

APPROVED MINUTES
MANCHESTER VILLAGE COUNCIL
March 7th, 2022
COUNCIL CHAMBERS-VILLAGE HALL
7:00 PM

President Vaillencourt called the regular meeting of the Manchester Village Council to order at 7:00pm with the Pledge of Allegiance to the Flag. Council members present: Chartrand, Vaillencourt, Andrews and Dresch. Council members absent: DuRussel, Way and Woods. Also present were: Manager Wallace; Clerk Schaible; Bent Jones (DPW), Bill Kwolek (St. Mary's), Clifford and Hope Tracy, and Frank Walsh.

The minutes of the February 21st, 2022 regular meeting were approved on a motion by Dresch, seconded by Andrews.

AGENDA – The agenda was approved as amended: deleting Old Business; adding New Business items J) Uniform Contract and K) OPEB Buy-out; and deleting Committee Reports: A) Sheriff; C) Planning Commission; D) DDA; E) Healthy Communities/Wellness Coalition; F) Manchester Community Joint Planning Commission; G) Building; H) Personnel Committee; and I) Finance Committee on a motion by Dresch, seconded by Andrews.

PUBLIC PARTICIPATION- Bill Kwolek, representing St. Mary's Catholic Church, requested the closure of Clinton St., between E. Main and Madison, from 3:30 to 8:00 pm, to accommodate the traffic flow for the annual fish fry during Lent. Wallace reported that Sgt. Gebauer is in favor. A motion was made by Dresch, seconded by Andrews, that the request be approved. Motion carried.

SPECIAL SESSION CITY STATUS- Vaillencourt reported that the election of the City Charter Commission has been confirmed for the November 8, 2022 General Election.

NEW BUSINESS-

525 ADRIAN ST.-SEWER CONNECTION- Cliff Tracy requested permission to use the Village right-of-way along Adrian Street from his home, at 525 Adrian, to the manhole north of Furnace Street for a connection to the Village sewer. It would be a grinder with flushing system. He reported that the sale of his home is contingent upon Washtenaw County approving the plan and escrowing 150% of the total connection costs. Lester Brothers has been selected as the contractor. A motion was made by Dresch, seconded by Andrews, that the use of the right-of-way be approved for the project as described. Motion carried.

IMEG CONTRACT-CORROSION CONTROL-Jones presented the agreement from IMEG to assist with the water system corrosion control plan and reporting. He noted that this reporting is required by the State by the end of March. This plan will detail the process of adding polyphosphates as an anti-corrosive to the village drinking water. The additive is used by many communities. It helps to keep lead from leaching into drinking water. The majority of leaching is from residential plumbing and fixtures. A motion was made by Dresch, seconded by Chartrand, that the IMEG agreement be approved in the amount of \$3500. Roll call vote: ayes-all. Motion carried.

LINE REPLACEMENT BIDS- Jones reported that bids had been sought from 8 companies

to replace 4 lead water service lines that require boring. These lines are being replaced in conjunction with this year's street paving project. Three bids were returned and Jones recommended the low bid from Lester Brothers, \$34,761. A motion was made by Dresch, seconded by Chartrand, that Lester Brothers be awarded the bid as described. Roll call vote: ayes-all. Motion passed.

CATEGORY B STREET PROJECT BIDS- Jones presented a memo describing the 2022 Category B project. He reported that bid requests were sent to 6 firms with 1 returned. The bid will be presented for approval once the contract with the State has been signed.

STREET PAVING BIDS- Jones presented the bid results for the 2022 paving of Parr and Hogan Streets. One bid was received, it was from Michigan Paving. Two options were presented one for 3.5" at \$184,214.50 and one for 5" at \$229,133.70. Jones is recommending 5" asphalt, to be closer to the specifications used for Hibbard St. and Dutch Drive and to carry the truck traffic on these roads. A motion was made by Chartrand, seconded by Andrews, that the bid be awarded to Michigan Paving for 5" asphalt at a cost of \$229,133.70. Roll call vote; ayes-all. Motion passed.

LIBRARY CONTRACT- Wallace reported that the Manchester District Library is interested in leasing the office suite in the lower level. The square foot cost would be the same as current with additional utility and cleaning costs. Council agreed that Wallace could continue to work on an addendum to the Library Lease Agreement.

VILLAGE MANAGER ORDINANCE- Schaible presented the draft ordinance that has been updated to delete the portions requiring the manager to be a resident. This is no longer allowed per State law. A motion was made by Dresch, seconded by Chartrand, that Ordinance No. 306 -Village Manager, be adopted. Roll call vote: ayes-all. Motion carried.

VILLAGE MANAGER CONTRACT DRAFT- Vaillencourt presented the draft village manager employment agreement as reviewed by the Personnel Committee and Village Attorney. Several areas were discussed. Council asked that Section 10-Severance, be changed to provide no severance payment during the first year, 3 months' salary severance during the second year and 6 months' salary severance during the third year. A motion was made by Dresch, seconded by Andrews, that the contract form be approved with the changes suggested. Roll call vote: ayes-all. Motion carried.

WINTER NEWSLETTER- Council suggested that the wording regarding lead water service line replacement be changed to reflect that funding assistance is being sought.

UNIFORM CONTRACT- Jones presented the proposed contract for DPW uniforms. He reported that prices had gone down and the contract calls for a one-time 5% increase over the next 3 years. A motion was made by Dresch, seconded by Andrews, that the contract be approved subject to Wallace's review. Roll call vote: ayes-all. Motion carried.

At this time, a motion was made by Dresch, seconded by Andrews, that the Council go into closed session to review and consider the contents of applicants who have requested confidentiality as permitted under the Michigan Open Meetings Act MCL 15.268 Section 8 (f) for the position of Manchester Village Manager. Roll call vote: ayes-all. Motion passed.

Council returned to open session.

DPW REPORT- Jones presented his report, highlighting that the old WWTP truck had sold at auction for just over \$8,000. He also reported that the DPW is working on what appears to be a water main leak on E. Main near Well No. 3. He and Vaillencourt discussed the Parks Commission clean-up day planned for April 9th from 10am till noon.

OPEB BUY-OUT- Schaible reported that all the releases and waiver agreements had been signed and returned. Due to market conditions in the last 3 months, approximately \$4600 (as of today) is needed from the General Fund to honor the offers made to the eligible employees. A motion was made by Dresch, seconded by Andrews, that additional funds from the General Fund, not to exceed \$7000, be authorized for OPEB lump sum offers as detailed in Resolution No. 20-1018 Appendix A. Roll call vote; ayes-all. Motion passed.

CORRESPONDENCE- Council acknowledged the following correspondence:

- The Village Planning Commission Annual Report.
- Minutes from the Village Parks Commission meeting of February 28, 2022.
- Notes from the SWWCOG meeting of February 23, 2022.
- The Ride @50+ One Free Ride program flyer.
- The 2020 Public Safety and Mental Health Preservation Millage Impact Report.
- News release regarding the Washtenaw County Board passing \$11 Million Package to invest in community health and wellbeing.

ACCOUNTS PAYABLE – Council reviewed the payables list. A motion was made by Dresch, seconded by Chartrand, to approve for payment the list dated 03/07/2022 totaling \$27,608.98. Roll call vote: ayes-all. Motion carried.

REPORTS-

PARKS- Vaillencourt advised that she had reported Council's reluctance to support a Dog Park at this time due to maintenance and liability issues. The request to use a portion of the school's property for a planned disc golf course will be re-presented to clear up any misunderstandings. Vaillencourt also noted that the Chicken Broil Committee will pass the \$40,000 request for funding for Chi-Bro Park improvements on to the next round.

MANAGER- Wallace presented his report. He also explained that he had exhausted all resources to recall a conversation with Jeff Fahey offering to help pay for cement at the Dairy Queen foundation during the replacement of the Main Street Bridge, 6 years ago. Wallace noted that an offer to repair private property would have been illogical and, at the very least, brought to Council for approval. Wallace also shared the EGLE report showing that lead is at a non-detect level in the Village's drinking water.

MANAGER SEARCH- A motion was made by Andrews, seconded by Dresch, to offer public interviews for the position of Manchester Village Manager to the following candidates: No. 2; No. 7; and No. 16.

At this time, a motion was made by Dresch, seconded by Andrews, that the Council go into closed session to consider purchase or lease of real property up to the time an option to purchase or lease that property is obtained as permitted under the Michigan Open Meetings Act, MCL 15.268 Section 8 (d). Roll call vote: ayes-all. Motion passed.

Council returned to open session. Vaillencourt reported that after attending a webinar on vehicle charging stations, she found the project interesting, but too involved at this time.

There being no further business, Vaillencourt adjourned the meeting at 10:16pm

Respectfully submitted,
Julie Schaible, Village Clerk