

APPROVED MINUTES  
MANCHESTER VILLAGE COUNCIL  
July 1st, 2019  
7:00 PM VILLAGE HALL

President Vaillencourt called the regular meeting of the Manchester Village Council to order at 7:00pm with the Pledge of Allegiance to the Flag. Council members present: Dresch, Way, DuRussel, Vaillencourt, Woods and Chartrand. Andrews was absent. Also present were: Clerk Schaible, Brent Jones (DPW), Denise Collins, Jim Keller, Jack Gould and Leslie Kiesel (Citizens Advisory committee), Lisa DuRussel, Linda Stevens (Chamber of Commerce), Susan Fielder, Teresa and Mary-Jo (Manchester Area Garden Inspiration Club), Katie McClure (Manchester Area Youth Sports) and Gina and Brent Jennings (St. Mary's Church).

The minutes of the June 17th, 2019 regular meeting were approved on a motion by Dresch, seconded by Chartrand. Woods abstained.

The minutes of the June 25th, 2019 special meeting were approved on a motion by Woods, seconded by Dresch. Chartrand abstained.

**AGENDA** – The agenda was approved as amended: deleting Old Business A) Park Reservation Policy; B) Goals and Directives; C) Washtenaw County Community Mental Health Agreement; and D) Vacant Building Ordinance; adding New Business G) Riverbend Lift Station and deleting Reports A) Sheriff; B) Parks; C) Planning Commission; D) DDA; E) Healthy Communities/Wellness Coalition; F) Joint Planning; G) Building; H) Personnel Committee; I) Finance Committee on a motion by Dresch, seconded by Woods.  
Andrews entered at this time.

**PUBLIC PARTICIPATION**-Linda Stevens, representing the Manchester Area Chamber of Commerce, requested a relaxation of the sign ordinance in order to advertise the Chamber's 3<sup>rd</sup> Thursday events. Council discussed the difficulty and precedence in allowing an organization to break the ordinance but the need for advertising a downtown beneficial event. A motion was made by Dresch, seconded by Andrews, that eight 3<sup>rd</sup> Thursday signs be allowed in the public rights-of-way during the week of the event beginning Saturday. The signs must come down Friday, not be placed in the tree grates and Sue LaRocque named as the individual responsible. Motion passed. Way noted that Council is allowing them to break the law.

**OLD BUSINESS**-None

**NEW BUSINESS-**

**ST. MARY'S PARK USE REQUEST-** Gina Jennings made the request on behalf of St. Mary's Church to use north Wurster Park for their 127<sup>th</sup> annual ice cream social. A motion was made by Woods, seconded by Andrews, that the request be approved for July 24<sup>th</sup> through July 25<sup>th</sup>. Motion passed.

**MANCHESTER AREA GARDEN INSPIRATION CLUB-** Sue Fielder presented photos of the seating area near M-52/Main St. and annual/perennial plant quotes from McLennan Landscape. She explained the purpose of their volunteer club and requested funding for

plantings in the seating area. A motion was made by Woods, seconded by Chartrand, that \$500 be approved to purchase plants from McLennan's for the M-52 and Post Office seating areas with the MAGIC volunteers watering and maintaining the beds. Roll call vote: ayes-all. Motion carried. The club noted that they would be requesting permission to purchase and place terracotta pots with sand for cigarette butts. They also requested that Jack Gould recommend actions for the untrimmed and/or dead trees downtown.

KIRK PARK USE REQUEST-Katie McClure, representing Manchester Area Youth Sports, requested permission to use Kirk Park for their annual softball camp. She noted that proceeds are used to finance the local recreation team tournaments. A motion was made by Woods, seconded by Andrews, that the use be approved for August 6<sup>th</sup> through the 8<sup>th</sup> from 5 to 9pm. Motion carried

CITIZENS ADVISORY COMMITTEE REPORT AND RECOMMENDATION-Vaillencourt thanked the Committee for their honesty and integrity and praised the professionalism and thoroughness with which they performed their appointed duties. Jim Keller presented the final report. He reported that the Committee had learned a great deal and were unanimous in their recommendation to move the process ahead and pursue city status. He noted the questions that had surfaced included: why now; what about fire services; will taxes increase; annexation; and loss of the village atmosphere. Keller reported that the Committee has researched these and other issues and found that all could be managed and should not impede the goal of city status and becoming a primary unit of government in Michigan. Vaillencourt presented a spreadsheet detailing 2014 through 2019 Township revenue from Village sources and Manchester Township fund balances. Council expressed their appreciation to the Citizens Advisory Committee.

PARK DUMPSTER ENCLOSURE- Vaillencourt presented the details of the dumpster enclosure the Village will pay for as part of the parking lot agreement with Over the Edge. Council discussed maintenance and questioned if there would be a concrete base. A motion was made by Chartrand, seconded by Andrews, that the LJ Construction bid of \$3,775 be accepted. Roll call vote: ayes-all. Motion carried.

POD ORDINANCE- Vaillencourt presented the proposed Portable Storage Container ordinance. Chartrand reported that the Planning Commission had discussed the requirement for an open building permit and had deliberately left it vague for simplicity. Council asked that it be placed on the next meeting's agenda.

RIVERBEND LIFT STATION- Jones presented the memo from Dan Geyer, WWTP Superintendent, detailing the need for replacement of the pump/rail system in the Riverbend lift station. During a cleaning, it was discovered that the system had deteriorated and broken. The replacement will be upgraded to VFD and 3 phase system to match the other lift station upgrades. A motion was made by Chartrand, seconded by Andrews, that Kennedy Industries replace and upgrade the pump/rail system at a cost not to exceed \$18,000. Roll call vote: ayes-all. Motion passed.

**CORRESPONDENCE**- Council acknowledged the following correspondence:

- Citizens Advisory Committee meeting minutes of June 25, 2019.
- Manchester DDA meeting minutes of June 19, 2019.
- Manchester Village Planning Commission meeting minutes of June 12, 2019.
- A letter of resignation from Margene Dunsmore, long time Planning Commission member.
- A letter from the Manchester Area Senior Citizens Council, thanking Marsha Chartrand for her help over the last two years.

07/01/2019

**ACCOUNTS PAYABLE** – Council reviewed the payables list. A motion was made by Dresch, seconded by Way, to approve for payment the list dated 07/1/2019 totaling \$55,899.29. Roll call vote: ayes-all. Motion carried.

**REPORTS**

DPW- Jones presented his report. He also updated Council on the Shared Use Trail progress. Vaillencourt reported that CTAP funds may be available for signage at the trail end in the Duncan St. Apartment complex.

MANAGER– Vaillencourt presented the report. Council discussed the disappointing step situation at the River Raisin Park.

There being no further business, President Vaillencourt adjourned the meeting at 8:37pm.

Respectfully submitted,  
Julie Schaible, Village Clerk