

APPROVED MINUTES  
MANCHESTER VILLAGE COUNCIL  
November 18th, 2019  
7:00 PM VILLAGE HALL

President Vaillencourt called the regular meeting of the Manchester Village Council to order at 7:00pm with the Pledge of Allegiance to the Flag. She asked for a moment of silence out of respect for those who had lost their lives in shootings this past week. Council members present: Dresch, DuRussel, Way, Woods, Vaillencourt, and Chartrand. Council members absent: Andrews. Also present were: Manager Wallace, Clerk Schaible, Sgt. Beth Gieske (WCSD), Lisa Moutinho, Laurie Carey, and Danell Proctor (Manchester Township), Deborah Alber (Christmas in the Village) and Ron Fielder.

The minutes of the November 4th, 2019 regular meeting were approved on a motion by Dresch, seconded by Way. Woods abstained. Motion carried.

**AGENDA** – The agenda was approved as amended: deleting Old Business: D) Garbage Contract; adding New Business Item E) Appointments; and deleting Reports: B) Parks; C) Planning Commission; D) DDA; E) Healthy Communities/Wellness Coalition; F) Healthy Communities/Wellness Coalition; G) Building; H) Personnel Committee; I) Finance Committee on a motion by Dresch, seconded by Woods. Motion carried.

**PUBLIC PARTICIPATION**- None

**SPECIAL SESSION- CITY STATUS**- Wallace reported that the boundary survey has been reviewed and sent back for title searches for two small issues. Andrews entered at this time. The proposed newsletter outlining cityhood status was reviewed. Council suggested the city information in this mailing be abbreviated, other news items be included and it be sent out soon. A second mailing would be done just ahead of the petition drive. Vaillencourt asked if there was any public participation at this time. There was none.

**OLD BUSINESS**-

**VACANT BUILDING ORDINANCE**-Wallace advised that the Village Code of Ordinance penalties are currently compliance based with court as the final enforcement option. This can be changed to a fine based, civil infraction remedy but would have to be code wide, not just for specific ordinances. Council suggested not changing the Code, but doing a closer review for enforcement options on the vacant buildings.

**WWCA/215 E. MAIN**- Way noted that the business, the DD, is now closed for the season and the permits that have been issued expire in December and January. He also reported that there had been no inspections called for since July. The Construction Authority will remind the owner of the obligations in a letter in early December. It was noted that it appears the building has not been built according to the approved site plan and that will have to be remedied.

**FARMER'S MARKET/ACORN**-Schaible presented the contract for Acorn to run a farmer's

market with updated financial information. A motion was made by Dresch, seconded by Woods, that the contract be approved in the amount of \$9,429.67. It was noted that this leaves \$3,685.71 as seed money for a Village run farmer's market should it be needed. Roll call vote: ayes-all. Motion passed.

TRAIL LIGHTING-Wallace explained that he had conferred with Washtenaw County Parks and Recreation and no municipalities are lighting or providing winter maintenance on trails anywhere except at the trailhead. Council discussed winter maintenance on the steps and boardwalk in River Park. They suggested the steps be chained off with temporary "no winter maintenance" signs and the boardwalk remain open but with the same signage.

### **NEW BUSINESS-**

CHRISTMAS IN THE VILLAGE- Deborah Alber requested the same street closures as last year for the annual parade. A motion was made by Dresch, seconded by Chartrand, that rolling closures on Adrian St. (from the American Legion to Main), and Main St. to Wurster Park be approved for December 6 starting at 6:30 pm. Motion carried. Alber confirmed that she would coordinate with Sgt. Gieske.

Vaillencourt asked Council members to sign up for serving hot chocolate on the mill porch on Saturday of the event.

CATS/DOGS ORDINANCE- Wallace presented copies of the current ordinances that speak to animals, dogs, cats and kennels in the Village. Council discussed the issues reiterating that no kept animals can be "at large" and must be kept under control by the person caring for them. They also noted that the maximum number of 3 dogs has been established and seems reasonable. There was not consensus on a maximum number of cats. Some council members believed 3 cats would be a maximum while others thought that as long as they are kept under control and not impactful to the neighbors there need not be a maximum per ordinance. Wallace was asked to research a legal opinion on what would be defensible.

PARKS WINTER MAINTENANCE- This was covered under TRAIL LIGHTING.

RESOLUTION OPTING OUT OF P.A.152- Schaible explained that renewal of the current employee health care insurance entails a 13% increase in premium. She and Wallace looked at other plans but the increase in employee out of pocket costs was too high to consider. Schaible noted that the employee contribution to premium would also increase by the 13%. Because the current HRA element of the health insurance package does not lend itself to hard caps or percentage limits, administration is again recommending opting out of the PA 152 legislation. A motion was made by Way, seconded by DuRussel, that Resolution No. 19-1119-Opting Out of the Publicly Funded Health Insurance Contribution Act be adopted. Roll call vote: ayes-all. Motion passed.

APPOINTMENTS- Vaillencourt recommended that Nick Steinmetz, Manchester Community School superintendent, be appointed to the Downtown Development Authority. A motion supporting the recommendation was made by Woods and seconded by Dresch. Motion carried.

**CORRESPONDENCE**- Council acknowledged the following correspondence:

11/18/2019

- Notes from the Manchester Farmer's Market Committee meeting of Nov. 7, 2019.
- The Manchester Township Board meeting minutes of October 8, 2019.

**ACCOUNTS PAYABLE** – Council reviewed the payables list. A motion was made by Dresch, seconded by Chartrand, to approve for payment the list dated 11/18/2019 totaling \$115,733.25. Roll call vote: ayes-all. Motion carried.

**REPORTS**

**SHERIFF**- Sgt Gieske reviewed the October report focusing on the out of area time. She explained that when Scio Twp. Is overstaffed they will be sent to Lodi and Manchester Village

**DPW**- Wallace presented the report. He reported that leaves will be picked up as they thaw.

**MANAGER**- Wallace reviewed his report.

There being no further business, President Vaillencourt adjourned the meeting at 9:05pm.

Respectfully submitted,  
Julie Schaible, Village Clerk