

APPROVED MINUTES  
MANCHESTER VILLAGE COUNCIL  
July 15th, 2019  
7:00 PM VILLAGE HALL

President Vaillencourt called the regular meeting of the Manchester Village Council to order at 7:00pm with the Pledge of Allegiance to the Flag. Council members present: Dresch, Way, DuRussel, Vaillencourt, Woods and Chartrand. Andrews was absent. Also present were: Manager Wallace, Clerk Schaible, William Brinkman (Village Planning Commission), Neal Billetdeaux (JJR Smith) and Sara Swanson (Manchester Mirror).

The minutes of the June 1st, 2019 regular meeting were approved on a motion by Dresch, seconded by Chartrand.

**AGENDA** – The agenda was approved as amended: switching the order of Old and New Business, deleting Old Business D) Vacant Building Ordinance, adding 9a) Treasurer's Report and deleting Reports A) Sheriff; B) Parks; C) Planning Commission; D) DDA; E) Healthy Communities/Wellness Coalition; F) Joint Planning; G) Building; H) Personnel Committee; I) Finance Committee on a motion by Woods, seconded by Dresch.

**PUBLIC PARTICIPATION**-None

**NEW BUSINESS-**

**NEAL BILLETDEAUX-RIVER PARK-** Neal Billetdeaux of JJRSmth, updated Council regarding the progress in River Raisin Park. He presented drawings of the canoe take-out steps and possible solutions to the inconsistent rise and tread of the top two steps. Council reviewed the drawings and indicated their disappointment in the flawed construction. Andrews entered at this time.

Council agreed that the best option now is #2, leaving the most concrete possible and having an 8" rise and 18" tread on both steps. Billetdeaux reported that the contractor is willing to pay half the cost of the repair. A motion was made by DuRussel, seconded by Chartrand, that the redesigned steps be built at a cost to the Village of \$1125. Roll call vote: ayes-all. Motion carried.

Vaillencourt reported that she has had several residents ask about the steep bank to the River at the plaza. Billetdeaux noted that it is not a code issue and that 6-8" grass will be growing there along with the taller natural vegetation at the rivers edge. Council agreed that it should not be of concern. Woods, Way and Vaillencourt volunteered to put together an opening ceremony for the River Park and the Shared Use Trail.

**CITY STATUS-** Council agreed that the next steps for the city status investigation would be public input oriented. They discussed methods of communicating information and gathering feedback. Council agreed that a question and answer session be added to the August 5<sup>th</sup> regular meeting and that a post card announcing the meeting be mailed to residents. It was noted that informational presentations should be made to Village committees and community groups. Wallace will review the legal process with Attorney Fink.

**MARGENE DUNSMORE PROCLAMATION-** Vaillencourt read the proclamation thanking Dunsmore for her service to the Village. It was adopted by acclamation.

**CONSUMERS LIGHTING CONTRACT-**Wallace reported that as street lights are burning

out, Consumers is replacing them with LED lights. This constitutes a change in the street lighting contract with the Village. A motion was made by Dresch, seconded by Way, that the Village manager be authorized to sign Consumers Energy contract No. 100000265163. Roll call vote: ayes-all. Motion passed. A motion was made by Dresch, seconded by DuRussel, that Resolution No.19-0715-Street Lighting Contract Changes, be adopted. Roll call vote: ayes-all. Motion carried. A motion was made by Dresch, seconded by Chartrand, that the Village Manager be authorized to sign Consumers Energy Contract No. 103034871626. Roll call vote: ayes-all. Motion passed. A motion was made by Dresch, seconded by DuRussel, that Resolution No 19-0715B -2-yr. Consumers Energy Lighting contract be adopted. Roll call vote: ayes-all. Motion carried.

WINDOW WASHING CONTRACT- A motion was made by Dresch, seconded by Woods, that the Village accept the proposal from Great Lakes Window Cleaning to clean the exterior windows of the Village Hall for \$2265 and the interior windows for \$925. Roll call vote: ayes-all. Motion passed.

### **OLD BUSINESS-**

PARK RESERVATION POLICY – Schaible reported that Village staff had reviewed the proposed policy and had rearranged the new items to fit into the existing policy unless the request is for a very large group or has extraordinary requests. In that case, it would become a special event and be reviewed by the Parks Commission or their representative for appropriate controls. The Parks Commission will review the revised policy.

GOALS AND DIRECTIVES- Wallace presented a draft of the 2019-2020 Proposed Directives. Council is happy with the more complete document, especially in light of upcoming succession planning.

WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGREEMENT Wallace reported that a meeting concerning this agreement has been scheduled.

POD ORDINANCE-Council reviewed the proposed ordinance to control temporary portable storage containers and asked that it be put in ordinance form for the next meeting.

**CORRESPONDENCE**- Council acknowledged the following correspondence:

- Notice of public hearing for the electric customers of Consumers Energy Company.
- Information regarding fireworks and the New State Law. Council asked that this be reviewed for possible further local restrictions.
- A letter from Jeff Fahey to Doug Parr outlining their future plans for completing their building on E. Main Street.

**ACCOUNTS PAYABLE** – Council reviewed the payables list. A motion was made by Dresch, seconded by Woods, to approve for payment the list dated 07/15/2019 totaling \$213,184.92. Roll call vote: ayes-all. Motion carried.

**TREASURER'S REPORT**- The June 2019 Treasurer's Report was acknowledged.

### **REPORTS**

DPW- Wallace reviewed the report. Chartrand noted that dead grass has accumulated at the storm sewer on Duncan St. in front of CEI.

MANAGER- Wallace reviewed his report. He noted the large amount of work it would take to become a Redevelopment Ready Community and the advantages of doing so. He will speak with a representative of the Michigan Economic Development Corporation to explore options.

There being no further business, President Vaillencourt adjourned the meeting at 9:09pm.

Respectfully submitted,  
Julie Schaible, Village Clerk