipal League and explained some of the benefits of continuing membership. A motion was made by Dresch, seconded by Chartrand, that the fiscal year 2015/2016 dues be paid in the amount of \$1,411. Roll call vote: ayes-all. Motion passed.

PARKS GRANT- Wallace presented the synopsis for the Building Health Communities grant program. He explained that he had met with Ann Conklin to discuss the program which provides funding to 10 selected Michigan communities for physical activity programs targeting seniors and youth. There would be no cost to the Village and no staff time needed to obtain approximately \$24,000 to enhance the Shared-Use Trail and/or the Village parks.

A motion was made Dresch, supported by Chartrand, that the Village accept the Michigan Department of Health and Human Services Parks grant. Roll call vote: ayes-all. Motion carried.

6-MTH BUDGET AMENDMENTS- Schaible presented the proposed 6-month budget amendments for the 2015/2016 fiscal year. She explained that the majority of the amendments account for timing changes in the multi-period projects. Additionally a \$28,000 amendment is needed to account for the Furnace Street Bridge removal. A motion was made by Andrews, supported by Dresch, that the amendments be approved as presented. Roll call vote: ayes-all. Motion passed.

CORRESPONDENCE-Council acknowledged the following correspondence:

- Draft copy of the introduction and first parts of the background summary sections of the 2016 Manchester Community Joint Master Plan as reviewed by the Joint Planning Commission at their last meeting.
- Copy of an email sent by Gillian Ferrington, of 607 City Rd., requesting an exemption to the rules for clearing sidewalks of snow. Wallace will respond with the reasons for the rules and exemption process.

ACCOUNTS PAYABLE – Council reviewed the payables list. A motion was made by Dresch, seconded by Chartrand, to approve for payment the list dated 01/18/2016 totaling \$98,009.61. Roll call vote: ayes-all. Motion carried.

TREASURER'S REPORT- The December 2015 Treasurer's Report was acknowledged.

REPORTS

SHERIFF- Sgt. Cook presented a quarterly and year end summary report. He noted improvement in deputy follow through after initial contact. He also clarified that "complaints" include all contacts that require deputy involvement. Sgt. Cook reviewed the information with Council. Wallace expressed his appreciation regarding the overtime management this year. Sgt. Cook also announced a new deputy, Marvin Schrock, that will be working in the Village.

JOINT PLANNING- Chartrand reported that the Manchester Community Joint Planning Commission had met last week and reviewed the first two chapters of the draft master plan. There was some concern regarding details. They will meet again in March.

DPW REPORT- Wallace reviewed the DPW report.

MANAGER REPORT- Wallace presented his report.

A motion was made by Andrews, supported by Chartrand, that the Council enter into a closed session to discuss the sale or purchase of real property. Roll call vote: ayes-all. Motion passed.

Council returned to open session.

There being no further business, President Pro-tem Way adjourned the meeting at 8:21 PM.

Respectfully submitted,
Julie Schaible, Clerk