

APPROVED MINUTES  
MANCHESTER VILLAGE COUNCIL  
NOVEMBER 5TH, 2018  
7:00 PM VILLAGE HALL

President Vaillencourt called the regular meeting of the Manchester Village Council to order at 7:00pm with the Pledge of Allegiance to the Flag. Council members present: Vaillencourt, Way, Andrews, Woods, DuRussel, Dresch and Chartrand. Council members absent: None. Also present were Manager Wallace, Clerk Schaible, Jim Keller, Brent Jones (DPW), Karl and Margaret Jacob (MASSC), Angela Diuble (Diuble Family Vision), Debbie Alber (Christmas in the Village) and Sarah McCaffrey (Reindeer Run).

The minutes of the October 15th, 2018 regular meeting were approved on a motion by Chartrand, seconded by Woods. Dresch and DuRussel abstained.

**AGENDA** – The agenda was approved as amended: flipping the order of New and Old Business; adding New Business items D) Broadband Update and C) Cross Country Run; and deleting Reports: A) Sheriff; D) DDA; E) Healthy Communities/Wellness Coalition; F) Joint Planning Commission; G) Building; H) Personnel Committee; I) Finance Committee on a motion by Dresch, seconded by Way.

**PUBLIC PARTICIPATION**-Margaret Jacob, representing the Manchester Area Senior Citizens Council, presented information regarding their Christmas in the Village activities.

**NEW BUSINESS-**

**CHRISTMAS IN THE VILLAGE PARADE-** Debbie Alber requested street closures and barricades to accommodate the annual Christmas in the Village Parade along the same route as last year. Sgt. Mahalick has reviewed and developed an operations plan. It was noted that since the parade is during dark hours, nothing should be thrown to the spectators. A motion was made by Dresch, seconded by Woods, that the closures and barricades be approved for November 30<sup>th</sup> as outlined in Sgt. Mahalick's notes contingent upon receipt of insurance certificate. Motion passed.

**CHARITABLE GAMING LICENSE-** Angela Diuble described the fall fundraising activities that Diuble Family Vision, Inc. undertakes at the Washtenaw Farm Council Grounds, this year on November 17<sup>th</sup>. She reported that the State requires a local government resolution recognizing the organization as a non-profit operating in the community in order to obtain a charitable gaming license for raffles. A motion was made by Chartrand, seconded by Andrews, that the resolution be approved as presented. Roll call vote: ayes-all. Motion passed.

**BROADBAND DISCUSSION-**Dresch reported that she received an email on Saturday, that Lisa Moutinho and Ron Milkey had coordinated a booth to distribute broadband information at the Manchester Township Hall during the gubernatorial election on Tuesday. The handout that they are planning to distribute tomorrow was made available to her today. Dresch, who is a candidate on the ballot, was advised by Moutinho at 4:59pm on Monday to check with the Washtenaw County Clerk for rules on her ability to participate in the informational booth scheduled for the next day at 7:00am. Dresch expressed her frustration with the process that Manchester Township is using with respect to the Broadband

Committee and being excluded from participation on a committee that she has been named to. Council members also indicated their frustration and agreed that this issue should be discussed at the next Manchester Township meeting.

**CROSS COUNTRY RUN-** Sarah McCaffrey presented information regarding a proposed 5k, 10k and 15k run sponsored by the Manchester Schools Cross Country team to be held on December 1 during Christmas in the Village. They have secured permission to hold the run in the Leonard Preserve but would like to hold registration in Wurster Park and start/end the run on Macomb Street behind Emanuel Church. Insurance is provided by Manchester Community Schools and McCaffrey presented the certificate. It was suggested that instead of Macomb Street, they use Railroad Street where traffic is non-existent and the use of deputies, barricades and other traffic issues will be avoided. McCaffrey agreed that this would work well. She also noted that port-a-jons may be located at the Preserve parking lot and/or the DPW parking area. A motion was made by Dresch, seconded by Andrews, that Railroad Street and Union Street be closed for the duration of the run as requested contingent upon volunteers at the closure barricades. Motion passed.

**PHASE II WALKING TRAIL-** Wallace reported that he had met with Stahley and Stantec, the contractor and engineer working on phase II of the shared use trail. The phase will be done in two parts, limestone trail this winter and curb/gutter at sidewalk intersections next spring. Wallace is working on the costs to keep them within budget. He will have more information at the next meeting.

### **NEW BUSINESS**

**RIVER RAISIN PARK-** Wallace reported that the new River Raisin Park plans have been approved to go out to bid by the Department of Natural Resources. He reviewed the new Opinion of Probable Construction Costs and Implementation Plan. Wallace noted that this plan does not include the alternate plans or lighting. DuRussel reported that Wallace had attended a special Parks Commission meeting to explain the park plans and other issues. Concerning the concrete path and steps included in an alternate bid, Parks would like to see the concrete steps or nothing. They suggested waiting for other funding if they are not affordable now. Vaillencourt reported that the DDA comments were the same as the Parks Commission's. Wallace reported that he is also working with Stein, Consumer's Power and JJRSmith to get the correct electrical meter(s) and light posts. Council agreed that the light posts should have banner arms and electrical outlets.

**CORRESPONDENCE-** Council acknowledged the following correspondence:

- Consumers Energy notice of hearing.
- Downtown Development Authority minutes from their October 17, 2018 meeting.
- Village Parks Commission minutes from the October 22, 2018 meeting.
- Manchester Township Board meeting minutes from September 11, 2018.

**ACCOUNTS PAYABLE** – Council reviewed the payables list. A motion was made by Dresch, seconded by Woods, to approve for payment the lists dated 10/22/2018 and 11/5/2018 totaling \$95,426.06. Roll call vote: ayes-all. Motion carried.

### **REPORTS**

**PARKS** – DuRussel reported that Wallace had attended the recent special Parks Commission meeting and updated the Commission on the Shared Use Trail, cost of bathrooms at the parks, a potential dog park and the status of Alumni Field. Wallace also encouraged members to become involved in the non-profit group talks regarding parks and recreation.

11/5/2018

PLANNING COMMISSION- Vaillencourt will contact potential commissioners. She noted that the Village may have to consider going to a five-member Planning Commission with one member being a council person.

DPW- Jones presented the report. He noted that leaf pick-up is going slowly as the leaves are wet and heavy. He also reported that the DPW had cleared most of the shared use trail. The offer to sell 6 walnut trees, one in River Raisin Park that must go, has been met with interest perhaps up to \$5700. Parks will consider the issue at their next meeting.

MANAGER- Wallace presented his report.

Vaillencourt recommended that Jim Keller be appointed to the Village Planning Commission. A motion was made by Andrews, seconded by Woods, that the appointment be made as recommended. Motion passed.

There being no further business, President Vaillencourt adjourned the meeting at 8:40pm.

Respectfully submitted,  
Julie Schaible, Village Clerk