

APPROVED MINUTES
MANCHESTER VILLAGE COUNCIL
March 2, 2020
7:00 PM VILLAGE HALL

President Vaillencourt called the regular meeting of the Manchester Village Council to order at 7:00pm with the Pledge of Allegiance to the Flag. Vaillencourt asked for a moment of silences for 4 people who had lost their lives in a Colorado workplace due to a person with a gun. Council members present: Vaillencourt, Way, Woods, DuRussel, Dresch and Chartrand. Council members absent: Andrews. Also present were: Manager Wallace, Brent Jones (DPW), John Seefeld (Manchester Twp.) and Andy Mahony (Manchester Men's Club).

The minutes of the February 17th, 2020 regular meeting were approved on a motion by Way, seconded by Woods. Dresch and DuRussel abstained.

AGENDA – The agenda was approved as amended: adding New Business H) Fire Hydrants and deleting Reports: A) Sheriff; C) Planning Commission; D) DDA; E) Healthy Communities/Wellness Coalition; F) Manchester Community Joint Planning Commission; G) Building; H) Personnel Committee; I) Finance Committee on a motion by Dresch, seconded by Woods.

PUBLIC PARTICIPATION- Andy Mahony, representing the Manchester Men's Club apologized for not following through with Council on the ice-skating rink. He asked that Council approve the use of Carr Park on April 11th from 8am to 1pm for the annual Easter Egg Hunt and on July 2nd through the 4th for the Fireworks Celebration. Mahony noted that the liquor license and insurance would be forwarded as soon as received. He also asked for permission to use Chi-Bro Park for the Christmas Tree Sale from November 29th, 2020 until the last tree is sold. A motion was made by Dresch seconded by Woods, to approve the requests as presented. Motion passed.

SPECIAL SESSION- CITY STATUS- Vaillencourt reported that a meeting with the Michigan Municipal League had been helpful in reviewing the State's updated process. Work will continue on being prepared for the petition process. There was no public participation regarding cityhood.

OLD BUSINESS- None

NEW BUSINESS-

3RD THURSDAY FUNDING-Vaillencourt reported on the 02/19/2020 DDA meeting held with the Chamber of Commerce. She highlighted a proposed list of events, the need for volunteers and funding, a possible Pumpkin Fest and a suggested disc golf course. Council discussed downtown entertainment concerns and 3rd Thursday hours. It was suggested that the DDA develop an annual budget to be approved by Council. Additional discussion was tabled to the next meeting.

WATER SERVICE HYDROVAC CONTRACT-Jones presented his recommendation to contract with M & K Jetting to hydro-excavate 150 water service lines to identify line materials as part of the State lead and copper rules. A motion was made by Woods, seconded by Dresch, that the contract be approved not to exceed \$19,500. Roll call vote:

ayes-all. Motion passed.

MAGNUM PLANT SERVICES CONTRACT-Wallace explained the contract with Dan Geyer and the need for his professional assistance at the WWTP especially with the SRLF project. A motion was made by Dresch, seconded by Chartrand, that the contract be approved. Roll call vote: ayes-all. Motion carried.

TEAM VIEWER COMPUTER (SCADA) REMOTE ACCESS-Wallace presented the recommendation from Thomas Thompson, WWTP Supervisor, to purchase TeamViewer, a subscription software that allows remote access of the SCADA WWTP and water monitoring system. A motion was made by Woods, seconded by Way, that the software be purchased at \$99 per month. Roll call vote: ayes-all. Motion passed.

APPOINTMENTS- Vaillencourt reported that she had met with Kerry Thompson regarding an appointment to the Village Planning Commission. Council reviewed his resume. A motion was made by Chartrand, seconded by Woods, that Thompson be appointed as recommended. Motion carried.

400 RIVERSIDE-Vaillencourt reported that Vicki and Randy Garrett's garage has been hit by cars 3 times since the M-52 project. She will be scheduling a meeting with Donna Lasinski, MDOT and the Village to discuss.

WWTP BACKFLOW PREVENTERS- Wallace presented Thompson's memo detailing the results of backflow preventers testing and a leaking water spigot. A motion was made by Chartrand, seconded by Woods, that replacements and repairs be made by Boone and Darr as recommended, at a cost of \$3933.00. Roll call vote; ayes-all. Motion passed.

FIRE HYDRANTS-Jones reviewed his memo recommending replacement of two fire hydrants. A motion was made by Woods, seconded by Way, that the hydrants be purchased from Michigan Pipe & Valve at a cost of \$3843.64. Roll call vote; ayes-all. Motion passed.

CORRESPONDENCE- Council acknowledged the following correspondence:

- Vaillencourt response to 02/18/2020 Manchester Mirror Letter to the Editor.
- Manchester DDA 02/19/2020 meeting minutes.
- Manchester Village Parks 02/24/2020 meeting minutes.
- Washtenaw County Health Department Coronavirus update.

ACCOUNTS PAYABLE – Council reviewed the payables list. A motion was made by Dresch, seconded by Woods, to approve for payment the list dated 03/02/2020 totaling \$56,573.01. Roll call vote: ayes-all. Motion carried.

REPORTS

PARKS- DuRussel reported on the last Parks Commission meeting. Costs of a disc golf course will be researched. He is working with AMCOR on a volunteer workday in the Village parks.

DPW- Jones presented his report.

MANAGER- Wallace reviewed his report highlighting the updates for 215 E. Main Street and 134 Adrian Street.

President Vaillencourt adjourned the meeting at 8:30pm.

Respectfully submitted,
Jeff Wallace, Village Manager