

APPROVED MINUTES
MANCHESTER VILLAGE COUNCIL
March 21ST, 2022
COUNCIL CHAMBERS-VILLAGE HALL
7:00 PM

President Vaillencourt called the regular meeting of the Manchester Village Council to order at 7:00pm with the Pledge of Allegiance to the Flag. Council members present: Chartrand, Vaillencourt, Way, Woods and Dresch. Council members absent: DuRussel and Andrews. Also present were: Manager Wallace; Clerk Schaible; Joanne Kemner (MAYS); Sgt. Joel Gebauer (WCSD); Sybil Kolon (Canoe/Kayak Race); Linda Stevens (Chamber); Jeff Fahey and Joe Jarvis.

The minutes of the March 7th, 2022 regular meeting were approved on a motion by Dresch, seconded by Chartrand. Way and Woods abstained.

The minutes of the March 7th, 2022 closed session were approved on a motion by Dresch, seconded by Chartrand. Way and Woods abstained.

The minutes of the March 17th, 2022 special meeting were approved on a motion by Dresch, seconded by Way.

AGENDA – The agenda was approved as amended: flipping New and Old Business and deleting Committee Reports: D) DDA; E) Healthy Communities/Wellness Coalition; F) Manchester Community Joint Planning Commission; G) Building; H) Personnel Committee; and I) Finance Committee on a motion by Dresch, seconded by Woods.

PUBLIC PARTICIPATION- Linda Stevens reported that the 3RD Thursday events will be held during 2022, June through September. She requested closures, barricades and no parking regulations to facilitate the events. A motion was made by Dresch, seconded by Woods, that Adrian Street be closed with no parking on the event dates and barricades and trash containers placed by the DPW. Motion passed. Jeff Fahey expressed his opinion that the Village Council will no longer cooperate with him as a downtown business owner. He feels the response to his claim that the Village owes him money for replacing a wall near the Dairy Queen was not adequate. Vaillencourt responded that sources Fahey had mentioned were checked and that there is no recollection, documentation, or proof that substantiate his claim from 8 years ago.

SPECIAL SESSION CITY STATUS- Vaillencourt updated the public present on the current status.

NEW BUSINESS-

MAYS CONTRACT- Joanne Kemner, representing Manchester Area Youth Sports, presented the 2022 contract for a youth baseball and softball program. She noted that with the number of participants they may need to use the diamond at Carr Park also. Kemner reported that the insurance and schedules will be provided as soon as they are available. Wallace indicated that the diamonds at Kirk will have new, red dirt spread. The DPW will assess the needs at the diamond at Carr Park. A motion was made by Dresch, seconded by Woods, that the contract be approved. Roll call vote; ayes-all Motion carried.

CANOE/KAYAK RACE- Sybil Kolon presented information regarding the 2022

Canoe/Kayak Race. She reported that Jim Mann, Joe Jarvis and the Masons are working on the river clean-up. Kolon also confirmed that they will work with the local authorities. A motion was made by Dresch, seconded by Woods, that the Main Street closure, use of trash receptacles and barricades, and use of River Raisin Park be approved for May 15, 2022 from 11am to 4pm, contingent upon receipt of the proper insurance certificate. Motion carried.

CONCRETE CURB WORK- Wallace presented Jones' memo detailing bids received for the concrete curb/ADA ramps work to coincide with paving on Torrey and Division Streets. A motion was made by Dresch, seconded by Chartrand, to approve Michael Andrews Concrete to complete the work at a cost of \$30,800. Roll call vote: ayes-all. Motion carried.

DESIGN STANDARDS- Wallace presented the Village of Manchester Design Standards as updated by IMEG and reviewed by Jones and Thompson. He noted that this is the first update of the specifications in 15 years. A motion was made by Chartrand, seconded by Way, that the Design Standards as updated in March of 2022 be accepted as presented. Motion passed.

OLD BUSINESS

VACANT BUILDING ORDINANCE-Vaillencourt presented the Carlisle/Wortman proposal to develop and adopt a vacant building ordinance. She reiterated the DDA concerns with safety and the need for an inspection of vacant downtown buildings. A motion was made by Way, supported by Woods, that the CWA proposal be approved in the amount of \$4000. Roll call vote: ayes-all. Motion carried.

GOALS & OBJECTIVES- Council was reminded to complete the ranking sheet.

CATEGORY B STREET PROJECT BIDS- Wallace reported that the State has returned the signed agreement and the Village has forwarded the bid tabs to them. It is now appropriate to award the bid. A motion was made by Dresch, seconded by Woods, that Michigan Paving be awarded the 2022 asphalt mill and pave Category B grant #406 award in the amount of \$207,461. Roll call vote; ayes-all. Motion carried.

LIBRARY CONTRACT- Wallace reported that he had sent the addendum detailing the additional footage to be leased along with the increase in rent, utilities and cleaning fee to the attorney for review.

VILLAGE MANAGER CONTRACT- Wallace reviewed the completed contract as signed by Michael Sessions. The changes include that the contract be 2 years with a start date of April 25th 2022 and the salary be \$90,000. A motion was made by Dresch, seconded by Way, that the Employment Agreement between Village of Manchester and Michael Sessions be approved contingent upon a clear background check. Roll call vote: ayes-all. Motion passed.

CORRESPONDENCE- Council acknowledged the following correspondence:

- Washtenaw County Clean-up Day announcement.
- Manchester Township Board minutes from their February 8 Regular and Special meetings.
- Manchester Township Fire Department calls report for February 2022.

ACCOUNTS PAYABLE – Council reviewed the payables list. A motion was made by Dresch, seconded by Woods, to approve for payment the list dated 03/21/2022 totaling \$80,403.71. Roll call vote: ayes-all. Motion carried.

TREASURER'S REPORT- The February 2022 Treasurer's Report was acknowledged.

REPORTS-

SHERIFF- Sgt Gebauer presented and reviewed the January and February 2022 reports. Council discussed the possible growing dependance on Village deputies and the need to develop new lines of communication with the Sheriff.

PARKS-Vaillencourt reported that the Chicken Broil Committee has approved \$40,000 for the Chi-Bro Park improvements. Other requests for funding are pending. The School Board is reviewing the disc golf proposal and new park signs are being worked on. The Commission has planned a Parks Clean-up Day on April 9th.

PLANNING- Chartrand reviewed the Conditional Use Request submitted by Sarah Simmons for 327 W. Main as presented at the last Planning Commission meeting. She noted that the drive-thru lane is essential per the investment but proposed issues and solutions need to be reviewed. Chartrand reported that the Planning Commission had approved the request to go forward to Village Council. Council agreed to schedule the public hearing for April 18th at 7pm.

DPW – Wallace reviewed the report, highlighting the lead water line replacements.

MANAGER- Wallace presented his report. He also noted that the Shared Use Trail Paving intervention has been forwarded to 5 Healthy Towns.

At this time, a motion was made by Woods, seconded by Dresch, that the Council go into closed session to consider purchase or lease of real property up to the time an option to purchase or lease that property is obtained as permitted under the Michigan Open Meetings Act, MCL 15.268 Section 8 (d). Roll call vote: ayes-all. Motion passed.

Council returned to open session.

A motion was made by Dresch, seconded by Woods, that the Village Manager have the authority to sign the Unico 1, LLC Real Estate Sale/Purchase Contract and Addendum dated March 4th, 2022 to purchase 110 E. Duncan Street for \$50,000 with \$0 down with the Village checking the demolition as it takes place. Roll call vote: ayes-all. Motion carried.

Council discussed taking action through the Dangerous Building Ordinance for property at 134 Adrian Street. Wallace has passed all the information on to the attorney. Wallace also reported that the road right of way purchase on Wager Street is progressing.

There being no further business, Vaillencourt adjourned the meeting at 9:12pm

Respectfully submitted,
Julie Schaible, Village Clerk