

UNAPPROVED MINUTES  
MANCHESTER VILLAGE COUNCIL  
JANUARY 7th, 2019  
7:00 PM VILLAGE HALL

President Vaillencourt called the regular meeting of the Manchester Village Council to order at 7:00pm with the Pledge of Allegiance to the Flag. Council members present: Vaillencourt, Way, Andrews, Dresch, Woods and Chartrand. Council members absent: DuRussel. Also present were: Manager Wallace, Clerk Schaible, Brent Jones (DPW), Dan Fleck (Men's Club), Karl and Margaret Jacob, Jim Keller, Mary & Quenton Bortmas, Neal Biletdeaux (JJRSmith), John Seefeld (Manchester Twp.), Scott Poet, George Daubner, Scott and Margene Dunsmore, Tyler Harvey, Collin McCaffrey, Rylee Spitler and Jacob Rowwer.

The minutes of the December 17th, 2018 regular meeting were approved on a motion by Dresch, seconded by Woods.

**AGENDA** – The agenda was approved as amended: deleting Old Business 6A) Vacant Building Ordinance, adding New Business 7J) Rental Ordinance and deleting Reports: A) Sheriff; B) Parks; C) Planning Commission; D) DDA; E) Healthy Communities/Wellness Coalition; F) Joint Planning; G) Building; H) Personnel Committee; I) Finance Committee on a motion by Dresch, seconded by Woods.

**PUBLIC PARTICIPATION**-Dan Fleck, of the Manchester Men's Club, requested permission to use Wurster Park for a lined ice rink this winter when the weather permits. They would like to have the skating party sometime in February. A motion was made by Dresch, seconded by Woods, that the Men's Club be allowed to construct and install an ice rink in Wurster Park as weather permits. Motion passed.

**OLD BUSINESS**

**CITYHOOD CITIZEN ADVISORY COMMITTEE APPOINTMENTS**- Vaillencourt presented a list of Village residents who have agreed to sit on the 9-member Citizen Advisory Committee to study becoming a city. A motion was made by Woods, seconded by Way, that Denise Collins, Scott Dunsmore, Pat Fielder, Rick Finger, Jack Gould, James Keller, Leslie Keisel, Carol LaRock and Herb Mahony be appointed. Roll call vote: ayes-all. Motion passed. Vaillencourt explained that the Committee's purpose is to investigate, gather public input and make a report to Council to include a recommendation on pursuing city status. She also noted the lengthy process which will follow if the change is recommended.

**NEW BUSINESS**-

**STUDENT PROJECT**- Quenton Bortmas presented plans he had drawn for a seating /kayak storage area at the new River Raisin Park. He noted that the project is part of his application to the U of M to study architecture. Council studied the project and complimented Bortmas on his vision. They agreed that it should be sent to the DDA and Parks Commission for location and design review.

**CHARITABLE GAMING LICENSE-PISTOL PRODIGIES YOUTH PISTOL TEAM INC.**-Scott Poet explained that the original license, which was passed about a year ago, included an

incorrect group name. A motion was made by Dresch, seconded by Andrews, that the license with the correct name be approved. Roll call vote: ayes-all. Motion passed.

2019 REINDEER TRAIL RUN- No one was present to make the request.

RIVER RAISIN -CONSTRUCTION BIDS- Neal Billetdeaux, of JJRSmith Group, presented tabulations of the bids received for the River Raisin Park construction. He reported that three bids had been received with the lowest being from LJ Construction at \$536,500. He has checked their references and they are highly recommended, and they are using local subcontractors. Council reviewed the voluntary and requested alternates. Using helical piers deducts \$39,800 from the cost and is recommended. Billetdeaux explained that they are drilled into the ground until refusal. Council discussed the difficulties encountered in the Main Street Bridge replacement and agreed that this application is totally different. Wallace reviewed a spreadsheet showing grant revenue and costs using L.J. Construction, helical piers, adding the concrete step alternate and changing the decking material to clear treated pine. He explained that the clear decking material may not warp or move as much as regular treated in wet conditions and adds \$5,313 to the cost. Billetdeaux noted that L.J. is committed to doing the water work before the spawning season and completing the project by September. A motion was made by Way, seconded by Chartrand, that the bid with the helical piers, concrete steps and clear decking totaling \$613,001, be submitted to the DNR for their approval. Roll call vote; ayes-all. Motion passed.

RIVER RAISIN-ELECTRICAL- Wallace presented the Stein Electrical bid to move and upgrade the electrical service at the River Raisin Park. A motion was made by Dresch, seconded by Andrews, that the quote be approved in the amount of \$9,988. Roll call vote: ayes-all. Motion passed.

BRIDGEWATER WWTP AGREEMENT- Wallace presented the updated 5-year agreement with Bridgewater Township increasing the monthly amount to \$3000 with an annual increase tied to the Michigan inflation rate multiplier. A motion was made by Andrews, seconded by Dresch, that the village enter into the agreement with Bridgewater Township to operate their wastewater treatment plant as presented. Wallace reported that the collaboration has been working very well. Roll call vote: ayes-all. Motion passed.

REPLACEMENT UV LAMPS-WWTP- Wallace presented memo from Dan Geyer to replace the UV lamps for the disinfection system at the Village wastewater treatment plant. A motion was made by Andrews, seconded by Woods, that the quote from Glasco UV be approved in the amount of \$7,875. Roll call vote: ayes-all. Motion passed.

WWTP-SLUDGE PUMP REPLACEMENT- Wallace presented the Stein Electric quote to perform the electrical portion of the approved sludge pump replacement project at the Village wastewater treatment plant. A motion was made by Andrews, seconded by Woods, that the quote be approved in the amount of \$9,985. Roll call vote; ayes-all. Motion passed.

RIVER RAISIN WATESHED MEMBERSHIP DUES- Vailliencourt reported that the Watershed Council has been very helpful in waterway projects and plans to install mile markers along the River Raisin kayak/Canoe route. A motion was made by Dresch, seconded by Andrews, that the Village continue their membership in the River Raisin Watershed Council and remit the 2019 dues payment of \$209. Roll call vote; ayes-all.

Motion carried. A motion was made by Dresch, seconded by Chartrand, that Vaillencourt and Way continue to be the delegate and alternate delegate to the group. Motion carried.

**RENTAL ORDINANCE**- Chartrand suggested that, in light of a recent fire where 5 families were displaced at a rental house set up for 2 units, the draft ordinance to monitor and regulate rental properties be brought forward again for review and possible action. Council agreed that they would review the materials and that it should be added to a future agenda.

**CORRESPONDENCE**- Council acknowledged the following correspondence:

- Copy of the Carlisle/Wortman site plan review for the Manchester Township Doan project- Hidden Lakes RV Resort.
- A letter from the Department of Licensing and Regulatory Affairs noting the transfer of the Village Tap liquor license due to the death of Jeannette Stein.
- A letter from the Manchester Wellness Coalition supporting the Council decision to prohibit marijuana establishments in the Village.
- A letter from Carlisle/Wortman noting their holiday charitable donations.
- Notice from the Washtenaw County Parks and Recreation Commission that they are considering purchasing 58 acres in the Village for the Natural Area Preservation Program.

**ACCOUNTS PAYABLE** – Council reviewed the payables list. A motion was made by Dresch, seconded by Woods, to approve for payment the list dated 12/26/2018 and 1/07/2019 totaling \$85,055.17. Roll call vote: ayes-all. Motion carried.

## **REPORTS**

**DPW**- Jones presented his report. He highlighted watermain break repairs on Elton and Madison Streets.

**MANAGER**–Wallace presented his report. He noted that Thomas Thompson, a Village wastewater treatment plant operator, had passed the class B exam in his first attempt.

There being no further business, President Vaillencourt adjourned the meeting at 8:31pm.

Respectfully submitted,  
Julie Schaible, Village Clerk