

APPROVED MINUTES
MANCHESTER VILLAGE COUNCIL
May 7th, 2018
7:00 PM VILLAGE HALL

President Vaillencourt called the regular meeting of the Manchester Village Council to order at 7:00pm with the Pledge of Allegiance to the Flag. Council members present: Andrews, Vaillencourt, Dresch, Woods and Chartrand. Council members absent: DuRussel and Way. Also present were Manager Wallace, Clerk Schaible, Brent Jones (DPW), Seth Klinker (Sun Times), Heidi Stein (Village Tap), Jennifer Wojtowicz and Linda Stevens (Run Manchester/Street Fest), Ruth VanBogelen and Laura Wohlgemuth (Farmer's Market), Dennis Steele and Gary Eichenberg.

The minutes of the April 17th, 2018 regular meeting were approved on a motion by Dresch, seconded by Chartrand. Woods abstained.

AGENDA – The agenda was approved as amended: deleting Old Business; adding New Business item 7F) Committee Appointments, item 7G) Main Street Bridge Inspection, item 7H) Dredging Bid, 9A) Treasurer's Report and deleting Reports: A) Sheriff, B) Parks; C) Planning Commission; D) Downtown Development Authority; E) Healthy Communities/Wellness Coalition; F) Joint Planning Commission, H) Personnel Committee; I) Finance Committee on a motion by Dresch, seconded by Woods.

PUBLIC PARTICIPATION- Gary Eichenberg requested clarification on the "Drive" or "Street" designation for Riverbend. He also asked when Mound Street would be fixed. Wallace will check the Act 51 map and respond. Vaillencourt noted that street improvements, including Mound, will be a subject later in the meeting.

A motion was made by Dresch, seconded by Andrews, that the Council adjourn and convene as the Zoning Board of Appeals. Roll call vote; ayes-all. Motion passed. Way entered at this time.

ZONING BOARD OF APPEALS

President Vaillencourt called the meeting to order. Denny Steele, of 507 Granger, explained his plan to replace a garage on an existing foundation that has always encroached in the setback. A note was received from the next-door neighbor, Evilsizers, that they have no issues with the request. He also responded to questions noting that his lot is 66 feet wide and the new garage will be lower in height. Vaillencourt reviewed the non-use variance ordinance requirements with the Board finding that all items point to permitting the variance. A motion was made by Chartrand, seconded by Woods, that the variance at 507 Granger be approved to relieve the 15-foot required setback to 4 feet. Roll call vote; ayes-all. Motion passed.

A motion was made by Andrews, seconded by Dresch, to adjourn as Zoning Board of Appeals and reconvene the Council meeting. Roll call vote: ayes-all. Motion passed.

OLD BUSINESS- None

NEW BUSINESS

VILLAGE TAP EVENTS- Heidi Stein presented the outdoor events proposed by the Village Tap for 2018. All events end at 12:00 midnight and will be set up as in past years. A motion was made by Woods, seconded by Andrews, that the events be approved for May 20, July 19, August 4, September 15 and October 27 as presented. Motion carried.

FARMER'S MARKET 2018 PLAN AND BUDGET- Ruth VanBogelen and Laura Wohlgenuth presented plans for the 2018 Farmer's Market. Funding from the 5 Healthy Towns will continue. They are coordinating advertising with the 3rd Thursday events and Gazebo Concerts. Manchester's Farmer's Market will be sharing an intern who will develop menus, recipes and shopping lists using produce from the market. They will be working with the Boy Scouts to complete a storage shed and have purchased a computer. VanBogelen also reviewed the budget which will be approved with the Village budget.

3RD THURSDAY STREET CLOSURES- Vaillencourt presented the request to close Adrian Street from Main to Ockrow on the third Thursday of each month from 2:00/3:00pm to 9:00pm between May and October for Make it Manchester events. She reported that the DDA had voted to sponsor the events. A motion was made by Dresch, seconded by Chartrand, to approve the closure as requested. Motion carried. Vaillencourt advised that if events/activities are added to the list, the Village needs to be made aware for liability purposes.

RUN MANCHESTER.SUMMER FEST- Jennifer Wojtowicz reported that the Manchester Community Schools Foundation had volunteered to host the Manchester Run/Summer Festival. They will have a planning meeting on May 15th and return to present plans and closures needed. Vaillencourt reported that the Chamber of Commerce would not sponsor the events because of declining membership. She also noted the Village's policy of not sponsoring single day events. It was suggested that the Run/Fest order a dumpster for the extra trash generated that day.

STORM SEWER RELOCATION- Jones reported that they have found a drainage line at Alumni Field that empties to a sanitary sewer. He recommends that the Village contract with Lester Brothers to reroute the line to the storm structure. Lester Brothers was the lower of two bids secured and would charge \$3,120 for the work. A motion was made by Woods, seconded by Way, to contract with Lester Brothers for the reroute at a cost not to exceed \$3,120. Roll call vote: ayes-all. Motion passed.

COMMITTEE APPOINTMENTS- Vaillencourt recommended that Margene Dunsmore, Jim Keller and William Brinkman be reappointed to the Village Planning Commission. A motion was made by Dresch, seconded by Andrews, to make the appointments as recommended. Motion carried. Vaillencourt recommended that Jason Heinrich, Ray Berg, Julie Manders and Denise Collins be reappointed to the Downtown Development Authority. A motion was made by Dresch, seconded by Chartrand, to make the appointments as recommended. Motion passed.

MAIN STREET BRIDGE INSPECTION- Wallace presented the AECOM agreement to perform the MDOT required bridge inspection for the Main Street Bridge. A motion was made by Chartrand, seconded by Woods, to approve the contract in the amount of \$1200. Roll call vote; ayes-all. Motion carried.

DREDGING BID- Wallace presented the bid received from Dragline Works, LLC. to dredge the Millpond near the Main Street Bridge. He reported that it is the only bid received, meets the bid specifications and is in line with estimates and approximations made through the planning process. They would be able to begin the work on or about July 1, after spawning season. A motion was made by Woods, seconded by Dresch, that the bid be accepted in the amount of \$95,000. Roll call vote: ayes-all. Motion passed.

CORRESPONDENCE- Council acknowledged the following correspondence:

- Invitation from Manchester kindergarteners for the presentation of their posters advertising the CRC relocation to the Middle School.
- Washtenaw County Road Commission Spring/Summer Newsletter.
- Village Planning Commission April 11, 2018 meeting minutes.
- Downtown Development Authority April 30 meeting minutes.
- Village Parks Commission April 23, 2018 meeting minutes.
- Manchester Township March 13, 2018 meeting minutes.
- A letter of resignation from the Manchester Village Planning Commission and the Manchester Community Joint Planning Commission from John J. Hinkley.
- A copy of the response to the request for input from the Manchester Township Planning Commission in regards to their draft Campground Ordinance.
- April 2018 Sheriff's Report.
- The Ann Arbor Area Visitor's Guide which includes Manchester events.

ACCOUNTS PAYABLE – Council reviewed the payables lists. A motion was made by Dresch, seconded by Chartrand, to approve for payment the lists dated 04/23/2018 and 05/04/2018 totaling \$169,907.47. Roll call vote: ayes-all. Motion carried.

TREASURER'S REPORT- The April 2018 report was acknowledged.

REPORTS

BUILDING-Way updated Council on the progress of the Village Hall bathroom remodel which he said is going very well and coming in under budget. Council expressed their thanks to Way for his general contracting of this project.

DPW- Jones introduced the newly formatted report and reviewed some of the work that has been completed in the last few weeks.

MANAGER– Wallace reviewed his report. He added that JJRSmith has assured him that a poster board describing the new River Raisin Parks plans will be ready for display at the Canoe Race. Wallace also updated Council on upcoming rezoning and conditional use requests, planned street improvements, Duncan Street Bridge rehab possibilities and issues related to the reorganization of the schools.

There being no further business, President Vaillencourt adjourned the meeting at 8:33pm.

Respectfully submitted,
Julie Schaible, Village Clerk