

APPROVED MINUTES
MANCHESTER VILLAGE COUNCIL
January 6th, 2020
7:00 PM VILLAGE HALL

President Vaillencourt called the regular meeting of the Manchester Village Council to order at 7:00pm with the Pledge of Allegiance to the Flag. Council members present: Dresch, Way, Woods, Vaillencourt, and Chartrand. Council members absent: DuRussel and Andrews. Also present were: Manager Wallace, Clerk Schaible, Brent Jones (DPW), Ruth VanBogelen, Megan DeLeeuw, Rhonda and Tom Ash and John Hinkley (Acorn Market & Café), Linda Stevens and Lisa Moutinho (Manchester Township).

The minutes of the December 16th, 2019 regular meeting were approved on a motion by Dresch, seconded by Chartrand.

AGENDA – The agenda was approved as amended: adding New Business D) Misc. Appointments and deleting Reports: A) Sheriff; B) Parks; C) Planning Commission; D) DDA; E) Healthy Communities/Wellness Coalition; G) Building; H) Personnel Committee; I) Finance Committee on a motion by Dresch, seconded by Way. Motion carried.

PUBLIC PARTICIPATION- None.

Vaillencourt asked for a moment of silence for the innocent people who had lost their lives during the holidays.

A motion was made by Chartrand, seconded by Dresch, that the Zoning Board of Appeals convene at this time. Motion passed.

ZBA Public Hearing

Schaible reported that no comments had been received in the office. John Hinkley, architect for the Acorn Farmer's Market and Café, outlined the changes made from the original set of drawings that was reviewed by the Planning Commission at their November meeting. Vaillencourt reviewed the Carlisle/Wortman report dated November 6th, 2019, detailing the "Items to be Addressed" and the changes in the updated site plan that addressed them. Vaillencourt indicated the ZBA Public Hearing Notice for 01/06/2020 and stated the 4 specific variances required. Vaillencourt also reviewed with Council the dimensional variance standards. Council agreed that the standards had been satisfied. Vaillencourt asked for public comment. Hearing none, she asked for a motion. A motion was made by Dresch, seconded by Chartrand, that the variances be approved as presented. Roll call vote: ayes-all. Motion carried. A motion was made by Woods, seconded by Dresch, that the public hearing be adjourned and the Council reconvene. Motion carried.

SPECIAL SESSION- CITY STATUS- Vaillencourt reported that there were no updates at this time and that the petition process would be the next step.

OLD BUSINESS-

VACANT BUILDING ORDINANCE- Vaillencourt reported that with the successful

Downtown Open House and the building owners working hard to get their spaces rented, she would like to put the proposed vacant building ordinance on hold and reevaluate its necessity this spring.

NEW BUSINESS-

ACORN SITE PLAN-Council considered the rendering included in packets. DeLeeuw indicated that the colors and some of the planter details may change but the major elements are correct. She asked that hours of operation be approved as 6am to 10pm, 7 days a week. They may be shorter than that but not longer. A motion was made by Woods, seconded by Chartrand, that the site plan be approved as presented on the drawing with the received date of Dec. 30, 2019, the hours as requested above and the understanding that a separate sign permit will be required. Roll call vote: ayes-all. Motion passed.

RIVER RAISIN WATERSHED MEMBERSHIP- A motion was made by Dresch, seconded by Woods, that the Village continue its membership in the River Raisin Watershed and remit the dues in the amount of \$209. Roll call vote: ayes-all. Motion carried.

MISC. APPOINTMENTS- Vaillencourt recommended that the following appointments be made: Brent Jones-Sewer Inspector; Jeff Wallace-Street Administrator and Zoning Inspector; Jim Coval-Building Inspector; Doug Parr-Electrical Inspector; Tom Trudeau-Plumbing Inspector; Jim Wiech-Mechanical Inspector and Bill Scully-Fire Inspector. A motion was made by Woods, seconded by Dresch, that the appointments be made as recommended. Motion carried.

CORRESPONDENCE- Council acknowledged the following correspondence:

- The annual holiday charitable giving announcement from Carlisle/Wortman.
- A notice of public hearing for the gas customers of Consumers Energy.
- The 2030 Destination Ann Arbor Master Plan which includes the outlying communities

ACCOUNTS PAYABLE – Council reviewed the payables list. A motion was made by Dresch, seconded by Woods, to approve for payment the list dated 01/06/2020 totaling \$51,035.77. Roll call vote: ayes-all. Motion carried.

REPORTS

JOINT PLANNING COMMISSION-Vaillencourt recommended that she be appointed as the council representative to the Joint Planning Commission with Chartrand as the alternate; and William Brinkman as the representative from the Village Planning Commission. A motion was made by Dresch, seconded by Woods, that the appointments be approved as recommended. Motion carried.

DPW- Jones reviewed his report

MANAGER- Wallace presented his report. He also reviewed handicap parking spots at the St. Mary's Parish Center and their request for two spots. Wallace also reported that the Village has been contacted to purchase pages in the upcoming Dale Fischer photography book. Vaillencourt will present the opportunity at the upcoming SWWCOG meeting. Way reported that the building permit for 213 E. Main had expired and the occupancy permit will expire in the middle of the month. Letters were sent and received by the owner.

There being no further business, President Vaillencourt adjourned the meeting at 7:58pm.

Respectfully submitted,
Julie Schaible, Village Clerk