

APPROVED MINUTES  
MANCHESTER VILLAGE COUNCIL  
OCTOBER 1ST, 2018  
7:00 PM VILLAGE HALL

President Vaillencourt called the regular meeting of the Manchester Village Council to order at 7:00pm with the Pledge of Allegiance to the Flag. Council members present: Vaillencourt, DuRussel, Dresch, Way, Andrews and Chartrand. Council members absent: Woods. Also present were Manager Wallace, Clerk Schaible, Tom Timmermans (SES Environmental), Jim Keller, Tom Marshall, Joseph J. Marshall, Laura Sutton, Neal Billetdeaux (JJRSmith), Sybil Kolon, Sara Collier (Kiwanis), Brent Jones (DPW), Kathy Dimond (Chamber), Seth Kinker (Sun Times), Laura Seyfried (CRC) and Raymond Govus (MEDQ).

The minutes of the September 19th, 2018 regular meeting were approved on a motion by Dresch, seconded by Chartrand.

**AGENDA** – The agenda was approved as amended: deleting Old Business; adding New Business item H) Asphalt Patching; and deleting Reports: A) Sheriff; B) Parks; C) Planning Commission; D) DDA; E) Healthy Communities/Wellness Coalition; F) Joint Planning Commission; G) Building; H) Personnel Committee; I) Finance Committee on a motion by Dresch, seconded by Chartrand.

**PUBLIC PARTICIPATION**- None

**OLD BUSINESS**-None

**NEW BUSINESS**

**CARMEL APPLE EVENT**- Kathy Dimond requested permission for the Manchester Area Chamber of Commerce to use Wurster Park for the annual carmel apple trick or treat event on October 31st from 3pm-to 9pm. She noted that they have been working with Sgt. Mahalick on safety issues. A motion was made by Andrews, seconded by Chartrand, that the request be approved and that official trick or treating hours be set at 5pm to 7pm on October 31<sup>st</sup>. Motion carried.

**CRC CONTRACT**- Laura Seyfried thanked Council for their ongoing support and presented summarized information regarding the Community Resource Center and its service to Village residents. She also highlighted the Volunteer Banquet and the Wooden Nickel Program. Vaillencourt presented the annual contract. Chartrand commented on the highly effective program and asked that next year's budget be reviewed for a greater level of commitment. A motion was made by Dresch, seconded by Chartrand, that the contract be approved for the 2018/2019 fiscal year in the amount of \$2000. Roll call vote; ayes-all. Motion passed.

**MACC CONTRACT**- Vaillencourt presented the annual Manchester Area Chamber of Commerce Contract. She reported that it had been approved by the Downtown Development Authority Board. A motion was made by Way, seconded by Andrews, that the contract for fiscal year 2018/2019 be approved. Roll call vote: ayes-all. Motion carried.

**KIWANIS CIDER SALE**- Sara Colliers requested permission for the Kiwanis Club to sell cider on M-52 and Main Streets on Saturday, October 6<sup>th</sup> from 9am to 1pm. Wallace noted

that the Village could not grant permission for M-52 as it is a State road. A motion was made by Andrews, supported by Dresch, that the request be granted for Main Street. Motion carried.

A motion was made by Chartrand, seconded by Dresch, that Council adjourn and convene as the Zoning Board of Appeals. Motion passed.

Tom Timmermans, of SES Environmental, reported that the DEQ would only require an amendment to the air permit in order to add the carbon filter to the 5 hp blower system for the soil vapor extraction system at 100 E. Main Street. He also reported that the utility pole to be erected would be 40 feet and the stack would extend 5 to 7 feet above it. He noted that with the addition of the filter, the air extracted would be cleaner than the air it is being extracted into. He discussed security bonds, noting that a project in Warren with 3 monitoring wells and 2 soil borings was bonded at \$5000, which is what they typically see. Wallace advised that there are 12 monitoring wells in the Village right-of-way and suggested a \$15,000 bond. Timmermans also noted that 2 or 3 wells may be added on private property to determine the extent of the contamination. Vaillencourt asked Raymond Govus, of the MDEQ, if there were any other issues the Village should be aware of. Govus, a remediation and redevelopment specialist, explained that the MDEQ response is measured by the risk associated with the contamination. He reported that the risk in this situation appears to be low and the addition of the carbon filter is not required but he is glad to know it will be used. Timmermans explained the effluent sampling and testing process and reported that the results would be available to the Village. In response to a question regarding the owner, Fast Track Ventures, commitment to the clean-up, Govus explained that if they do not continue the remediation, the DEQ would take enforcement action. A motion was made by Dresch, seconded by Andrews, that the variance applied for by Fast Track Ventures for a vapor extraction system to be installed by SES, Inc., be approved with the following conditions:

- the system utilize a 5 hp blower
- a carbon filter be added
- the stack exceed the height of the utility pole by no more than 5 feet
- the system only operate between 7am and 10pm
- the noise emitted be less than 71dba according to Village ordinance
- schedule 80 gray PVC be used for the stack

Roll call vote: ayes-all. Motion carried.

A motion was made by Andrews, seconded Way that the ZBA meeting be adjourned and the Council reconvene. Motion passed.

RIVER RAISIN PARK- Neal Biletdeaux, of JJRSmith Group, presented a plan and a narrative detailing the changes to bring the River Raisin Park Project plan within budget. The estimate for the plan as presented is \$415,000 without electric/fixtures and contingency. He reviewed the major changes and explained that they can be bid as “alternates” so they can be taken out if need be. The new schedule would be to let bids in January with the project being complete in August 2019. Council reviewed the changes noting that the midway sidewalk and stairs had been eliminated, the changes to local materials and new location of the performance area so no “river wall” is needed. A more detailed plan will be presented at the next meeting for Council approval.

CATHODIC PROTECTION EQUIPMENT MAINTENANCE AGREEMENT-Wallace

explained that the cathodic protection is an electronic device that floats in the water tower to negate the electricity given off by the steel in the tower. It protects the paint and extends the life of the tower. A motion was made by Dresch, seconded by Way, that the Corpro contract to inspect and maintain the device be approved in an amount not to exceed \$1615. Roll call vote: ayes-all. Motion passed.

**TREE TRIMMING**- Jones presented the bids received to trim trees in the Village. He explained that the apparent low bidder had not included all the trees in the bid. He has worked with the true low bidder to come within the budget of \$5000. A motion was made by Way, seconded by DuRussel, to approve Ropes and Riggings at a cost of \$4990. Roll call vote: ayes-all. Motion passed.

**ASPHALT PATCHES**- Jones presented the K&B quote to repair asphalt on Torrey and Auburn streets where water repairs had been made this year. A motion was made by Dresch, seconded by Chartrand, that the work be done by K&B Asphalt Sealcoating, Inc. in an amount not to exceed \$2500. Roll call vote: ayes-all. Motion carried.

**CORRESPONDENCE**- Council acknowledged the following correspondence:

- Minutes from the Downtown Development Authority meetings of August 15 and September 19, 2018.
- MDEQ letter advising that testing for PFAS had resulted in a non-detect.

**ACCOUNTS PAYABLE** – Council reviewed the payables list. A motion was made by Dresch, seconded by Andrews, to approve for payment the list dated 09/18/2018 and 10/01/2018 totaling \$117,468.75. Roll call vote: ayes-all. Motion carried.

**TREASURER’S REPORT**- The August 2108 Treasurer’s report was acknowledged.

## **REPORTS**

**DPW**- Jones presented his report. He noted that this week would be the last chipping for the year. Way asked that the brush chipping policy be reviewed at a future meeting. He feels the service may be being abused.

**MANAGER**– Wallace presented his report. He highlighted that maintenance on wellhouse #2 is now complete and that the Parks Commission will be looking at a location in Chi-Bro Park for the new Farmer’s Market shed built by an Eagle Scout. He also noted that he had allowed a temporary electric line across Kirk Park for Consumer’s Energy.

There being no further business, President Vaillencourt adjourned the meeting at 9:05pm.

Respectfully submitted,  
Julie Schaible, Village Clerk