

APPROVED MINUTES
 MANCHESTER VILLAGE COUNCIL
 June 6th, 2022
 COUNCIL CHAMBERS-VILLAGE HALL
 7:00 PM

President Vaillencourt called the regular meeting of the Manchester Village Council to order at 7:00pm with the Pledge of Allegiance to the Flag. Council members present: Chartrand; Vaillencourt; Way; Woods; DuRussel and Dresch. Council members absent: Andrews. Also present were: Manager Sessions; Clerk Schaible; Brent Jones (DPW); Jack Gould; Jeff Wallace; Dianne Caswell and James Teresky.

President Vaillencourt asked for a moment of silence to pay respect to all the lives lost in the last weeks due to gun violence.

The minutes of the May 16th, 2022 regular meeting were approved on a motion by Dresch, seconded by Way.

AGENDA – The agenda was approved as amended: deleting New Business A) Carr Park Use Request, adding 10A) Treasurer’s Report and deleting Committee Reports: A) Sheriff; C) Planning Commission; D) DDA; E) Healthy Communities/Wellness Coalition; G) Building; H) Personnel Committee and I) Finance Committee on a motion by Dresch, seconded by Woods.

PUBLIC PARTICIPATION- Pat DuRussel requested permission to extend the noise ordinance on August 5th at the Village Tap till midnight. He will follow up at the next meeting with a written request from the owner. Andrews entered at this time.

SPECIAL SESSION CITY STATUS- Vaillencourt reminded that petitions to be a candidate for the nine-member charter commission are available and due by July 26th. In response to a question, she explained that the Council members are not automatically on the charter commission but are eligible to be candidates.

OLD BUSINESS

VACANT BUILDING ORDINANCE- Vaillencourt reported that Village Legal Counsel, Vic Lillich, is rewriting the proposed vacant building ordinance based on the Ypsilanti Township ordinance. He was concerned that the original proposed ordinance did not offer equal protection under the law and should put the same requirements on all empty buildings. Sessions noted that there will be a discussion with Carlisle/Wortman regarding this issue and other planning/zoning issues.

At this time, President Vaillencourt called to order the **PUBLIC HEARING** to hear comment on the proposed FY 2022/2023 budget. She noted that the Council has reviewed the budget developed by Jeff Wallace, Jack Gould and staff. Responding to a question, Wallace reported that the total budget is just over \$1,000,000. Hearing no further comment, President Vaillencourt closed the hearing at 7:16pm.

NEW BUSINESS-

EMERALD GLEN COMMON AREA- Sessions explained that several undeveloped lot owners in the PUD were sent certified letters to mow their lots. Also un-mowed was the PUD common areas. This is more difficult as all owners in the PUD are owners of the common areas. Sessions asked for direction from the Council in handling the ordinance violation with regards to the common areas. Teresky and Caswell, residents in Emerald Glen, noted the disconnect that exists with the current residents in the PUD and the original intent of a homeowner's association in the master deed and bylaws. Dissolution of the PUD does not appear to be an option. Dresch indicated that that the Village should not mow the common areas without being able to rebill the costs. Vaillencourt noted the negative precedent that would be set of mowing private property free of charge. Council discussed the phased development of the PUD confirming that the two phases remain undeveloped and in single lots. Andrews indicated his willingness to work with the residents of the PUD regarding costs for mowing and the information needed to form a homeowner's association.

CATEGORY B 2023 GRANT RESOLUTION-Sessions presented the resolution to apply for Category B funds from MDOT for 2023 repaving of Ockrow, Torrey, Furnace, Riverside, Morgan, S. Washington and Division Streets. A motion was made by Dresch, seconded by Andrews, to adopt Resolution No. 22-0606 to apply for \$94,232.50 in MDOT TEDC Category B Funds. Roll call vote: ayes-all. Motion passed.

WATER TREATMENT PLANT PRESSURE TRANSMITTER- Sessions reviewed the workings of the new SCADA system recently installed at the Water Treatment Plant adding that remote controls will be added. He reported that a transducer is need to correctly transmit the high and low signals. A motion was made by Chartrand, seconded by Andrews, that transducer be approved in the amount of \$1,955. Roll call vote: ayes-all. Motion passed.

WWTP SPECTROPHOTOMETER-Sessions presented information regarding a DR3900 instrument that would be used for phosphorus testing. The current beaker system has been in place since 1988 and the more modern system saves time and is easier to use. Sessions considers this upgrade crucial given the staff time that will be needed with the upcoming WWTP project. A motion was made by Andrews, seconded by DuRussel, that \$9,560.38 be approved for the DR 3900 Spectrophotometer. Roll call vote: ayes-all. Motion carried.

UV BULB REPLACEMENT-Sessions presented the quote for 75 UV replacement bulbs from Glasco for the disinfection system at the WWTP. A motion was made by Dresch, seconded by Way, that the purchase be approved in the amount of \$8306.25 plus shipping cost. Roll call vote: ayes-all. Motion passed.

RESCHEDULE JULY 4TH COUNCIL MEETING-Council agreed to reschedule the meeting to July 5th, 2022.

COMMITTEE APPOINTMENTS-Vaillencourt recommended Dan Baldwin, of the Manchester Edward Jones office, be appointed to the Downtown Development Authority. She noted that Laura Wohlgemuth has stepped away as other commitments keep her from attending meetings. A motion was made by Andrews, seconded by Dresch, that the appointment be made as recommended. Motion carried. Vaillencourt recommended Andrew Mahoney be appointed to the Parks Commission. A motion was made by Dresch, seconded by Woods, that the appointment be made as recommended. Motion carried.

CORRESPONDENCE- Council acknowledged the following correspondence:

- Minutes of the Village Parks Commission meeting held on May 23, 2022.
- Minutes of the DDA meeting held May 18, 2022.

- Minutes of the Manchester Community Joint Planning Commission meeting held on May 5th, 2022.
- Notice of Public Hearing for the electric customers of Consumers Energy.

ACCOUNTS PAYABLE – Council reviewed the payables list. A motion was made by Dresch, seconded by Andrews, to approve for payment the list dated 06/6/2022, 5/5/22 and 5/18/22 totaling \$75,255.71. Roll call vote: ayes-all. Motion carried.

TREASURER’S REPORT- The May 2022 Treasurer’s Report was acknowledged.

REPORTS-

PARKS-DuRussel reported that the extra flag pole at the Village Hall will be moved to Carr Park with the American Legion paying for the monument/footing. He also noted the anti-goose droppings measures taken at Riverside Park that do not seem to be working. DuRussel acknowledged the amount of work it has and will take to install the disc golf course at ChiBro Park. Vaillencourt reported that \$3000 CTAP funding has been requested to install a summer-events sign at ChiBro Park.

MANCHESTER COMMUNITY JOINT PLANNING- Vaillencourt reported that the Commission is beginning the review of the 5-yr Joint Master Plan. She noted that objections to solar farms have been made a part of the Commissions record.

DPW- Jones presented his report He noted that Parr and Hogan street work could begin on June 23rd.

MANAGER- Sessions reviewed his report. He noted that 1 more lead test is needed to complete the 20 required and to date there has been 1 test that exceeded the limit. Upcoming discussion will include a UIS quote for SCADA on the lift stations, the 06/23/22 WWTP project bid opening and 07/06/22 WWTP bond closing.

There being no further business, Vaillencourt adjourned the meeting at 8:58pm

Respectfully submitted,
Julie Schaible, Village Clerk