

APPROVED MINUTES
MANCHESTER VILLAGE COUNCIL
April 6, 2020
7:00 PM

President Vaillencourt called the teleconferenced, regular meeting of the Manchester Village Council to order at 7:00pm with the Pledge of Allegiance to the Flag. Council members present: Vaillencourt, Way, DuRussel, Dresch, Woods, Andrews and Chartrand. Council members absent: None. Also present via telephone were: Manager Wallace, Clerk Schaible, Brent Jones (DPW), Sybil Kolon and Ruth VanBogelen.

The minutes of the March 16th, 2020 regular meeting were approved on a motion by Chartrand, seconded by Way. Andrews and Woods abstained.

AGENDA – The agenda was approved as amended: deleting Reports: A) Sheriff; C) Planning Commission; D) DDA; E) Healthy Communities/Wellness Coalition; F) Manchester Community Joint Planning Commission; G) Building; H) Personnel Committee; I) Finance Committee on a motion by Woods, seconded by DuRussel.

ELECTONIC MEETING POLICY-. A motion was made by Chartrand, seconded by Woods, that Resolution No.20-0406-Temporary Virtual Meetings, be adopted. Roll call vote: ayes-all. Motion carried.

PUBLIC PARTICIPATION- None

SPECIAL SESSION- CITY STATUS- Vaillencourt reported that the Village office continues to work on the requirements of the petition process.

OLD BUSINESS- None

NEW BUSINESS-

CANOE RACE- Sybil Kolon reported that the Manchester Music Boosters, this year's sponsors, are working on the obtaining the insurance. She advised that they are not sure that the current Covid-19 Virus emergency condition will allow the race but want to be ready if it does. Chartrand noted the importance of the iconic race for the community. Wallace reminded that the Sheriff's Department will be needed. Woods suggested other partners to help with the insurance cost. A motion was made by Chartrand, seconded by Way, that the Main Street closure from (M-52 to Adrian St.) on May 17 from 11am to 4pm be approved contingent upon meeting the insurance requirement, the help of the Sheriff's Department and observance of the social gathering rules. Roll call vote: ayes-all. Motion carried.

FARMER'S MARKET UPDATE/CONTRACT-Ruth VanBogelen updated Council regarding the winter markets that Acorn Farmer's Market had held. She reported that they plan to open again May 7th and do curbside service at least 3 times per week through the rest of 2020. A motion was made by Chartrand, seconded by Dresch, that the contract for the services of Acorn Farmers' Market be approved for May 7 through September 30, 2020 and that the remaining \$3685.71 be released to them. Roll call vote: ayes-all. Motion passed.

FIREWORKS PERMIT-The permit required for the 2020 Men's Club fireworks was presented. The details are the same as last year and Wallace reported that all of the Wolverine required documents have been received. A motion was made by Dresch,

seconded by Way, that the permit be approved contingent upon the proper insurance and liquor licenses be forwarded from the Men's Club and they observe the social gathering rules in place at the time of the display. Roll call vote: ayes-all. Motion carried.

BIOSOLID HAULING CONTRACT- Wallace presented the proposal to have Michigan Agribusiness test and haul the wastewater plant biosolids. He noted the 3-year contract with a 2%/yr. price increase and a testing fee increase of \$12. A motion was made by Dresch, seconded by Woods, that the contact be approved as proposed. Roll call vote: ayes-all. Motion carried.

CARLISLE/WORTMAN PLANNING CONTRACT- Wallace presented the proposed contract for planning services. He reviewed the 20+ year relationship that the Village has enjoyed with John Enos and the solid reputation that he and Carlisle/Wortman have. He also reported that the rate will increase by \$15 per hour and that most of these are pass-thru costs. A motion was made by Woods, seconded by Way, that the contract be approved. Roll call vote: ayes-all. Motion passed.

CREDIT CARD POLICY- Wallace reviewed the proposed credit card policy and resolution. He explained that, to date, employee's have consented to have their personal cards used. This is no longer feasible and business credit cards have become common place. A motion was made by Dresch, seconded by Woods, that Resolution No. 20-0406B-Village Credit Cards be adopted. Roll call vote: ayes-all. Motion carried.

LEAD TESTING UPDATE-Jones reviewed the letter proposed to send out to residents who have lead or galvanized present in the water service line. He also reported that the hydrovac of 140 unknown material service lines is complete. There are a few pending but there will be approximately 106 that will require replacement. Wallace reviewed their meeting with the Department of Environment, Great Lakes and Energy and the requirements of the state law. He noted that the language in the letter suggesting a plumbing review is mandated. Wallace noted the reference to the Village's no samples above action level Water Quality Report which shows no samples above action level.

CORRESPONDENCE- Council acknowledged the following correspondence:

- Manchester Township meeting minutes from February 11, 2020.
- Manchester Village Planning Commission meeting minutes from March 11, 2020.
- Notice of public hearing form Consumers Energy.

ACCOUNTS PAYABLE – Council reviewed the payables list. A motion was made by Dresch, seconded by Chartrand, to approve for payment the list dated 04/06/2020 totaling \$101,623.74. Roll call vote: ayes-all. Motion carried.

REPORTS

PARKS- DuRussel reported that the decision had been made to tape-off the play structures in the Village parks to deter social gatherings. Wallace noted that pavilions are not-taped off.

DPW- Jones reviewed his report. He confirmed that brush chipping would begin in May so that the DPW can keep their planned work schedule.

MANAGER- Wallace presented his report. He also reported that he will be reviewing details in the proposed accessory structure ordinance. Wallace shared that he had received the bids for the Dutch Drive project and they are 6.5% below estimated cost.

There being no further business, President Vaillencourt adjourned the meeting at 8:15pm.

Respectfully submitted,
Julie Schaible, Village Clerk