

APPROVED MINUTES
MANCHESTER VILLAGE COUNCIL
SEPTEMBER 7th, 2021
COUNCIL CHAMBERS-VILLAGE HALL
7:00 PM

President Vaillencourt called the regular meeting of the Manchester Village Council to order at 7:00pm with the Pledge of Allegiance to the Flag. Council members present: Vaillencourt; DuRussel, Andrews, Chartrand and Woods. Council members absent: Dresch and Way. Also present were: Manager Wallace, Clerk Schaible, Brent Jones (DPW), Sgt. Joel Gebauer and Deputy Keith DeZwaan (WCSD), Ed Masterson and Betty White.

The minutes of the August 16th, 2021 regular meeting were approved on a motion by DuRussel, seconded by Woods. Andrews and Chartrand abstained.

AGENDA – The agenda was approved as amended: deleting Old Business; adding New Business f) Municipal Building Reservations and deleting Treasurers' Report and Committee Reports: C) Planning Commission; D) DDA; E) Healthy Communities/Wellness Coalition; F) Manchester Community Joint Planning Commission; G) Building; H) Personnel Committee; I) Finance Committee on a motion by Woods, seconded by Andrews.

PUBLIC PARTICIPATION- None

SPECIAL SESSION -CITY STATUS- Vaillencourt reported that she, Wallace and DuRussel had attended the August 25 SBC meeting where the legal sufficiency of the petitions was approved unanimously. The Village should receive the LARA approval soon.

ZONING BOARD OF APPEALS

A motion was made by Andrews, seconded by Woods, that the Zoning Board of Appeals meeting and public hearing be called to order. Motion carried.

Ed Masterson, owner of 705 E. Main St., advised that his lot is unique in that it is directly across from Riverside Middle School, and having a second driveway on Torrey Street would be a safer entrance and exit to the property. He noted that he is trying to work with his neighbors and improve the property. Sgt. Gebauer noted his concerns regarding the line of sight with the new driveway and if any edge was within 30 feet of the stop sign. Masterson responded that it was not and he had done some trimming for a better site line. Woods and Andrews attested to the busy school drop off and pick up times and supported anything that makes it safer. Chartrand also noted that there is a huge issue there. In response to a question, Wallace reported that the one driveway per lot rule was added about 20 years ago for pedestrian and traffic safety. Chartrand noted that there is not a sidewalk in this instance. Vaillencourt questioned the need for the Main St. driveway if there is one onto Torrey Street. Masterson said that it does create another parking spot and he can easily pull out onto Main. He also noted that he would rather not close that access as he finds it aesthetically pleasing. Vaillencourt reviewed the standards for granting a use variance. Vaillencourt indicated

that the lesser relaxation of having the driveway only on Torrey would remedy the situation. Andrews was not in favor of requiring the old driveway be torn out.

A motion was made by Andrews, seconded by Woods that the variance request for two driveways at 705 E. Main Street be granted. Roll call vote: Andrews-yes; Woods-yes; Chartrand-yes; DuRussel-no; Vaillencourt-no. Motion carried.

A motion was made by Andrews, seconded by Woods, that the ZBA meeting be adjourned and reconvened as Village Council. Motion carried.

OLD BUSINESS- None

NEW BUSINESS-

INFLUENT FLOW METER- Wallace presented the memo from Tom Thompson detailing malfunction of the current flow meter and the replacement plan. A motion was made by Andrews, seconded by Chartrand, that the flow meter be replaced at a cost of \$6215.00 by Utilities Instrumentation Services. Roll call vote; ayes-all. Motion passed.

WELL NO. 3 PUMP- Wallace presented Tom Thompson's memo detailing the decreasing pumping rate in the well #3 pump and the plan for testing it. He reminded Council that it is a redundant pump and that there will likely be other costs once the pump is pulled and tested. A motion was made by Andrews, seconded by Woods, that Brown Drilling pull the pump at a cost of \$7,436.00. Roll call vote: ayes-all. Motion carried.

MERS INVESTMENT CHANGE- Wallace reviewed the current OPEB situation and explained the plan that will be presented to employees to rid the Village of the long-range costs. He noted that the Finance Committee has reviewed it and indicated approval of going forward. Wallace explained that the strategy of stabilizing the investment by putting it into a short-term income fund while we work through the plan. Andrews asked how the Village can help the retired, Medicare eligible employees. Wallace explained that in buying out the current arrangement, employees will have a lump sum to purchase tailored, likely less expensive insurance to meet their individual needs. A motion was made by Woods, seconded by Andrews, that the change in investment be approved. Roll call vote: ayes-all. Motion passed.

LIBRARY CONTRACT- Wallace reported that the Manchester District Library has accepted the Shared Use Agreement with the changes detailed at the last Council meeting. A motion was made by Chartrand, seconded by Andrews, that the Agreement be approved. Roll call vote: ayes-all. Motion passed.

PARKING LOT USE- Betty White reported that the parking lot at River Ridge will be repaved next week and requested the use of the Municipal Buildings back parking lot for overflow during the project. A motion was made by Andrews, seconded by Woods, that the use be approved. Motion carried.

MUNICIPAL BUILDING RESERVATIONS- Vaillencourt asked that the Council review the current Municipal Building Reservation information and procedure as several requests for room use outside of the current standards have been received. Council agreed that the current standards remain in place until such time that changes are approved.

CORRESPONDENCE- Council acknowledged the following correspondence:

- DDA minutes from the August 18, 2021 meeting.
- Manchester Township Board minutes from the July 13, 2021 meeting.

- Joint Planning Commission minutes from the September 2, 2021 meeting.
- A notice from Washtenaw County Clerk regarding public input for the apportionment of county commissioner districts.
- Village Parks Commission notes from their August 23, 2021 meeting.
- Three notices of public hearing from Consumers Energy.

ACCOUNTS PAYABLE – Council reviewed the payables list. A motion was made by Chartrand, seconded by Andrews, to approve for payment the list dated 09/07/2021 totaling \$90,106.72. Roll call vote: ayes-all. Motion carried.

REPORTS-

SHERIFF- Sgt. Gebauer reviewed the July report.

PARKS- DuRussel reported on the recent Parks Commission meeting. Vaillencourt noted the need for progress on the Passport Grant opportunity.

DPW- Jones presented his report. He added that there is lots of brush out for chipping this month and they had replaced two more water leads.

MANAGER- Wallace reviewed his report highlighting the opportunity to piggy-back on the Washtenaw County Parks contract for compacted millings for the un-paved portion of the Shared Use Trail through the Village. He also noted that Gerry Swartout will be discontinuing his long-time historical display in the Village Hall. A note of thanks will be sent. Council also discussed the loss of the Walk-to-School program and OK'd the Library to use the Municipals Building's back grassy lot for a children's pet parade and activities.

There being no further business, President Vaillencourt adjourned the meeting at 8:55pm

Respectfully submitted,
Julie Schaible, Village Clerk