

APPROVED MINUTES  
MANCHESTER VILLAGE COUNCIL  
April 2nd, 2018  
7:00 PM Village Room

President Vaillencourt called the regular meeting of the Manchester Village Council to order at 7:00pm with the Pledge of Allegiance to the Flag. Council members present: Andrews, Vaillencourt, Dresch, Way, Chartrand, DuRussel and Woods. Council members absent: None. Also present were Manager Wallace, Clerk Schaible, Brent Jones (DPW), Dick Bailey (345 Baker), Lisa Moutinho and Ron Milkey (Manchester Township Board), Noelle Bowman (Washtenaw County Public Works), Tina Doyle (St. Mary's Church), Steve Harvey and Angie Schaible (Manchester Community Fair).

The minutes of the March 19th, 2018 regular meeting were approved on a motion by Dresch, seconded by Woods. Andrews abstained.

**AGENDA** – The agenda was approved as amended: deleting Old Business and Reports: A) Sheriff; C) Planning Commission; D) Downtown Development Authority; E) Healthy Communities/Wellness Coalition; F) Joint Planning Commission, G) Building Committee; H) Personnel Committee; I) Finance Committee on a motion by Dresch, seconded by Woods.

A motion was made by Dresch, seconded by Andrews, that the Council adjourn and convene as the Zoning Board of Appeals. Roll call vote; ayes-all. Motion passed.

**ZONING BOARD OF APPEALS**

President Vaillencourt called the meeting to order and reminded the ZBA of the discussion at the last meeting regarding a setback variance at 345 Baker Street. It was the final review item, that no one currently having an interest in the property had created the hardship, that had been discussed as the issue with the variance request. Vaillencourt also indicated the minutes of the May 17<sup>th</sup>, 2010 Council meeting approving a similar variance at 342 Baker Street. Wallace noted that the differences between the variance granted 8 years ago and the current question are that: the ZBA was working with an owner, 5 to 6 years after the house was built and not a new home and the builder and owner who had designed it. Bailey reiterated that the topography, drainage and mature trees point to building a raised deck. In response to questions, he noted that level patio options do exist but would impact the drainage and trees.

Council discussed the proposed deck design. A motion was made by Andrews, seconded by Woods, that the request for a dimensional variance at 345 Baker be approved. Roll call vote: Andrews-yes; Woods-yes; Chartrand-no; Dresch-no; DuRussel-no; Way-no; Vaillencourt-no. Motion failed.

A motion was made by Way, seconded by Woods, to adjourn as Zoning Board of Appeals and reconvene the Council meeting. Roll call vote: ayes-all. Motion passed.

**PUBLIC PARTICIPATION**- Steve Harvey, representing the Manchester Fair, requested permission for street closures for the Fair Parade on July 10 at 6:30pm. He reported that the route and barricades remain as in previous years. A motion was made by Chartrand, seconded by Dresch, that the closures be allowed on July 10 with coordination from the

Sheriff's office and manning of necessary barricades. Motion carried.

Lisa Moutinho and Ron Milkey, Manchester Township Trustees, explained that Manchester Township is having a study done by CCG to determine the feasibility of broadband internet to Manchester Township residents. Moutinho explained that a previous survey indicated overwhelming support for internet in the Township. She acknowledged the feelings of uneasiness with the possible funding structures that may include village taxpayers who already have private sources of the service. Moutinho indicated her objective of partnering with the Village to use the results of the study, which should be available in late summer, to develop options that make sense for everyone.

Dresch noted that the questions on the survey were generic in nature and reading support for township-wide taxation for the service is misguided. Vaillencourt explained the Village's reluctance to support any option that asks Village taxpayers to fund an initiative that does not benefit them. Moutinho suggested that there is misinformation being circulated and her plan to develop a frequently asked questions format for their website. Milkey noted that Manchester is the first township with a Village located within its boundaries to review these possibilities and opinions should not be based on the Sharon Township study. He discussed township real estate values where high-speed internet is available. Discussion of Village/Township services and costs ensued. It was agreed that the best result will be educated voters and that the Council and Board need to protect the interests of their constituents. Moutinho reported that the results of the study will be shared with all. Vaillencourt thanked them for coming and indicated her desire to work together.

#### **OLD BUSINESS**- None

#### **NEW BUSINESS**

**ST. MARY'S PARK USE**- Tina Doyle presented the request for the use of Wurster Park on June 2<sup>nd</sup> and 3<sup>rd</sup> for St. Mary's Catholic Church annual Corpus Christi Sunday. A motion was made by Andrews, seconded by Woods that the request be approved. Motion passed.

**WASHTENAW COUNTY SOLID WASTE MANAGEMENT PLAN PRESENTATION**- Noelle Bowman, of Washtenaw County Public Works, presented information regarding the updated Washtenaw County Solid Waste Plan. She explained that the Plan is required by the State, must be supported by resolution by 2/3 of the county municipalities before submittal. It is in place to guarantee adequate waste disposal. She noted that it has been 20 years since the Plan was updated. New goals in the plan include working towards zero waste, increased recycling opportunity, education and outreach.

Chartrand explained the Village's recycling contract with Modern Waste that costs much less than the prior arrangement with the Western Washtenaw Recycling Authority. Woods noted the increased interest with 60 to 70% participation in recycling with the Modern contract. Vaillencourt reported the Village's reluctance to promote public competition for private recycling companies. Bowman advised that the County could help with other waste issues, like providing a one-day clean-up event for safe disposal of specialty items and zero waste support for events. She reported that regional recycling is being studied for the east side of the County but a County millage is not in the works. Woods explained that it is difficult to support the resolution given the WWRA collaboration became too expensive and ineffective. Bowman reiterated that the resolution does not obligate anyone and promotes partnerships when beneficial. Council asked that the resolution be prepared for the next meeting and thanked Bowman for the presentation.

**WELLHOUSE NO.2 IMPROVEMENTS**- Wallace presented the proposals to improve the

10'x12' wellhouse and noted that the project is budgeted and part of the State report of deficiencies. A motion was made by Dresch, seconded by Woods, that the improvements be approved at a cost not to exceed \$19,165. Roll call vote; ayes-all. Motion carried.

GASB ACTUARIAL- Schaible presented the CBIZ quote to prepare the GASB 74 & 75 actuarial study in regards to the retiree health care plan. It also includes a second age analysis option. A motion was made by Chartrand, seconded by Woods, that the CBIZ quote be accepted at a cost not to exceed \$5,750. Roll call vote: ayes-all. Motion passed.

DUNCAN STREET BRIDGE FENCE EXTENSION-Jones presented information regarding extending the railing on the Duncan Street Bridge 6 feet to protect pedestrians from the drop off on either side. The new railing would be similar to the railings on the Main Street Bridge. A motion was made by Dresch, seconded by Chartrand, to accept the \$1950 bid from Irish Hills Fence. Roll call vote; yes-all. Motion passed.

BATHROOM PLUMBING BIDS- Way explained that because of the plumbing configuration of the Village Hall toilets, auto-flush units cannot be installed. Because several of the toilets have been replaced in the last 2 to 3 years, all new ones are not needed. A motion was made by Dresch, seconded by Woods, to approve the Lavender Plumbing and Piping bid of \$7800 dated 04/02/2018. Roll call vote; ayes-all. Motion carried.

PAINTING BIDS-WOOD AND BLOCK BARNS- Wallace presented the bids for power washing, scraping, priming and painting the village owned block and wood barns on Hibbard Street. A motion was made by Dresch, seconded by Chartrand, to approved the Gaul Painting Co. bid not to exceed \$11,000. Roll call vote: ayes-all. Motion carried.

TREE REMOVAL ESTIMATES- Jones presented the bids to remove two dangerous trees, one on E. Main and the other at S. Macomb and Wager Street. Council noted that a 6% local discount had been applied to the Manchester company and it was still a higher bid. A motion was made by Chartrand, seconded by Dresch to accept the Ropes and Riggings bid of \$2,050. Roll call vote: ayes-all. Motion passed.

**CORRESPONDENCE**- Council acknowledged the following correspondence:

- Two letters from an anonymous "Concerned Citizen" regarding trash being left near the Manchester Manor/Hibbard Street area.
- Downtown Development Authority minutes from their March 21, 2108 meeting.
- Manchester Township minutes from their February 13, 2108 meeting.

**ACCOUNTS PAYABLE** – Council reviewed the payables lists. A motion was made by Dresch, seconded by Way, to approve for payment the list dated 04/02/2018 totaling \$313,002.43. Roll call vote: ayes-all. Motion carried.

## **REPORTS**

PARKS- DuRussel reported that Chance Lowery would be building a small bridge near the pond in Chi-Bro Park. Logan Luckhardt may build a storage shed for the Farmer's Market.

DPW- Jones reviewed his report. He also reported that a sewer on Duncan street had been re-foamed for root control as warranty work.

MANAGER– Wallace reviewed his report. He also reported that he is still investigating a solution for the crumbling wall on Hibbard Street.

There being no further business, President Vaillencourt adjourned the meeting at 8:55pm.

Respectfully submitted,  
Julie Schaible, Village Clerk