

APPROVED MINUTES  
MANCHESTER VILLAGE COUNCIL  
March 20, 2017  
7:00 PM Village Room

President Vaillencourt called the regular meeting of the Manchester Village Council to order at 7:00 P.M. with the Pledge of Allegiance to the Flag. Council members present: Way, Dresch, Woods, Vaillencourt, DuRussel and Andrews. Council members absent: Chartrand. Also present were Manager Wallace, Steve Harvey (Manchester Fair) and Kayla Bosley (Manchester Community Fair).

The minutes of the March 6, 2017 regular meeting were approved on a motion by Dresch, seconded by Way. Woods entered at 7:03pm and Andrews entered at 7:05pm.

**AGENDA** – The agenda was approved as amended: deleting Old Business and deleting Reports- 11(A) Sheriff, 11B) Parks, 11C) Planning, 11(E) Healthy Communities/Wellness Coalition, 11F) Manchester Community Joint Planning, 11G) Building Committee, 11H) Personnel Committee and 11I) Finance Committee on a motion by Dresch, seconded by Way.

**PUBLIC PARTICIPATION**- None.

**NEW BUSINESS**

**FAIR PARADE**-Steve Harvey, representing the Manchester Community Fair, requested permission to conduct the Manchester Fair Parade on July 11, 2017 at 6PM. The route would be the same as in previous years starting on Duncan Street with people manning the intersections as before. A motion was made by Dresch, seconded by Woods, to allow the Manchester Community Fair Parade to take place as discussed with coordination with Sgt. Cook. Motion Passed.

**BEER TENT**-Kayla Bosely, representing the Manchester Community Fair, presented the plans for the proposed beer tent at the Manchester Community Fair. They propose that the tent be open from 6pm to 12pm on Thursday, Friday and Saturday. Bosely noted that the School Board has approved the plan as presented. Council asked if they had contracted the two deputies to be present during the activity hours. The response was that they did not have the budget for it. Wallace reminded that this had been agreed on a week earlier with Sgt. Cook. Harvey responded that they were not then aware of the high costs of contracting deputies. Council discussed and Harvey agreed with the need for a tarp on the fence along Vernon St. to visually block the beer tent and entertainment. A motion was made by Woods, supported by Dresch, to approve the event in regards to the associated noise with the requirements to contract with the Washtenaw County Sheriff Department for two deputies from 6pm to 1am on the nights the beer tent is open and tarp the Vernon St. fence. Roll call vote: ayes-all. Motion carried.

**TREE PLANTING** – Council discussed the tree planting location list and associated costs which were developed in conjunction with other communities' orders. A motion was made by Dresch, seconded by Way, to purchase 50 trees as presented from Schichtel's Nursery in an amount not to exceed \$4000. Roll call vote: ayes-all. Motion passed.

**LOCAL ELECTED OFFICIALS TRAINING**- Council reviewed the email from Clerk Annette Dupuie in the Village of Onsted. They agreed that it would be good for Council and other

Village commissions to attend. A Motion was made by Way, supported by Dresch, to approve a \$100 contribution to the Village of Onsted to support the training. Roll call vote: ayes-all. Motion passed.

NEWSLETTER- Council reviewed the proposed Spring/Summer 2017 Newsletter. Comments included: add the council email addresses, include information on this spring's tree planting program, and a blurb on the DDA grant and merchant survey.

SESQUICENTENNIAL SPONSORSHIP- Vaillencourt reviewed the proposed 2017 CTAP projects which includes \$5000 for the sesquicentennial. Vaillencourt also detailed the additional proposed CTAP projects which totals \$10,000. The required match from the Village is \$2000. A Motion was made by Way, supported by Woods, to support the proposed 2017 CTAP projects and to provide the \$2000 match earmarked as a sponsorship to the Sesquicentennial. Roll call vote: ayes-all. Motion carried.

**CORRESPONDENCE**- Council acknowledged the following correspondence:

- Reception/Acctg. Clerk position memo from Clerk Schaible- Wallace explained the process and the candidate's qualifications. A motion by Dresch, supported by Way, to hire Jessica Clark at \$16.50/hr. to start with a \$1 raise after a successful 90 day review and another \$1 per year step raise for the next three years. Roll call vote: ayes-all. Motion passed.
- February 2017 Police Services Report.

**ACCOUNTS PAYABLE** – Council reviewed the payables list. A motion was made by Dresch, seconded by Way, to approve for payment the list dated 03/20/2017 totaling \$86,482.77. Roll call vote: ayes-all. Motion carried.

**TREASURER'S REPORT**- The February 2017 Treasurer's Report was acknowledged.

### **REPORTS**

DDA- Vaillencourt reviewed the 2017 CTAP information. She reported that 22 of the 37 merchant surveys had been returned and would be forwarded to VanderWorp for evaluation and reporting.

DPW- Wallace reviewed the DPW report. There have been reports of black ice on the bridge. DPW will investigate non-cement corrosive salt for the bridge for next winter.

MANAGER – Wallace reviewed his report. Andrews asked if the recent AT&T solicitors had permits and how late in the evening they are authorized to solicit. Wallace reported they had permits and would check the ordinance.

There being no further business, President Vaillencourt adjourned the meeting at 8:38pm.

Respectfully submitted,  
Jeff Wallace, Manager