

APPROVED MINUTES  
MANCHESTER VILLAGE COUNCIL  
February 15, 2021  
7:00 PM

President Vaillencourt called the regular meeting of the Manchester Village Council to order at 7:00pm with the Pledge of Allegiance to the Flag. She reported that the meeting is being held via teleconference due to the ongoing restrictions on indoor gatherings in the State of Michigan. Council members present: Vaillencourt; DuRussel; Dresch; Way; Woods and Chartrand. Council members absent: Andrews. Also present via telephone were: Manager Wallace, Clerk Schaible, Tracy Anderson, Bill Kwolek and Sgt. Joel Gebauer.

The minutes of the February 1st, 2021 regular meeting were approved on a motion by Dresch, seconded by Chartrand.

**AGENDA** – The agenda was approved as amended: deleting 12. Committee Reports: B) Parks; C) Planning Commission; D) DDA; E); Healthy Communities/Wellness Coalition; F) Manchester Community Joint Planning Commission; G) Building; H) Personnel Committee; I) Finance Committee on a motion by Way, seconded by Dresch.

**PUBLIC PARTICIPATION**- None

**SPECIAL SESSION -CITY STATUS**-Vaillencourt reported that the SBC had cancelled the February 17<sup>th</sup> meeting due to lack of quorum.

**OLD BUSINESS**-

**COMMUNITY-WIDE GARAGE SALE**- Kim Strickland was not present.

**NEW BUSINESS**-

**ST. MARY'S FISH FRY SIGNAGE AND DRIVE-THRU**- Bill Kwolek described the plans for drive thru service only at the Parish Center on the next 6 Fridays. Sgt. Gebauer agreed that there would be a deputy available to help with traffic flow. They will need barricades and would like permission for a sign at the NW corner of Main and Clinton Streets. A motion was made by Chartrand, seconded by Dresch, that the plan be approved as presented. Roll call vote: ayes-all. Motion carried.

**NOTICE OF AWARD-WATER TOWER PROJECT**-Wallace reviewed the letter from Dixon Engineering recommending that Fedawa, Inc. be awarded the bid for painting the water storage tank. He noted that their low bid was \$149,800 and that they had worked very well with the Village in the past. The three next lowest bids were all in the \$180,000 range. A motion was made by Dresch, seconded by Woods, that the notice of award be approved as recommended in the amount of \$149,800. Roll call vote: ayes-all. Motion carried. Andrews entered at this time.

**TTL GEOTECH INVESTIGATION FOR WWTP IMPROVEMENTS**-Wallace presented the cost proposal for the geotechnical investigation for the WWTP Improvement project. He reported that this is a direct payment for the required soil borings testing. A motion was

made by Dresch, seconded by Andrews, that the proposal be accepted in the amount of \$13,480. Roll call vote: ayes-all. Motion passed.

**MILLER CANFIELD ENGAGEMENT FOR WWTP IMPROVEMENTS-** Wallace presented the engagement letter for bond counsel for the WWTP Improvement project. He reported that Miller Canfield has helped the Village in this process many times and he recommends approving the agreement. This cost will be rolled into the bond amount. A motion was made by Way, seconded by Dresch, that the Miller Canfield engagement be approved in the amount of approximately \$25,500. Roll call vote: ayes-all. Motion carried.

**PFM FINANCIAL ADVISORS ENGAGEMENT FOR WWTP IMPROVEMENTS-** Wallace presented the agreement from PFM Financial to serve as municipal advisors on the WWTP Improvements project. He noted that they have also been instrumental in other Village projects over the last 25 years. A motion was made by Dresch, seconded by Way, that the PFM proposal be accepted at a cost that will be determined by, and rolled into, the final bond amount. Roll call vote: ayes-all. Motion carried.

**FIRE HYDRANT REPLACEMENT-** Wallace presented the memo from DPW Superintendent Brent Jones explaining the need for repairing the fire hydrant at Duncan and Beaufort Streets. M & K will hydrovac in the spring and the DPW will pull and repair it. A motion was made by Woods, seconded by Chartrand, that the repair be approved in an amount not to exceed \$3510.53. Roll call vote: ayes-all. Motion passed.

**CORRESPONDENCE-** Council acknowledged the following correspondence:

- A memo from Tom Thompson, WWTP Superintendent, explaining the need for the purchase of a \$2620. coliform incubator that had been approved by Manager Wallace.
- Copy of the memo from Manager Wallace to the Planning Commission describing changes to the Redevelopment Ready Communities program.
- A notice from the Washtenaw County Commissioners seeking volunteers for the Environmental Council.
- A notice of public hearing for the gas customers of Consumers Energy.
- A copy of the request for bid for the Village Hall roof replacement.
- A copy of the locations for the crack sealing bid requests.
- Vaillencourt reported receiving a brochure from the Washtenaw County Road Commission detailing their millage projects.

**ACCOUNTS PAYABLE** – Council reviewed the payables list. A motion was made by Dresch, seconded by Woods, to approve for payment the list dated 02/15/2021 totaling \$148,455.54. Roll call vote: ayes-all. Motion carried.

**TREASURER'S REPORT** – Council reviewed and acknowledged the January 2021 Treasurer's Report.

**REPORTS-**

**SHERIFF-** Sgt. Gebauer reviewed the December and January reports. He noted that traffic stops had been reinstated in January. In response to discussion, Sgt. Gebauer will invite Lt.

Hunt to the next meeting to discuss the last 6 months activity, specifically: issues in Scio Township continually pulling a Manchester/Lodi collaboration deputy; traffic stops not resulting in citations; and Dexter deputies not available to assist in Scio Township incidents. Sgt. Gebauer requested direction in the handling of a complaint regarding exceeding the number of dogs in a household. The ordinance specifies that more than three adult dogs is considered a kennel and kennels are not allowed in residential districts. After discussion regarding ordinances that control pet behaviors rather than pet numbers, and complaint retaliation, Council generally agreed that the current ordinance be enforced at this time.

DPW- Wallace reviewed the report.

MANAGER- Wallace presented his report. He noted that recent requests for bids have been coming back with favorable pricing and that administration is continuing to work on budget, the WWTP Improvement project and city status.

There being no further business, President Vaillencourt adjourned the meeting at 8:31pm.

Respectfully submitted,  
Julie Schaible, Village Clerk