

APPROVED MINUTES  
 MANCHESTER VILLAGE COUNCIL  
 MAY 17, 2021  
 COUNCIL CHAMBERS-VILLAGE HALL  
 7:00 PM

President Vaillencourt called the regular meeting of the Manchester Village Council to order at 7:00pm with the Pledge of Allegiance to the Flag. Council members present: Vaillencourt; DuRussel; Dresch; Woods; Way and Chartrand. Council members absent: Andrews. Also present were: Manager Wallace; Clerk Schaible; Sgt. Joel Gebauer (WCSD); Lester Koch (American Legion); Joe Jarvis and Leslie Kiesel (DDA); Linda Stevens and Kathy LaHaie (3<sup>rd</sup> Thursdays) and Emily Tucker.

The minutes of the May 3<sup>rd</sup>, 2021 regular meeting were approved on a motion by Dresch, seconded by Woods.

**AGENDA** – The agenda was approved as amended: deleting Old Business; adding New Business AA) 3<sup>rd</sup> Thursdays and J) AECOM; and deleting Committee Reports: B) Parks Commission; C) Planning Commission; D) DDA; E) Healthy Communities/Wellness Coalition; F) Joint Planning Commission; G) Building; H) Personnel Committee; I) Finance Committee on a motion by Dresch, seconded by Way.

**PUBLIC PARTICIPATION**- Emily Tucker, representing The Tap, requested permission to extend noise ordinance limits from 10PM to 11PM every other Saturday night for karaoke at The Tap from May 29<sup>th</sup> till October 1<sup>st</sup>. The request also included Saturday, July 17<sup>th</sup>. She noted that the sound can be turned down to accommodate any complaints received. A motion was made by Dresch, seconded by Woods, that the request be approved provided there are no complaints. Motion passed.

**SPECIAL SESSION -CITY STATUS**- Vaillencourt reminded Council that the next SBC meeting will be August 25<sup>th</sup>.

**OLD BUSINESS**- None

**NEW BUSINESS**-

**AMERICAN LEGION MEMORIAL DAY EVENT**-Lester Koch, of the American Legion, reported that the Legion will hold ceremonies at the Main Street Bridge, Wurster Park and the Cemetery on Memorial Day, but no parade would be held. It was suggested that Main Street still be closed to allow spectators to walk and watch. A motion was made by Chartrand, seconded by Woods, that Main Street be closed from M-52 to a cross street to be suggested by Sgt. Gebauer, on Memorial Day from 10:30 till 11:30AM. Motion carried. Koch also asked the Council to consider putting flags on the light poles so that not as many volunteers are needed to place them on patriotic holidays. Wallace will research the idea. Council members volunteered to help put the flogs out on Memorial Day.

**3<sup>RD</sup> THURSDAYS**-Linda Stevens requested permission to close Adrian Street from Main to Duncan Street, on the 3<sup>rd</sup> Thursday of June, July, August and September. They would like to borrow barricades and “No Parking” signs for the events and have the street closed from

1:30 to 9PM. The request also included Saturday, July 17<sup>th</sup> from 4 to 9PM. Stevens reported that hayrides will be offered with right turns only as in the past. A motion was made by Woods, seconded by Dresch, to approve the requests as presented. Motion carried. Stevens also requested that the Village pay for a porta-jon for public use in the Village owned parking lot on Ockrow Street. Council discussed the expenditure as it relates to the use of public funds. A motion was made by Woods, seconded by Dresch, that the Village pay for the porta-jon in the amount of \$428 for the season. Roll call vote: ayes-all. Motion carried.

DOWNTOWN SOCIAL DISTRICT- Joe Jarvis, DDA member, presented the proposed Social District information. He highlighted the support the concept has gotten and the need for a start-up budget. He reported that the only qualified licensee opting out is The Tap. The hours of operation are proposed to be Thursday through Sunday, noon till 10PM, except on school days when the starting time is 4PM. Jarvis reiterated the goal of drawing people and new businesses to town. Leslie Kiesel noted the positive response from the great majority of residents. Council discussed the proposed \$8000 budget and marketing strategies with the DDA members present, noting that it seems generous for one season. Vaillencourt reported that the proposed budget is in general terms and will be detailed and justified if the concept is approved. Jarvis reported that the DDA is charged with reviewing the maintenance and operations plan every 90 days and will make adjustments to the plan as they become apparent. Council agreed that they are supportive of the proposal and the budget and directed the clerk to prepare the necessary resolution for the next meeting.

At this time, President Vaillencourt asked Sgt. Gebauer to present the SHERIFF REPORT. He reviewed the report and agreed to gather the information regarding "time-in" to Lodi Township. When asked about the 15% of traffic stops resulting in citations, Sgt. Gebauer explained that the approach to gaining compliance in many cases involves education rather than punitive measures. The deputies have discretion and the totality of the issue when they make those decisions. He agreed to review the Social District proposal and give feedback.

BUS STOPS- Wallace reported that The Wave Bus is requesting two more, high visibility, stops in town and asked for suggestions. Council suggested 101 W. Main Street in addition to a Chi-Bro Park stop.

GALLAWAY DR. LIFT STATION RADIATOR REPAIR- Wallace presented the memo from Tom Thompson detailing the coolant leak in the radiator of the generator at the Galloway booster station. He noted the 7-month lead time to order the radiator. A motion was made by Dresch, seconded by Chartrand, to replace the radiator at a cost of \$6,886.07 from Bridgeway Cummins. Roll call vote: ayes-all. Motion carried.

CATEGORY B STREET RESOLUTION- Wallace indicated the resolution required to apply for Category B funding from MDOT in 2022 for several local streets, with a Village match of \$127,481.25. A motion was made by Way, seconded by DuRussel, that Resolution No. 21-0517B be adopted. Roll call vote: ayes-all. Motion passed.

DUNCAN STREET BRIDGE IMPROVEMENTS-Wallace presented Brent Jones memo regarding prolonging the life of the Duncan Street Bridge. A motion was made by Dresch, seconded by Woods, that Michigan Paving resurface the bridge deck at a cost of \$5,500.

Roll call vote: ayes-all. Motion carried.

DELINQUENT TAX RESOLUTION- A motion was made by Dresch, seconded by Way, that Resolution No. 21-0517- 2021 Delinquent Village Property Tax Collections be adopted. Roll call vote: ayes-all. Motion carried

WINDOW CLEANING- Schaible presented the quote for the exterior and interior window washing. A motion was made by Woods, seconded by Chartrand, that the Great Lake Window Cleaning proposal be accepted in the amount of \$3260. Roll call vote: ayes-all. Motion passed.

FY 21/22 PROPOSED BUDGET- Wallace reviewed the highlights of the proposed FY 21/22 budget. It will be updated for the \$8000 transfer from the General Fund to the DDA for the Social District start-up costs. Wallace also reported that, with the last payment made in April for the Municipal Building and Sewer Series A Bonds, the Village can now borrow up to the full 10% limit. Council discussed the fiscal responsibility of maintaining the shared use trail. Costs will be researched.

AECOM CONTRACT- Wallace presented the agreement for the state required inspection of the Duncan Street Bridge. A motion was made by Dresch, seconded by Chartrand, that the agreement with AECOM be approved in the amount of \$2000. Roll call vote: ayes-all. Motion carried.

CORRESPONDENCE- Council acknowledged the following correspondence:

- Manchester Township Board minutes from their 04/13/21 meeting.
- Information from Comcast regarding their participation in the Emergency Broadband Benefit.
- Public hearing notices to the customers of Consumers Energy.

ACCOUNTS PAYABLE – Council reviewed the payables list. A motion was made by Dresch, seconded by Way, to approve for payment the list dated 05/17/2021 totaling \$120,69012. Roll call vote: ayes-all. Motion carried.

TREASURERS REPORT- The Treasurer’s Report for April 2021 was acknowledged.

**REPORTS-**

DPW- Wallace reviewed the report noting the asphalt work has started.

MANAGER- Wallace presented his report. He also reported that an active shooter training will be held at the Nellie Ackerson School on May 26<sup>th</sup>.

There being no further business, President Vaillencourt adjourned the meeting at 10:30PM.

Respectfully submitted,  
Julie Schaible, Village Clerk