

APPROVED MINUTES
MANCHESTER VILLAGE COUNCIL
June 3rd, 2019
7:00 PM VILLAGE HALL

President Vaillencourt called the regular meeting of the Manchester Village Council to order at 7:00pm with the Pledge of Allegiance to the Flag. Council members present: Dresch, Way, Woods, DuRussel, Vaillencourt and Chartrand. Andrews was absent. Also present were: Manager Wallace, Clerk Schaible, Jim Keller (Citizens Advisory Committee); Karl & Margaret Jacob (Manchester Area Senior Citizens Council); Lester Koch (Manchester Mens Club); Dawna Stockwell; Tom Trembley; Kathy Richardson & Angie Fuller (Manchester Community Fair); Wendy Guenther and Derek Guenther.

The minutes of the May 20th, 2019 regular meeting were approved on a motion by Dresch, seconded by Chartrand. Woods abstained.

AGENDA – The agenda was approved as amended: deleting New Business and Reports- A) Sheriff; C) Planning Commission; D) DDA; E) Healthy Communities/Wellness Coalition; F) Joint Planning; G) Building; H) Personnel Committee; I) Finance Committee on a motion by Dresch, seconded by Way.

PUBLIC PARTICIPATION-Margaret Jacobs presented the Manchester Area Senior Citizens Council 2018 Annual Report and thanked the Village for their support. She also reported that they are working closely with the Community Resource Center and that the surrounding townships have also promised support. Vaillencourt noted that next year's budget includes \$3000 for the Seniors contract.

Dawna Stockwell requested permission to place a sandwich board sign near the Comerica Building advertising ice cream at Kelli's on Adrian Street. Vaillencourt reported that the ordinance states that a temporary sign may be placed in front of the business only. A motion was made by Woods, seconded by Dresch, that permission be granted until the old "Dairy Queen" reopens with the following conditions: it be placed close to the Comerica building; the building owner gives permission; it is taken in each evening; Tuesday through Friday 3:30pm to 8pm; and an updated insurance policy be provided. Motion passed.

Angie Fuller requested street closures to accommodate the annual Manchester Community Fair Parade on Tuesday, July 9th starting at 6:30pm. She reported that the barricades will be manned. A motion was made by Dresch, seconded by Chartrand, that the street closures be approved for the same route as in past years coordinating with Sgt. Mahalick and the Village DPW. Motion passed.

Public Hearing
FY 2019/2020 Budget

At this time, President Vaillencourt called to order the public hearing to receive comments on the proposed FY 2019/2020 budget. Hearing no comments, Vaillencourt closed the hearing.

OLD BUSINESS- None

NEW BUSINESS-

CARR PARK REQUEST- Tom Trembley requested permission to place a 20' x 30' tent in Carr Park next to his house for a graduation party on June 28th through June 30th. DuRussel noted that the Parks Commission had approved the request. A motion was made by Chartrand, seconded by Dresch, that permission be granted with Miss Dig required. Motion passed.

FIREWORKS- Les Koch, representing the Mens Club, requested permission to hold the annual fireworks display and beer tent at Carr Park on July 3rd with a fireworks rain date of July 4th. A motion was made by Way, seconded by DuRussel, that the use be approved with the appropriate insurance, liquor bond, fencing and coordination with Sgt. Mahalick. Motion passed.

2019/2020 BUDGET ADOPTION- A motion was made by Dresch, seconded by Woods, that the FY 2019/2020 Budget be adopted as presented. Roll call vote: ayes-all. Motion carried.

MILLAGE RESOLUTION-A motion was made by Dresch, seconded by Woods, that Resolution No. 19-0603, setting millage rates as follows: General Fund-10.5497 mills; Highway Fund- 2.2612 mills; Parks Fund-0.6019 mills; 2010 Bond Refund -1.8797 mills; and Main St. Bridge Bond -1.0345 mills be adopted. Roll call vote; ayes-all. Motion passed.

WATER/SEWER RATES RESOLUTION- A motion was made by Dresch, seconded by Woods, that Resolution No. 19-0603B setting water and sewer rates as follows: water consumption charge -\$3.11 per one thousand gallons of; water 'ready to serve' charge - \$7.40 per month; sewer monthly 'ready to serve' charge - \$18.06; and the sewer commodity charge - \$3.94 per one thousand gallons of use be adopted. Roll call vote: ayes-all. Motion carried.

HEALTHCARE SAVINGS PROGRAM- Schaible presented a program that would give employees hired since March 9th 2012 and are not included in the retiree healthcare insurance benefit, a Village sponsored, investment program to save for post-employment healthcare costs. The program is through MERS and would include a \$100 per month Village contribution, plus a catch-up of \$100 per month since date of hire. Employees would be required to contribute 1% of their wages. The program would have a vesting period of 10 years. Dresch explained the purpose is to provide incentive and to retain employees as continuity has proven beneficial. Wallace noted that this program carries no legacy costs and is an attempt to differentiate employment at the Village and keep us at least competitive in benefits. A motion was made by Dresch, seconded by Chartrand, to adopt the MERS Health Care Saving Program as provided in the Uniform Resolution signed June 3rd, 2019. Roll call vote; ayes-all. Motion passed. A motion was made by Way, seconded by Dresch, that the Village enter into the MERS Health Care Saving Program Participation Agreement effective July 1, 2019. Roll call vote: ayes-all. Motion carried. A motion was made by Chartrand, seconded by Woods, that the resolution establishing authorized signatories of the Village Clerk and the Village Manager for MERS contracts and service credit purchase approvals be adopted. Roll call vote: ayes-all. Motion carried.

Wallace proposed a new phone allowance program where employees who are

expected to be on call 24/7 would receive stipends: supervisors -\$95/month; and non-supervisory-\$65/month. Insurance on the phones would be required. This would cost approximately \$5760 annually and put phone and plan ownership in employee's hands. A motion was made by Woods, seconded by Dresch, that the allowance program be approved and the personnel policy updates presented at a future meeting. Roll call vote: ayes-all. Motion passed.

SIDEWALK BIDS- Wallace reported that Act 51 requires ADA compliant approaches on sidewalks where the streets are being resurfaced with Act 51 funds. He presented the three bids received for this work. A motion was made by Dresch, seconded by Way, that the low bid from Michael Andrews Concrete in the amount of \$37,362.50 be accepted as recommended by Brent Jones, DPW Superintendent. Roll call vote: ayes-all. Motion passed.

SLUDGE THICKNER WATER BOOSTER PUMP- Wallace presented Dan Geyer's recommendation to replace the pump on the sludge thickener. A motion was made by Woods, seconded by Dresch, that the purchase be approved in the amount of \$1,517.19. roll call vote: ayes-all. Motion carried.

CORRESPONDENCE- Council acknowledged the following correspondence:

- Citizens Advisory Committee minutes from the May 21st, 2019 meeting.
- Village Parks Commission meeting minutes from May 28, 2019.
- A note from MDOT that the Village was not approved for TEDF Category B funding for 2020.

ACCOUNTS PAYABLE – Council reviewed the payables list. A motion was made by Dresch, seconded by Woods, to approve for payment the list dated 06/03/2019 totaling \$68,777.00. Roll call vote: ayes-all. Motion carried.

REPORTS

PARKS- DuRussel reported that Parks had a good meeting.

DPW- Wallace reviewed the report. Way presented Chartrand with the "Walk to School" trophy and announced that student, Abby Swanson, had walked every walk, a total of 97.

MANAGER– Wallace presented his report. He reported that the next Citizens Advisory Committee meeting would be held in the Village Room. He also reported that Geyer and Process Results are putting together a plan to replace the headworks at the wastewater treatment plant.

Vaillencourt reported that she had attended the Manchester Township work-session last Saturday morning. She has asked the township to specifically identify areas where Manchester Township has spent money to benefit those residents who live in the Village over and above assessing, election and fire protection. She also noted the township's discussion of spending down fund balance on assets they believe would not be subject to negotiation should the Village become a city.

There being no further business, President Vaillencourt adjourned the meeting at 8:20pm.

Respectfully submitted,
Julie Schaible, Village Clerk