

APPROVED MINUTES  
MANCHESTER VILLAGE COUNCIL  
November 15TH, 2021  
COUNCIL CHAMBERS-VILLAGE HALL  
7:00 PM

President Vaillencourt called the regular meeting of the Manchester Village Council to order at 7:00pm with the Pledge of Allegiance to the Flag. Council members present: Chartrand, Way, Dresch, Vaillencourt, Woods and DuRussel. Council members absent: Andrews. Also present were: Manager Wallace; Clerk Schaible; and Sgt. Joel Gebauer (WCSD).

The minutes of the November 1st, 2021 regular meeting were approved on a motion by Dresch, seconded by Chartrand.

**AGENDA** – The agenda was approved as amended: deleting Old Business, adding New Business a) Manager Retirement and deleting Committee Reports: B) Parks; C) Planning Commission; D) DDA; E) Healthy Communities/Wellness Coalition; F) Manchester Community Joint Planning Commission; G) Building; H) Personnel Committee; and I) Finance Committee on a motion by Dresch, seconded by Woods.

**PUBLIC PARTICIPATION**- None

**SPECIAL SESSION CITY-STATUS**- Vaillencourt reported that the Village is still waiting on the letter from LARA.

**OLD BUSINESS**-

**LEAD & COPPER UPDATE**- Wallace reported that the second round of information would be going out to all the water customers via mailings and quarterly notes on the water bills. The information will also be sent to agencies and organizations in the community. The Village is investigating companies that will perform water “coupon testing” for the Village.

**NEW BUSINESS**-

**VILLAGE MANAGER RETIREMENT**- Vaillencourt presented the letter received from Jeff Wallace announcing his retirement date of April 8, 2022. She reported that the Personnel Committee has met and would like to develop a process with professional help to facilitate the search, vet candidates and develop questions for interviews. Council agreed with the plan.

**CORRESPONDENCE**- Council acknowledged the following correspondence:

- Manchester Township minutes from their October 12, 20201 meeting.

**ACCOUNTS PAYABLE** – Council reviewed the payables list. A motion was made by Dresch, seconded by Way, to approve for payment the list dated 11/15/2021 totaling \$141,843.49. Roll call vote: ayes-all. Motion carried.

**TREASURER’S REPORT**- The October 2021 Treasurer’s Repot was acknowledged.

**REPORTS-**

SHERIFF- Sgt. Gebauer reviewed the October 2021 report.

DPW- Wallace presented Jones' report. They are in the middle of a busy leaf pick-up season and are replacing a lead water service line near the Duncan Street Bridge tomorrow.

MANAGER- Wallace presented his report. He highlighted the Category B funding and bid letting in January. Wallace also updated Council on the change in testing for the Vickers plume as the levels are dropping low enough that they are now testing for gases in the soils. He noted that the State is installing bollards on Riverside near City Road to slow traffic on that curve.

There being no further business, Vaillencourt adjourned the meeting at 7:38pm

Respectfully submitted,  
Julie Schaible, Village Clerk