

APPROVED MINUTES
MANCHESTER VILLAGE COUNCIL
May 16th, 2022
COUNCIL CHAMBERS-VILLAGE HALL
7:00 PM

President Vaillencourt called the regular meeting of the Manchester Village Council to order at 7:00pm with the Pledge of Allegiance to the Flag. Council members present: Chartrand, Vaillencourt, Way, Woods, DuRussel and Dresch. Council members absent: Andrews. Also present were: Manager Sessions; Clerk Schaible; Linda Stevens and Kathy Lahaie (Chamber of Commerce), Tina Doyle (St. Mary's) and Katlin Fusilier (Emanuel UCC).

The minutes of the May 2nd, 2022 regular meeting were approved on a motion by Dresch, seconded by Way. The minutes of the closed session of May 2nd, 2022 were approved on a motion by Chartrand, seconded by Dresch.

AGENDA – The agenda was approved as amended: deleting Committee Reports: C) Planning Commission; D) DDA; E) Healthy Communities/Wellness Coalition; G) Building; H) Personnel Committee and I) Finance Committee on a motion by Dresch, seconded by Woods.

PUBLIC PARTICIPATION- Kathy LaHaie, representing the Manchester Area Chamber of Commerce, requested street closures, barricades, trash barrels and a porta jon to accommodate the 3rd Thursday events in June, July, August and September. A motion was made by Dresch, seconded by Woods, that Adrian Street be closed (Main to Duncan) from 2pm to 9pm, barricades be placed, 4 blue trash barrels set (including emptying the trash on Thursday mornings), and that a port-a-jon be ordered and placed in the public parking lot for those 4 months. Roll call vote; ayes-all. Motion passed. The Chamber will coordinate no-parking signs with Sgt. Gebauer.

SPECIAL SESSION CITY STATUS- Vaillencourt explained the process and reminded that nominating petitions for the Charter Commission are due back July 26th.

OLD BUSINESS

VACANT BUILDING ORDINANCE- Vaillencourt reported that she, Sessions and Schaible had met with Mike Radzik, of Carlisle/Wortman, to discuss the draft ordinance. Some changes were suggested and the draft is now ready for a DDA review, attorney review and then will be presented to Council. Sessions discussed the registration and inspection that will be required, highlighting the need to adopt the International Property Maintenance Code. He explained that the IPMC is a straightforward maintenance code that details simple maintenance items. It can be customized. Sessions noted that he and Way would meet with the Western Washtenaw Construction Authority to discuss enforcement and bring a proposal back to Council. The Village will also need to look at adopting a Civil Infraction Ordinance.

NEW BUSINESS-

ST. MARY'S REQUEST- Tina Doyle requested the use of North Wurster Park for the

annual Corpus Christi procession. A motion was made by Dresch, seconded by Chartrand, that the request be approved for 9:30am to 1:00pm on June 19, 2022. Motion carried.

EMANUEL UCC REQUEST-Katlin Fusilier requested a relaxation of the noise ordinance for outdoor movies that Emanuel is planning on hosting on June 24th, July 22nd and August 19th beginning at 8:30pm. A motion was made by Dresch, seconded by Chartrand, that the request be approved until 11pm on those dates. Motion passed.

VOLLEYBALL COURTS SAND- Sessions presented the bid from Lester Brothers for 20 ton of sand for the volleyball courts. A motion was made by Dresch, seconded by Woods, that the quote be accepted in the amount of \$1,780. Roll call vote: ayes-all. Motion carried.

ASPHALT PATCHES-Sessions presented the quote for asphalt patches at 6 locations where work on the water system required cutting pavement. A motion was made by Dresch, seconded by Way, that the work be awarded to the low bidder, K&B Asphalt, at a quote of \$9,582. Roll call vote: ayes-all. Motion passed. Vaillencourt reported that a neighbor on Riverbend has complained about the mud and dust coming from Clarkston Street.

Sessions agreed to check into the situation and possible solutions.

TIRES FOR DUMP TRUCK- Sessions presented the quotes for tires for dump truck no.4. A motion was made by Chartrand, seconded by Woods, that the tires be replaced by Horst Tire, the low quote, at a cost of \$1562.40. Roll call vote; ayes-all. Motion carried.

WATER SCADA SYSTEM- Sessions reviewed his memo and discussed reasons for upgrading the unworking and obsolete communication and remote control system for the water tower and booster facilities. He explained that UIS, located in Dexter, is the industry standard for the upgraded cellular technology which should last around 10 years. Session indicated that the current inability to watch and control the systems remotely is a serious risk. A motion was made by Dresch, seconded by Chartrand, that the Village proceed with the upgrades as described in the UIS quote dated May 13th, 2022 for \$25,845. Roll call vote: ayes-all. Motion carried.

RESOLUTION NO. 22-0516- A motion was made by Dresch, seconded by Woods, that Resolution No. 22-01516-Designating Michael Sessions as an Authorized Project Representative for Wastewater System Improvements be adopted. Roll call vote- ayes-all. Motion passed.

COPIER- Sessions presented 2 proposals for the main office copier lease. A motion was made by Dresch, seconded by Woods, to lease the Sharp BP-50C26 from UTEC at \$100/mth as recommended and to authorize Sessions and Schaible to sign the lease and maintenance agreements. Roll call vote: ayes-all. Motion carried.

RESOLUTION NO. 22-0516(B)- A motion was made by Dresch, seconded by Chartrand, to adopt Resolution No. 22-05126(b)-2022 Delinquent Village Property Tax Collection imposing a 3% penalty on taxes remaining unpaid on September 15th, 2022. Roll call vote: ayes-all. Motion passed.

CORRESPONDENCE- Council acknowledged the following correspondence:

- Minutes of the Village Parks Commission meeting held on April 25, 2022.
- Notes from the Village/Township Parks & Rec 5-year plan meeting.
- Minutes of the Manchester Township regular board meeting held on April 12, 2022.
- Notice of Public Hearing for the electric customers of Consumers Energy.

ACCOUNTS PAYABLE – Council reviewed the payables list. A motion was made by Dresch, seconded by Woods, to approve for payment the list dated 05/16/2022 totaling \$149,320.34. Roll call vote: ayes-all. Motion carried.

TREASURER'S REPORT- The April 2022 Treasurer's Report was acknowledged.

REPORTS-

SHERIFF-Woods reported that the PTSA is planning a homecoming parade for next fall. Vaillencourt and Sessions reported on their meeting with Washtenaw County Sheriff Jerry Clayton. A new contract for 2023 will be proposed by July, likely with a cost increase of no more than 5%. The Council reviewed the April 2022 report.

PARKS-Vaillencourt remarked on the recent vandalism in town, especially of the proposed disc golf course. She reported a successful canoe race and suggested looking at ways to keep the geese off Riverfront Park. Vaillencourt also suggested the Village fund improvements to ChiBro Park to be reimbursed by donations from the Chicken Broil.

MANCHESTER COMMUNITY JOINT PLANNING- Vaillencourt reported that the committee to update the 5-yr Joint Parks and Recreation Plan had met and gone over basic information with Carlisle/Wortman.

DPW- Sessions reviewed the report

MANAGER- Sessions reviewed his report and noted the possible rezoning being reviewed by the Planner. Vaillencourt noted the Walk to School challenge for Wednesday and the email communications with Jeff Fahey that she has copied Council members on.

There being no further business, Vaillencourt adjourned the meeting at 9:18pm

Respectfully submitted,
Julie Schaible, Village Clerk