

**MANCHESTER COMMUNITY JOINT PLANNING COMMISSION**  
**Manchester Township Hall**  
**September 7, 2017**

**I. Call to Order**

The meeting was called to order at 7:30 pm by Chair Hinkley.

**II. Pledge**

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**III. Roll Call**

Members Present: John Hinkley, Village of Manchester Planning Commission; Jim Keller Manchester Village Planning Commission; Les Kopka, Manchester Township Planning; Deena McIntosh, Manchester Township Planning; John Seefeld, Manchester Township Board; Robert Thompson, Member; Pat Vaillencourt Village of Manchester Board

Others Present: Matt Lonnerstater (Carlisle/Wortman)

Member Absent: None

**IV. Approve Agenda**

Vaillencourt asked where the attached Adoption Resolution would be in the agenda. Matt stated that it will be addressed in New Business a. Recommendation of Master Plan to Legislative Bodies. Keller motioned to approve agenda, Kopka support. All approved.

**V. Approve Minutes**

Minutes for approval from August meeting.

Vaillencourt motioned approval Kopka support. All approved.

**VI. Public Hearing: Manchester Community Joint Master Plan**

Keller motioned to open the public hearing, McIntosh support. All approved. There was no public in attendance however the group discussed responses mailed to Carlisle Wortman regarding the draft Master Plan from surrounding communities.

Jackson and Lenawee counties approve the language in the draft.

The group discusses suggestions by Washtenaw County Parks: requesting that Watkins Park and Leonard Preserve be labeled on the recreation map and Michigan Broadband Cooperative: offering some suggestions regarding language of broadband access.

Vaillencourt motioned to close the Public Hearing Seefeld support. All approved.

**VII. Old Business**

There was no Old Business to consider

## **VIII. New Business**

### **a. Recommendation of Master Plan to Legislative Bodies**

Keller moved to accept the Master Plan with the following updates: label Watkins Park and Leonard Preserve on at least one of the included maps and include language regarding broadband access, pass the Resolution of Adoption and forward the Plan to the Township Board and Village Council for final Approval. Seefeld support.

Roll call vote: Hinkley – yes, Keller – yes, Kopka – yes, McIntosh – yes, Seefeld – yes, Thompson – yes, Vaillencourt – yes. Nays – None. Motion passed. Matt will make the updates and have Jesse draft the resolutions for the Township and Village.

### **b. CWA Invoices**

Matt discussed current invoices with John Enos at CWA. Current invoices exceed quoted amount. JPC will be re-invoiced for the amount as quoted. The group agreed that Kopka, Vaillencourt and Hinkley could represent the group and meet for payment approval of invoices. Keller motioned. McIntosh support. All approved.

## **IX. Public Comment**

There was none

## **X. Commisioner Comments**

Keller appreciates the efforts of everyone involved for a smooth process.

## **X. Adjournment**

Motion made by Keller with support by Hinckley to adjourn the meeting at 7:21 pm.  
All Support.

Next meeting TBD.

Approved by,

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Deena McIntosh, MTJPC Secretary

Date