

APPROVED MINUTES  
MANCHESTER VILLAGE COUNCIL  
October 19, 2020  
7:00 PM

President Vaillencourt called the regular meeting of the Manchester Village Council to order at 7:00pm with the Pledge of Allegiance to the Flag. She reported that the meeting is being held via teleconference due to the ongoing state of emergency declared in the State of Michigan. Council members present (calling in from): Vaillencourt (Washtenaw County, Michigan, Village of Manchester), DuRussel (County of Loudon, Tennessee, City of Loudon, Dresch (Washington County, North Carolina, City of Plymouth), Andrews (Washtenaw County, Michigan, Village of Manchester), Way (Washtenaw County, Michigan, Village of Manchester), Woods (Washtenaw County, Michigan, Village of Manchester) and Chartrand (Washtenaw County, Michigan, Village of Manchester). Council members absent: None. Also present via telephone were: Manager Wallace, Clerk Schaible, Barry Allen (Lions Club) and Sgt Joel Gebauer (WCSD).

The minutes of the October 5th, 2020 regular meeting were approved on a motion by Dresch, seconded by Chartrand. Woods abstained.

**AGENDA** – The agenda was approved as amended: deleting 7. Old Business; adding New Business item e) Future Meetings; and deleting Reports C) Planning Commission; D) DDA; E); Healthy Communities/Wellness Coalition; F) Manchester Community Joint Planning Commission; G) Building; H) Personnel Committee; I) Finance Committee on a motion by Dresch, seconded by Way.

**PUBLIC PARTICIPATION**- None

**SPECIAL SESSION -CITY STATUS**- Vaillencourt reported that 20 citizens had joined the Village Council members in circulating petitions. The packet for application to the State Boundary Commission will be presented at the next meeting. She asked for any public comment. There was none.

**OLD BUSINESS**- None

**NEW BUSINESS**-

**PUMPKIN BOWLING**- Barry Allen reported that the Lions Club would be holding the event completely on Acorn property on Halloween from 2 to 4 pm. They will be using appropriate safety precautions.

**WATER TOWER MAINTENANCE AGREEMENT**- Wallace reviewed the memo written by Thomas Thompson and reported that they had met with Dixon Engineering. The maintenance is part of the Capital Improvement Plan and the Village has used this vendor for 20 years. A motion was made by Dresch, seconded by Chartrand, that the Village enter into the agreement with Dixon Engineering for specifications and bid processes, inspection and management of the water tower interior and exterior painting and improvement project at a cost not to exceed \$42,000. Roll call vote: ayes-all. Motion passed.

**MERS AGREEMENT ADDENDUM**-Schaible presented the addition to the MERS agreement and explained that it is a clarification on employees and compensation eligible

for the retirement program that MERS is having all of their clients complete. A motion was made by Way, seconded by Chartrand, that the Defined Contribution Plan Adoption Agreement Addendum be approved as presented. Roll call vote: ayes-all. Motion carried.

TREE BIDS- Wallace presented Brent Jones memo and reported that the bid request had been developed with an expanded tree list that was trimmed to fit the budget when the bids were received. It takes care of all the problem trees and leaves a starting list for next year. Bidders were fewer and different this year due to the usual bidder not being able to retain employees. A motion was made by Way, seconded by Woods, that Stevenson Arbor Care be awarded the bid at a cost of \$9,775. Roll call vote: ayes-all. Motion carried.

FUTURE MEETINGS- Vaillencourt reported that the Planning Commission would prefer to hold a required public hearing in person on November 11<sup>th</sup>. The council chambers should accommodate 20 to 24 people with social distance precautions. After some discussion, Council agreed that they are comfortable to opening the council chambers for in-person, governmental meetings only.

**CORRESPONDENCE**- Council acknowledged the following correspondence:

- Information regarding the Washtenaw Free Mask program.
- Village Planning Commission minutes from October 14<sup>th</sup>.
- Washtenaw County Board appointments information.
- Manchester Township Board minutes from September 8.
- Notice of public hearing from Consumer's Energy.

**ACCOUNTS PAYABLE** – Council reviewed the payables list. A motion was made by Dresch, seconded by Chartrand, to approve for payment the list dated 10/19/2020 totaling \$74,285.07. Roll call vote: ayes-all. Motion carried.

**TREASURER'S REPORT** - The September 2020 Treasurer's Report was acknowledged.

## **REPORTS**

SHERIFF'S REPORT- Sgt. Joel Gebauer reviewed the September report. Vaillencourt reported that the overtime and banked hours are under review. Gebauer agreed to attend a Senior Luncheon to talk about current scams and how to avoid them.

PARKS-DuRussel reported that the next meeting is planned for River Park-South or, in case of inclement weather, in council chambers.

DPW- Wallace reviewed the report.

MANAGER- Wallace presented his report. Way reported that he and DuRussel had watched the lead replacement where a mini-excavator was demonstrated and was impressed with its capabilities. Wallace noted that staff will be reviewing all aspects and options for lead line replacement strategies.

There being no further business, President Vaillencourt adjourned the meeting at 7:56pm.

Respectfully submitted,  
Julie Schaible, Village Clerk