

APPROVED MINUTES
 MANCHESTER VILLAGE COUNCIL
 December 6TH, 2021
 COUNCIL CHAMBERS-VILLAGE HALL
 7:00 PM

President Vaillencourt called the regular meeting of the Manchester Village Council to order at 7:00pm with the Pledge of Allegiance to the Flag. Council members present: Chartrand, Way, Dresch, Vaillencourt, Woods and DuRussel. Council members absent: Andrews. Also present were: Manager Wallace; Clerk Schaible; Brent Jones (DPW), Scott McLane (Markowski & Co.) and Linda Stevens.

The minutes of the November 15th, 2021 regular meeting were approved on a motion by Dresch, seconded by Woods.

AGENDA – The agenda was approved as amended: moving New Business a) Audit to just after Public Participation; adding Old Business b) Manager Search; 10a) Treasurer’s Report and deleting Committee Reports: A) Sheriff; C) Planning Commission; D) DDA; E) Healthy Communities/Wellness Coalition; F) Manchester Community Joint Planning Commission; G) Building; H) Personnel Committee; and I) Finance Committee on a motion by Dresch, seconded by Chartrand.

PUBLIC PARTICIPATION- DuRussel reported that the Men’s Club is planning on an ice-skating rink in Wurster Park this winter. Council indicated their support of the rink at the Park.

SPECIAL SESSION CITY-STATUS- Wallace reported that a legal challenge in an annexation issue in another jurisdiction has caused LARA and SBC to do an in-depth review of all the standard process language. This review involves the State Attorney General and Bureau Chiefs. We will likely not hear anything back on the Village status until after the first of the year and may miss the May date for electing a charter commission. Vaillencourt noted that the petitions were sent to the State 13 months ago.

FY 20/21 AUDIT- Scott McLane, of Markowski & Company, reviewed the Village of Manchester audited financial statements for fiscal year ending June 30, 2021. He detailed the Village-wide reports and summarized the Village as fiscally solid. Wallace reviewed the items that increased the General Fund by \$330,000.

OLD BUSINESS-

LEAD & COPPER UPDATE- Wallace reported that the Public Education piece of the State regulation regarding lead exceedance has been mailed. He noted that the mailing reignited the discussion and the office has gotten several calls for water service line material and water testing information.

MANAGER SEARCH-Vaillencourt reported that the Personnel Committee had met and are recommending using professionals to help in the search to fill this critical position. Two agencies have been identified, Frank Walsh Municipal Services and the Michigan Municipal League. Council agreed that these agencies be asked for an “ala carte” proposal to be reviewed at the next Council meeting.

NEW BUSINESS-

TRANSIENT MERCHANT ORDINANCE- Vaillencourt reported that the DDA had discussed the current ordinance and felt the fees were reasonable, special events should be free and private property should be subject to the permit and fees. Council discussed its responsibility to protect the public, business owner's accountability, zoning districts, fairness to private property owners and public events. Vaillencourt agreed to review the State law and revisit the issue with the DDA.

VACANT BUILDING ORDINANCE- Vaillencourt reported that the DDA has asked that an ordinance that would encourage building owners in the CBD to have open businesses in the lower level be looked into again. Council agreed that an ordinance should define vacant, have inspections for safety issues, and penalties that become stronger as time goes on.

HEALTHCARE INSURANCE RENEWAL- Schaible presented the annual health care insurance renewal memo. She noted the 8.27% overall increase in premiums for 2022 that translates to \$5107 for the year. A motion was made by Dresch, seconded by Chartrand, that the BCN Healthcare insurance be renewed for calendar 2022. Roll call vote: ayes-all. Motion passed.

PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION OP-OUT-A motion was made by Way, seconded by Dresch, that Resolution No. 21-1206 be adopted. Roll call vote: ayes-all. Motion carried.

CORRESPONDENCE- Council acknowledged the following correspondence:

- Village Parks Commission minutes from their November 22, 2020 meeting.
- DDA minutes from their November 17, 2021 meeting.
- Washtenaw Area Transportation Study memo regarding Rural Program Development for FY 2024-2026.
- Two public hearing notices for the electric customers of Consumers Energy.

ACCOUNTS PAYABLE – Council reviewed the payables list. A motion was made by Dresch, seconded by Woods, to approve for payment the list dated 12/06/2021 totaling \$151,791.27. Roll call vote: ayes-all. Motion carried.

TREASURER'S REPORT- The November 2021 Treasurer's Report was acknowledged.

REPORTS-

PARKS- DuRussel reported that the Parks Commission had discussed the 5-yr Joint Parks and Recreation Plan which is due for review next year. DuRussel announced that he would not be available to meet with the Commission for several months. A motion was made by Woods, seconded by Dresch, that Vaillencourt be appointed as DuRussel's alternate. Motion passed.

DPW- Jones presented his report. He highlighted the curb and sidewalk replacement near the Duncan Street Bridge.

MANAGER- Wallace presented his report. He asked for project ideas for the ARPA funds totaling approximately \$225,000. Council suggested replacement of lead water service lines. Wallace will work on an efficient/effective replacement plan.

There being no further business, Vaillencourt adjourned the meeting at 8:57pm

Respectfully submitted,
Julie Schaible, Village Clerk