

APPROVED MINUTES
MANCHESTER VILLAGE COUNCIL
March 15, 2021
7:00 PM

President Vaillencourt called the regular meeting of the Manchester Village Council to order at 7:00pm with the Pledge of Allegiance to the Flag. She reported that the meeting is being held in person and via teleconference due to the ongoing restrictions on indoor gatherings in the State of Michigan. Council members present: Vaillencourt; DuRussel; Dresch; Way; and Chartrand. Council members present via telephone: Woods. Council members absent: Andrews. Also present were: Manager Wallace; Clerk Schaible; and Patti McCabe. Present via telephone were: Brent Jones (DPW); Doug Marrin (Sun Times); Danell Proctor (Manchester Township); Sgt. Joel Gebauer and Sgt. Hunt (Washtenaw County Sheriff Department); Carol Palms; and Kim Strickland.

The minutes of the March 1st, 2021 regular meeting were approved on a motion by Dresch, seconded by Way.

The minutes of the March 1st, 2021 special session with 5 Healthy Towns were approved on a motion by Dresch, seconded by Way.

AGENDA – The agenda was approved as amended: adding New Business F) Appointments and deleting 11. Committee Reports: B) Parks Commission; C) Planning Commission; D) DDA; E) Healthy Communities/Wellness Coalition; F) Manchester Community Joint Planning Commission; G) Building; H) Personnel Committee; I) Finance Committee on a motion by Dresch, seconded by Chartrand.

PUBLIC PARTICIPATION- None

SPECIAL SESSION -CITY STATUS-Vaillencourt reported that the State Boundary Commission had found the Village petition to incorporate into city to be legally sufficient and that the required public hearing would be held April 28th at the Manchester Community Jr./Sr. High School. Council reviewed the draft City Update Newsletter and discussed the effect on the Township Fire Department. It was noted that Manchester Township representatives have said that they would negotiate a contract for fire services with the City should it be approved. Council asked who would be eligible to be elected to the Charter Commission. Staff will research this and report back.

Andrews entered via telephone at this time.

OLD BUSINESS-

COMMUNITY-WIDE GARAGE SALE- Kim Strickland reported that she would like to hang the banner for the community wide garage sale at either the Mill or the Tap. She also reported that each registrant's number would be displayed on their signs and that maps should be available. The sale is scheduled for July 23 and 24. A motion was made by Chartrand, seconded by Dresch, that the relaxation of the sign ordinance be approved that weekend. Motion passed.

NEW BUSINESS-

CANOE RACE-Council reviewed the information submitted by Sybil Kolon dated March 9, 2021. Patti McCabe reported that the Committee will be rigorous in the requirements to

keep people from clustering. She noted that they will coordinate with the Washtenaw County Sheriff's Department and have started the permit process with EGLE. McCabe noted that the River Raisin Watershed and Worth Repeating are both considering sponsorships. A motion was made by Dresch, seconded by Chartrand, that the closure of Main Street be approved on May 16th from M-52 to Adrian between 11am and 4pm. The motion also included use of River Raisin Park and three trash receptacles that day and is contingent upon the appropriate insurance. Motion passed

GAZEBO CONCERTS- Carol Palms of Riverfolk, requested the use of the Wurster Park and the gazebo for the Thursday evening gazebo concert series June 10 thru Aug. 13th (except July 15th). They would like to also reserve Fridays as rain dates. Banners are planned for the gazebo and the fence at ChiBro Park. DuRussel will make the Parks Commission aware of the park use. Palms asked if food trucks would be allowed. Vaillencourt responded that they are not allowed on public property. A motion was made by Chartrand, seconded by Andrews, that the reservations be approved from 6 to 9:30pm contingent on the appropriate insurance. Motion carried.

SESC PLAN REVIEWER AND INSPECTOR APPOINTMENT RESOLUTION- Way reported that Dale Behnke has retired and Doug Parr has been certified to complete soil erosion plan review and inspections. A motion was made by Way, seconded by Dresch, that Resolution No. 21-0315-appointing Doug Parr as soil erosion and sedimentation control plan reviewer and inspector, be adopted. Roll call vote: ayes-all. Motion passed.

CRACK SEAL BID AWARD-Jones presented his memo recommending that K&B Asphalt be awarded the 2021 crack fill bid. K&B will be using at least twice the material to complete the project and has previously done excellent work. A motion was made by Dresch, seconded by Chartrand, that the bid from K&B Asphalt be accepted at a cost of \$16,598. Roll call vote: ayes-all. Motion passed.

ROOF BID AWARD-Wallace reported that 11 requests had been mailed and 1 was received back. He believes very busy contractors, limited material and labor is the cause. He recommended that R.D. Kleinschmidt be awarded the bid. He noted they are doing good work for a good price. Way recommends that the roof on the wellhouse be upgraded to steel. A motion was made by Dresch, seconded by Way, that the R.D. Kleinschmidt bid of \$74,780 be accepted for the Main Building roof and skylight and Boiler Room roof. Roll call vote; ayes-all. Motion passed. A motion was made by Way, seconded by Chartrand, that the R.D. Kleinschmidt bid of \$7,565. be approved for a steel roof on the well house building matching the color to the ChiBro Park pavilion. Roll call vote: ayes-all. Motion carried.

APPOINTMENTS- Vaillencourt recommended the following appointments to the Planning Commission: Marsha Chartrand; Laurie Brewis; and William Brinkman. A motion was made by Dresch, seconded by Way, to make the appointments as recommended. Motion passed. Vaillencourt recommended the following appointments to the Parks Commission: Pat DuRussel; Mike Austin; Sue Gleason and Kindra Weid. A motion was made by Dresch, seconded by Chartrand, to make the appointments as recommended. Motion passed. Vaillencourt recommended the following appointments to the Downtown Development Authority: Susan Fielder and Leslie Kiesel. A motion was made by Dresch, seconded by Chartrand, to make the appointments as recommended. Motion passed. Vaillencourt

recommended approving herself as representative to the Community Resource Center. A motion was made by Dresch, seconded by Chartrand, to approve the representative as recommended. Motion passed.

CORRESPONDENCE- Council acknowledged the following correspondence:

- Consumers Energy survey.

ACCOUNTS PAYABLE – Council reviewed the payables list. A motion was made by Dresch, seconded by Way, to approve for payment the list dated 03/15/2021 totaling \$84,350.26. Roll call vote: ayes-all. Motion carried.

TREASURER’S REPORT- The February 2021 Treasurer’s report was acknowledged.

REPORTS-

SHERIFF- Sgt. Gebauer reviewed the February 2021 report. He asked that the message be put out that all calls requiring response be placed via 911. Council, Wallace, and Sgt. Hunt discussed the increasing trend of losing contracted deputy time to Scio Township. Lt. Hunt noted that Scio Township deputy time into Lodi Township is not part of the Manchester report and actually more than balances the time the Manchester/Lodi collaboration gives up to Scio Township. Lt. Hunt acknowledged that filling shifts is one of the factors effecting time out of the area and reported that the Sheriff’s Department is very actively seeking out applicants. Council also discussed the low percentage of citations to stops and progress on the animal control/kennel issues raised a few months ago.

DPW- Wallace presented the report adding that water meter work and lead/galvanized service line plans are at the forefront currently.

MANAGER- Wallace presented his report. He added information regarding downtown building activity and a possible temporary structure at Acorn Market.

There being no further business, President Vaillencourt adjourned the meeting at 9:02PM.

Respectfully submitted,
Julie Schaible, Village Clerk