

APPROVED MINUTES
 MANCHESTER VILLAGE COUNCIL
 July 18th, 2022
 COUNCIL CHAMBERS-VILLAGE HALL
 7:00 PM

President Vaillencourt called the regular meeting of the Manchester Village Council to order at 7:00pm with the Pledge of Allegiance to the Flag. Council members present: Chartrand; Vaillencourt; Way; Woods; and Dresch. Council members absent: Andrews and DuRussel. Also present were: Manager Sessions; Clerk Schaible; Sarah Simmons (Over the Edge); Joseph and Mary Marshall; Tom Marshall; Ron Milkey; Paul Sroufe; Linda Stevens (Village Hair Forum); Jason Cooper, Shannon Beeman (Washtenaw County Commissioner); and Danell Proctor (Manchester Township).

The minutes of the July 5th, 2022 regular meeting were approved on a motion by Dresch, seconded by Chartrand.

The minutes of the July 5th, 2022 closed session meeting were approved on a motion by Chartrand, seconded by Dresch.

Andrews entered at this time.

AGENDA – The agenda was approved as amended: switching the order of Old Business and New Business; adding New Business g) Pavement Stripping Bids; and deleting Committee Reports: C) Planning Commission; D) DDA; E) Healthy Communities/Wellness Coalition; F) Manchester Community Joint Planning Commission; G) Building; H) Personnel Committee and I) Finance Committee on a motion by Dresch, seconded by Way.

PUBLIC PARTICIPATION- Louis Way presented the Grass Lake Golf Cart Registration form and rules. He would like the Council to consider allowing golf carts to use the public streets in the Village. Vaillencourt indicated that it would be on the next meeting's agenda.

Shannon Beeman, Washtenaw County Commissioner, announced that a meeting would be held at the Freedom Township Hall next Thursday regarding Washtenaw County's proposed uses of the American Rescue Plan Act funding.

SPECIAL SESSION CITY STATUS- Vaillencourt reviewed the charter commission and city election process. She asked for public comment. Lou Way questioned the division of assets with Vaillencourt noting the State guidelines would be followed. Responding to a question, Vaillencourt also reported that the Village residents Township taxes go into the fund that will pay litigation costs. Simmons asked how outstanding issues at the time of status change would be handled. Vaillencourt explained that the new City Council would make decisions on carryover items. Way also questioned sheriff contracts and cooperation with surrounding townships. Vaillencourt reported that becoming a city would have no impact on the sheriff contract and that out of area time will continue to be studied. Trustee Way noted that when the Village dissolved the Village police force to contract with the Washtenaw County Sheriff Department, the proportion of the budget going to public safety went from 80% to 30%. Vaillencourt reported that it has increased over time but the recent year increases have been reasonable. The Village contracted

deputy response to townships in dire situations was also discussed.

PUBLIC HEARING

At this time, Vaillencourt called to order the public hearing to take comment on the proposed Conditional Use for a bar/lounge at 122/118 E. Main Street. Jason Cooper, the owner and applicant, explained that he is planning a microbrewery and taco restaurant in the old bakery space. The plans include 30 seats with a small rail bar and to open in the 1st quarter of next year. No changes are planned to the façade. In response to questions, Cooper reported that they will be using electric brewers with hoods and the existing tenant will be relocating. Sessions noted that there are required site plan items outstanding and a Council decision would be made at a later meeting.

NEW BUSINESS-

LIQUOR LICENSE TRANSFER-OVER THE EDGE- Sarah Simmons, proposed new owner of Over the Edge Pizza, reported that the purchase is contingent upon the transfer of the food and liquor license. There are no other changes to the business planned. She also noted that there have been no liquor violations. A motion was made by Andrews, seconded by Dresch, that the application for transfer of ownership of the DDA Class C SDM License be recommended. Roll call vote: ayes-all. Motion carried.

SOCIAL DISTRICT PERMIT-OVER THE EDGE- Simmons also reported that the Social District Permit would need to be reapplied for under the new ownership. A motion was made by Dresch, seconded by Andrews, that approval for a Social District Permit be recommended for VA147 Holding LLC DBA: Over the Edge Sports Bar. Roll call vote; ayes-all. Motion passed.

STREET CLOSURE-MANCHESTER SPEEDWAY EVENT-Ron Milkey and Paul Sroufe requested closure of Elton Street between Main and Territorial on August 13 from 10am to 8pm to host a car show coinciding with the Manchester Speedway Reunion to be held at the River Raisin Distillery. They reported that it is an open event and that insurance naming the Village as an additional insured would be provided. They have talked with the neighbors. A motion was made by Dresch, seconded by Chartrand, that the request be approved contingent upon the insurance, DPW barricades be provided and trailers be parked at the DPW Yard. Motion passed.

CONDITIONAL USE-122/118 E MAIN STREET- Sessions clarified that the Conditional Use Permit is required due to sales of alcohol. He also reported that lighting, signage and floor plans, along with a historic district review, will be forthcoming.

MDHHS MEMO OF UNDERSTANDING-Session presented the Memorandum of Understanding allowing the Village to participate with the Michigan Department of Health and Human Services to provide water assistance to low-income households. He explained that it is a data sharing agreement and that the State would be providing the assistance funding. A motion was made by Dresch, seconded by Andrews, that the agreement be approved. Roll call vote: ayes-all. Motion carried.

UV SENSOR REPLACEMENT- Sessions presented the quotes for replacing 4 sensors for the WWTP. A motion was made by Woods. seconded by Dresch, that the purchase be approved in the amount of \$2200. Roll call vote: ayes-all. Motion carried.

PAVEMENT STRIPING BIDS- Sessions presented the quotes for the biannual pavement striping. A motion was made by Dresch, seconded by Way, that the quote for PK Contracting, in the amount of \$6670.40 be approved. Roll call vote; ayes-all. Motion passed.

OLD BUSINESS

VACANT BUILDING ORDINANCE- Vaillencourt reviewed the discussions that have taken place regarding a proposed vacant building ordinance. The inclusion of adoption of the International Property Maintenance Code is troublesome to the attorney and a better approach may be to pull the specific items to be inspected and include them in the ordinance. Vaillencourt explained that the ordinance will require registration, inspection and deficiency reinspection every 6 months. She noted that this type of an ordinance is becoming more and more common.

CORRESPONDENCE- Council acknowledged the following correspondence:

- Village Planning Commission minutes from the July 6, 2022 meeting.
- Information regarding the Sharon Preservation Society presentation on gravel mining.
- A thank-you card from former Village Manager, Jeff Wallace.

ACCOUNTS PAYABLE – Council reviewed the payables list. A motion was made by Dresch, seconded by Way, to approve for payment the list dated 07/18 and 7/06/2022 totaling \$366,775.33. Roll call vote: ayes-all. Motion carried.

TREASURER'S REPORT- The June 2022 report was reviewed and acknowledged. Sessions reviewed use of the village portion of the American Rescue Plan Act funds and lead line replacement.

REPORTS-

SHERIFF- Sgt. Gebauer reviewed with Council the June 2022 Police Services Report.

PARKS- Vaillencourt indicated that the joint meeting with the Parks Commission had gone well and the ChiBro Improvements-Phase 1 had been finalized. Session presented the bids for pulverizing and paving the proposed pickleball and basketball courts. A motion was made by Dresch, seconded by Way, that the bid from K & B Asphalt be approved in the amount of \$37,736. Roll call vote: ayes-all. Motion carried. It was agreed that instead of more signs, more trash bins be located in River Raisin Park and River Raisin Park South. A motion was made by Andrews, seconded by Dresch, that the two dog waste bag stations indicated by the Parks Commission be approved. Roll call vote: ayes-Andrews, Dresch, Way, Vaillencourt; nays-Chartrand, Woods. Motion passed.

DPW- Sessions reviewed the report. He highlighted that an additional hydrant flushing and exercising program is being developed and that the Shared Use Trail (east) will be paved the week of July 21.

MANAGER- Sessions presented his report.

A motion was made by Dresch, seconded by Andrews, that the Council go into closed session to consider purchase of real property up to the time an option to purchase or lease of that property is obtained as permitted under the Michigan Open Meetings Act MCL 15.268 Section 8 (d).

Council returned to open session.

There being no further business, Vaillencourt adjourned the meeting at 9:13pm

Respectfully submitted,
Julie Schaible, Village Clerk