

APPROVED MINUTES  
MANCHESTER VILLAGE COUNCIL  
May 6TH, 2019  
7:00 PM VILLAGE HALL

President Vaillencourt called the regular meeting of the Manchester Village Council to order at 7:00pm with the Pledge of Allegiance to the Flag. Council members present: Dresch, Woods, Way, DuRussel, Vaillencourt and Chartrand. Andrews was absent. Also present were: Manager Wallace, Clerk Schaible, Brent Jones (DPW), Jim Keller, Carol Palms (Riverfolk Gazebo Concerts), Les Koch (American Legion) and Laurie Carey, Lisa Moutinho and Danell Proctor (Manchester Township).

The minutes of the April 15th, 2019 regular meeting were approved on a motion by Dresch, seconded by Chartrand.

**AGENDA** – The agenda was approved as amended: deleting Reports- A) Sheriff; B) Parks Commission, C) Planning Commission; D) DDA; F) Joint Planning; G) Building; H) Personnel Committee; I) Finance Committee on a motion by Dresch, seconded by Way.

**PUBLIC PARTICIPATION**-None

**OLD BUSINESS**- None

**NEW BUSINESS**-

**RIVERFOLK-GAZEBO CONCERTS**- Carol Palms presented the request to use Wurster Park for the Gazebo Concert Series. She noted that the certificate of insurance would be sent to the Village offices and that the Parks Commission had approved the request. A motion was made by Dresch, seconded by Woods, that use of the Park be approved for June 13 through August 8 on Thursday evenings (except for Manchester Community Fair and Chicken Broil dates) from 5:30 to 10:00pm. Motion passed.

**MEMORIAL DAY PARADE**- Les Koch, representing the American Legion, requested a rolling closure of Main Street from the Bridge to Oak Grove Cemetery for the parade on May 27<sup>th</sup>, starting at 11am. He reported that he has coordinated with Sgt. Mahalick who will have a deputy in front of and behind the parade. A motion was made by Dresch, seconded by DuRussel that the closure be approved. Motion carried.

**UPDATE VILLAGE ENGINEERING STANDARDS**- Wallace presented the Process Results proposal to update the Village engineering standards. He noted that they had been developed in 1992 and last updated in 2003. Many current standards have changed and need to be incorporated. A motion was made by Chartrand, seconded by Woods, to accept the proposal in an amount not to exceed \$6000. Roll call vote: ayes-all. Motion passed.

**PUBLIC AREAS LANDSCAPING**- Jones reported that quotes has been sought to clean, mulch and maintain the sitting areas downtown and the Wurster Park planting areas. He noted that two quotes were received and he recommends the low quote of \$680 from T&N Service, Inc. A motion was made by Dresch, seconded by Way, that the work be approved as recommended. Roll call vote: ayes-all. Motion passed.

**TREE PLANTINGS**-Jones reported that McLennan's has proposed \$3708 to plant 5 sugar maples and 1 sycamore tree to replace the walnut trees that were removed at Carr Park. They are 2 to 2.5 inches in diameter and come with a 1-year warranty. The Parks Commission has approved the plantings. A motion was made by Dresch, seconded by

DuRussel, that the trees be planted as proposed. Roll call vote: ayes-all. Motion carried.  
SEWER PREVENTATIVE MAINTENANCE- Jones recommended that the Village continue the maintenance program and clean approximately 3,087 feet of sewer this year. The areas chosen for the work are where they have had the most issues. He asked to add part of the sewer line on Macomb Street as they had a problem today there. A motion was made by Way, seconded by Dresch, to contract with M&K for the preventative sewer maintenance at a cost not to exceed \$4000. Roll call vote: ayes-all. Motion passed.

PARKS RESERVATION POLICY- DuRussel presented Parks Reservation Information as developed by the Parks Commission. He reported that it is an effort to streamline administration. They used Chelsea and Dexter policies as a guide. Council asked that the current policy and rules be added to the next meeting's packet and agenda.

GOALS AND DIRECTIVES- Council discussed the difficulty in the ranking process. Staff will accumulate and summarize the results and present at the next meeting.

**CORRESPONDENCE**- Council acknowledged the following correspondence:

- A graph of Macomb and Adrian Street total iron and free chlorine residuals demonstrating that the tipping hydrant on Macomb Street has worked well.
- Citizens Advisory Committee minutes from the April 23, 2019 meeting.
- Parks Commission meeting minutes from April 22.
- DDA minutes from the April 17 meeting.
- Manchester Township Planning Commission minutes from the March 7 meeting.
- Invitation from Washtenaw County Parks and Recreation Commission to participate in the Master Plan meeting being held at the Village Hall Thursday evening.
- Copy of the new Manchester Village Parking Ticket Appeal form.
- Information regarding the proposed "Ford Village Industries Heritage Day".
- Copy of the draft Frequently Asked Questions that the Citizens Advisory Committee will be working on.
- Copy of the Farmer's Market Year 8 Manchester Wellness Coalition intervention.

**ACCOUNTS PAYABLE** – Council reviewed the payables list. A motion was made by Dresch, seconded by Woods, to approve for payment the list dated 05/06/2019 totaling \$124,348.74. Roll call vote: ayes-all. Motion carried.

## **REPORTS**

HEALTHY COMMUNITIES- Dresch reviewed all the Manchester Wellness Coalition interventions for 2019.

DPW- Jones presented the report. He added that there is a lot of brush to be chipped.

MANAGER– Wallace presented his report. He also reported that incorrect staking on the shared-use trail may delay the project. He is making minor changes to the electrical plan for River Raisin Park. The first draft of the budget will be presented at the next meeting. Vaillencourt requested Council input on how to proceed with a vacant building ordinance. Council agreed that a daytime working session be scheduled.

Wallace noted that Washtenaw County Health would like to meet to review space needs for sessions in Manchester. He also reported that water would not be turned on at the duplex recently compromised by a fire, until they have secured a certificate of occupancy.

There being no further business, President Vaillencourt adjourned the meeting at 8:20pm.

Respectfully submitted,  
 Julie Schaible, Village Clerk