

APPROVED MINUTES
MANCHESTER VILLAGE COUNCIL
February 19TH, 2018
7:00 PM Village Room

President Vaillencourt called the regular meeting of the Manchester Village Council to order at 7:00pm with the Pledge of Allegiance to the Flag. Council members present: Vaillencourt, Andrews, Dresch, Way, Chartrand, DuRussel and Woods. Council members absent: None. Also present were Manager Wallace, Clerk Schaible, Brent Jones (DPW), Seth Klinker (Sun Times News), Kathy O'Mara (5 Healthy Towns), Jordan Holbrook and Joe Lawson (Consumers Energy).

The minutes of the February 5th, 2018 regular meeting were approved on a motion by Dresch, seconded by DuRussel.

AGENDA – The agenda was approved as amended: deleting Old Business Items A) Wolverine Sculpture Donation, and C) Washtenaw County Solid Waste Management; adding New Business E) Chamber Membership and F) Tree Order; and deleting Reports: B) Parks Commission; C) Planning Commission; E) Healthy Communities/Wellness Coalition; F) Joint Planning Commission, G) Building Committee; H) Personnel Committee; I) Finance Committee on a motion by Dresch, seconded by Andrews.

PUBLIC PARTICIPATION- Kathy O'Mara, representing 5 Healthy Towns, reported generous funding from Michigan fitness Programs for the Walk to School Program. They have purchased two banners advertising the program and would like to hang them at the Gazebo and Chi Bro-Fence for the duration of the program. O'Mara described the walking incentives, program successes and local business involvement. She agreed to work with the Gazebo Concerts and Farmer's Market and their banners. A motion was made by Andrews, seconded by Woods, to allow the Walk to School Program to display the banners as described. Motion passed.

OLD BUSINESS-

JOINT PARKS AND RECREATION MASTER PLAN ADOPTION- A motion was made by Dresch, seconded by Andrews, that Resolution No.18-0219, 2018-2022 Joint Village of Manchester and Manchester Township Parks and Recreation Master Plan be adopted. Roll call vote: yeas-all. Motion carried.

NEW BUSINESS

CONSUMERS ENERGY SITE PLAN-Joe Lawson and Jordan Holbrook of Consumers Energy presented the site plan to widen the driveway of the Consumers sub-station on Territorial Street. They will be widening the parking pad to 35' x 70' to accommodate a mobile transformer that is used while the permanent transformer is updated. They will also be removing contaminated soils along the old railroad bed there. Council studied the plan and noted the special haul route needed during construction. Council also noted their satisfaction with the Consumers response to Carlisle/Wortman questions regarding fence covering, lighting, signage, security cameras and storm water routing. Council discussed landscaping possibilities. Lawson and Holbrook explained limitations with regards to fall

zones, lot lines, overhead power lines and other buffer zones. Council suggested a non-deciduous planting that is deer resistant, possibly a non-trimmed boxwood that would grow to 5 feet. Lawson and Holbrook indicated Consumer's willingness to look at other plantings that would provide year-round screening and be deer resistant. A motion was made by Andrews, seconded by Dresch, that the site plan be accepted with the minimum requirements of 5 boxwood plantings, staggered on 5-foot centers with a two-foot starter height. Roll call vote; ayes-all. Motion passed.

RIVER RAISIN PARK CONSTRUCTION CONTRACT-Wallace presented the Smith Group JJR contract to construct the River Raisin Park. He reported that Neal Billetdeaux will be present at the next meeting to discuss the proposal with Council. Wallace also reported that he is pushing for a dredging bid with a start date prior to April 1.

AMICUS BRIEF-CHELSEA HEALTH AND WELLNESS- Wallace presented an amicus brief for the Chelsea Health and Wellness Foundation v. Township of Scio court case. He explained that this is the 2nd case and the brief will be paid for by the Wellness Foundation. A motion was made by Chartrand, seconded by Woods, that Wallace be directed to sign the brief. Roll call vote: ayes-all. Motion carried.

KIRK PARK FENCE-Jones presented bids for protective fencing at the new play structure in Kirk Park. A motion was made by Andrews, seconded by Woods, that the bid be awarded to Allen Brothers Fence as presented at a cost not to exceed \$1500. Roll call vote; ayes-all. Motion passed.

CHAMBER MEMBERSHIP- Wallace presented the Manchester Area Chamber of Commerce membership information. A motion was made by Dresch, seconded by Way, that the Chamber membership be continued with the \$100 dues payment for 2018. Roll call vote: ayes-all. Motion passed.

TREE ORDER- Wallace reported that \$4500 has been budgeted for tree plantings this fiscal year and the pre-season order deadline is nearing to get the best prices. A motion was made by Dresch, seconded by Chartrand, that 25 bare root trees be purchased at \$100 each with planting sites in addition to 10 trees at Kirk Park to be determined. Roll call vote: ayes-all. Motion carried.

CORRESPONDENCE- Council acknowledged the following correspondence:

- Minutes of the Feb. 7th Manchester Downtown Development Authority meeting.
- Minutes of the Feb. 7th Manchester Joint Planning Commission meeting.

ACCOUNTS PAYABLE – Council reviewed the payables lists. A motion was made by Dresch, seconded by Chartrand, to approve for payment the list dated 02/19/2018 totaling \$63,101.00. Roll call vote: ayes-all. Motion carried.

TREASURERS REPORT- The January 2108 Treasurer's Report was acknowledged.

REPORTS

SHERIFF- Vaillencourt reported that she, Wallace and Jan Godak had met with WCSO Lt. King with regards to shift bids and Sgt. Cook's retirement. It was agreed that a new sergeant will be named in May and be available for intermittent training with Sgt. Cook until his retirement in September. The group discussed future requirements for police presence in the townships. Sharon Township has new medical marijuana facilities and Manchester Township will have a RV resort and campground. These uses may require police services that are not and will not be provided for in the Village contract.

DDA- Vaillencourt reported that the CTAP grant will no longer fund the Community Update

Book done in conjunction with the Schools and other community groups. A motion was made by Chartrand, seconded by Andrews, that the book become a Village Council/Staff project funded by the Village at approximately \$1000. Roll call vote: ayes-all. Motion passed. Vaillencourt also reported that the DDA would be applying for a CTAP grant to fund canoe/kayak storage lockers and brochures promoting canoeing/kayaking. Council agreed to provide the \$2,000 match for the \$10,000 grant. Vaillencourt reported the momentum that the DDA has gained over the last years and the increased business participation. She expressed the Authorities frustration in lack of funding due to decreased property values since the DDA formation. Council discussed reforming the Authority at today's valuations noting that it would likely cost around \$20,000. It was suggested that as an alternative to reforming, the Village fund the DDA at some level. Council members asked about the DDA's short and long-term plans/projects and agreed that support of the Authority is essential.

DPW- Jones presented his report he thanked the DPW employees and on-call employees for their hard work during the recent snow storms. Jones reported that they had repaired a water main at Torrey Street.

MANAGER- Wallace reviewed his report. He also reported on a meeting he had attended with the Manchester Community Schools regarding the closing of Nellie Ackerson school and Alumni field. All planned activities for 2018 can take place, but the schools will no longer be using the facilities for school functions. No further decision regarding the facilities have been made. The Schools are looking at the best ways to get community input on the final disposition. Wallace also reported that bids for janitorial services at the Village Hall and painting of the block and wood buildings on Hibbard Street are being sought. He noted that staff is beginning to work on the 2018/2019 budget. Wallace confirmed the \$60,000 estimate for the new parking that has been requested at ChiBro Park. \$18,000 can be saved if the area is lime-stoned rather than paved.

There being no further business, President Vaillencourt adjourned the meeting at 8:59pm.

Respectfully submitted,
Julie Schaible, Village Clerk