

APPROVED MINUTES
MANCHESTER VILLAGE COUNCIL
December 18TH, 2017
7:00 PM Village Room

President Vaillencourt called the regular meeting of the Manchester Village Council to order at 7:00pm with the Pledge of Allegiance to the Flag. Council members present: Dresch, Way, Chartrand, Vaillencourt and Woods. Council members absent: Andrews and DuRussel. Also present were Manager Wallace, Clerk Schaible, Ron Milkey (Farmer's Market) and Scott McLane (Markowski & Co.).

The minutes of the December 4th, 2017 regular meeting were approved on a motion by Dresch, seconded by Chartrand.

AGENDA – The agenda was approved as amended: deleting Old Business and Reports; A) Sheriff; B) Parks Commission; C) Planning Commission; E) Healthy Communities/Wellness Coalition; G) Building Committee; H) Personnel Committee; I) Finance Committee on a motion by Dresch, seconded by Chartrand.

PUBLIC PARTICIPATION- None

NEW BUSINESS- None

OLD BUSINESS

FARMER'S MARKET ANNUAL REPORT- Ron Milkey presented the annual Farmer's Market Report. He summarized the year as successful. He also requested use of ChiBro Park for next year's Market and noted that a survey showed 63% of the respondents preferred that location. A motion was made by Dresch, seconded by Chartrand, that the use of ChiBro Park for the 2018 Farmers' Market on Thursdays from 2:30 to 7:30 pm, May 10 through October 25 be approved. Motion passed. Milkey requested permission to build a 10X12 storage shed for use by the Market at ChiBro Park. He reported that the Park's Commission had approved the request. Council approved asking that he work with Wallace for location. Milkey also presented requests to add parking and build restrooms at ChiBro Park. Wallace reported that he had gotten cost estimates for adding approximately 25 spots where the horseshoe pits had been located. He recalled the cost being \$30,000 for gravel and \$66,000 for pavement. Council asked that he confirm the pricing and check for possible funding sources. Council discussed the need for flush toilets agreeing that they should be part of the long-range plan while acknowledging that the issue of maintenance and security will need to be solved. Council also discussed the possibility of a Parks and Recreation Authority as part of the Watkins State Park Trail.

FY 2016/2017 AUDIT PRESENTATION- Scott McLane of Markowski & Company presented the audited financial statements for the fiscal year ended 06/30/2017. He reviewed the balance and income statements for the governmental and enterprise funds. In response to questions he also noted that the DDA is being accounted for properly, the personal leave liability includes a grandfathered agreement that will be finished in 2017/2018 and discussed increased annual contributions to boost the Other Post-Employment Benefits liability funded percentage from around 70% to 100%.

LEAF LOADER IMPELLER- Wallace presented a memo from Brent Jones requesting

permission to order a new impeller for the leaf loader. This part is a maintenance item about every 5 years and would be installed by the DPW this winter. A motion was made by Way, seconded by Dresch, that the impeller be purchased from Old Dominion Brush at a cost not to exceed \$2100. Roll call vote; ayes-all. Motion carried

LUMINARIES- Council divided the Village property luminary lighting responsibilities.

JANUARY MEETING DATE- Wallace noted that the first meeting in January is scheduled for New Years Day. Schaible will look at procedures to approve accounts payable so that the meeting could be cancelled.

CORRESPONDENCE- Council acknowledged the following correspondence:

- Unapproved minutes of the December 6, 2017 DDA meeting.

ACCOUNTS PAYABLE – Council reviewed the payables list. Way noted that the check to him should actually go to Chelsea Lumber Company. A motion was made by Dresch, seconded by Woods, to approve for payment the list dated 12/18/2017 totaling \$92,100.09. Roll call vote: ayes-all. Motion carried.

TREASURER’S REPORT- The November 2017 Treasurer’s Report was acknowledged.

REPORTS

DDA- Vaillencourt reported that the DDA had met and are pleased with the Thursday night attendance at the pop-up markets. She noted that the walking signs will be installed in the Spring.

JOINT PLANNING COMMISSION- Vaillencourt reported that the Manchester Township Planning Commission had recommended to the Manchester Township Board approval of a zoning change for a proposed R.V. park on Parr Road. The Township is developing the definitions and conditions relevant to the proposed use.

DPW- Wallace presented the report. He noted that the first snow plowing of the year had gone well.

MANAGER – Wallace reviewed his report.

There being no further business, President Vaillencourt adjourned the meeting at 8:07pm.

Respectfully submitted,
Julie Schaible, Village Clerk