

UNAPPROVED MINUTES
MANCHESTER VILLAGE COUNCIL
April 17, 2017
7:00 PM Village Room

President Vaillencourt called the regular meeting of the Manchester Village Council to order at 7:00 P.M. with the Pledge of Allegiance to the Flag. Council members present: Chartrand, Dresch, DuRussel, Way, Vaillencourt, and Andrews. Council members absent: Woods. Also present were Manager Wallace, Clerk Schaible, Lester Koch (American Legion), Ruth VanBogelen (Farmer's Market), and Sgt. Cook (Washtenaw County Sheriff Dept.)

The minutes of the April 3, 2017 regular meeting were approved on a motion by Andrews, seconded by Dresch. Chartrand, Way and DuRussel abstained.

AGENDA – The agenda was approved as amended: deleting Old Business, adding New Business 7E) Synagro Contract Transfer, 7D) AECOM Agreement and deleting Reports- 11B) Parks, 11C) Planning, 11D) DDA, 11E) Healthy Communities/Wellness Coalition, 11F) Manchester Community Joint Planning, 11G) Building Committee, 11H) Personnel Committee and 11I) Finance Committee on a motion by Dresch, seconded by Way.

PUBLIC PARTICIPATION- Les Koch, representing the Manchester post of the American Legion, requested permission to close streets for the annual Memorial Day parade. A motion was made by Dresch, supported by Chartrand, to allow a rolling closure of Main Street, from the Bridge to the Village limits, and short closures of portions of Duncan and Adrian Streets for parade staging on May 29 starting at 10:45 am. Motion passed.

OLD BUSINESS- None

NEW BUSINESS

CHI-BRO FITNESS EQUIPMENT- Council skipped this item to wait for the presenter.

GAZEBO CONCERTS REQUEST- Chartrand presented the request from the Gazebo Concerts Committee. She reported that there would not be a concert on August 10th as previously noted. A motion was made by Dresch, supported by DuRussel, that the Gazebo Concerts Committee be allowed to use Wurster Park for concerts on Thursdays from June 15th through August 3 beginning at 6:00 pm., and that they be allowed to hang signs advertising the concerts as outlined in the memo dated March 17, 2017. Motion carried.

FARMER'S MARKET REQUEST- Ruth VanBogelen presented the event schedule for the Farmer's Market and requested permission to extend the market season to Oct. 26, hang banners on the Chi-Bro fence beginning May 5th and place swoop banners the days of the market. She updated Council regarding market issues and asked if there had been any progress regarding additional parking at Chi-Bro. Wallace responded that the cost for a gravel surface and fence to add 26 spots is \$30,000. Parking on the grass would still require some sort of fence or barriers. VanBogelen reported she will work with the businesses that utilize Chi-Bro for parking to use the K-J House parking lot on Market days and will look at funding opportunities to improve the parking situation. A motion was made by Dresch, supported by DuRussel, that the 2-week market extension be approved along with the

banner and sign placements. Motion carried.

SAFE ROUTES TO SCHOOL RESOLUTION – Wallace presented the resolution required to authorize the Village Manager to sign the Safe Routes to School contract between the Village and the Michigan Department of Transportation. He also presented the results of the bid let by MDOT to construct the sidewalks. He noted that Doan Construction was the low bidder at \$327,618.71. A motion was made by Dresch, supported by DuRussel, to approve Resolution No.17-0417-Authorization to Sign Contract. Way asked who would inspect the sidewalk work. Wallace answered that it would be part of the engineering contract with Process Results. Roll call vote: ayes-all. Motion carried.

SYNAGRO CONTRACT TRANSFER-Wallace reported that Synagro, the contractor who disposes of the wastewater treatment plant biosolids, has dissolved it's Michigan business. The contract which is through 2020, is being transferred to Michigan AgriBusiness Solutions. There will be no change in cost. A motion was made by Chartrand, supported by Dresch, that the manager be authorized to sign the agreement transferring the Synagro contract to Michigan AgriBusiness Solutions. Roll call vote; ayes-all. Motion passed.

AECOM AGREEMENT-Wallace presented the AECOM agreement amendment to complete the Duncan Street Bridge inspection as required by MDOT. A motion was made by Dresch, supported by Way, that the amendment be approved in the amount of \$1900. Roll call vote: ayes-all. Motion passed.

CORRESPONDENCE- Council acknowledged the following correspondence:

- An invitation to participate in the General Law Village Training hosted by the Village of Onsted.

ACCOUNTS PAYABLE – Council reviewed the payables list. A motion was made by Dresch, seconded by Chartrand, to approve for payment the list dated 04/17/2017 totaling \$82,460.78. Roll call vote: ayes-all. Motion carried.

TREASURER'S REPORT- The March Treasurer's Report was reviewed.

REPORTS

SHERIFF- Sgt. Cook reviewed the written report for March 2017. He noted that time split with Lodi Township is on track for the year. He also reported that emergency preparedness is organized through the Red Cross who publishes emergency information and locations as they occur and are needed. Sgt. Cook also noted that the Community Fair has contacted them regarding contracts for two deputies for the proposed beer tent.

DPW- Wallace presented the report. Vaillencourt noted that a couple of the downtown trees are doing poorly and may need replacement. Way noted that the No Parking signs on Torrey and Division Streets have faded badly.

MANAGER – Wallace reviewed his report. He also reported that the Little League is not planning on an opening day parade this year. Wallace reminded Council of the Klager Leadership program on Wednesday and noted that staff has started to work on next year's budget. Vaillencourt reported that the DDA will meet Wednesday and that SWWCOG had met the previous Wednesday.

There being no further business, President Vaillencourt adjourned the meeting at 8:02pm.

Respectfully submitted,
Jeff Wallace, Manager