

Manchester Village Planning Commission
Regular Meeting
Wednesday, June 15, 2022
Village Hall-Council Chambers
Approved Minutes

1. CALL MEETING TO ORDER

Chair Brinkman called the meeting to order at 7:00 p.m.

MEMBERS PRESENT: William Brinkman, Marsha Chartrand, & John Hinkley (Laurie Brewis was absent)

OTHERS PRESENT: Michael Sessions (Manager), John Enos (CWA), Alissa Starling (CWA), Stephanie Smith, Susan Havey, Stephanie Vershum, Scott Ringlein, Alan Edwards, & Jason Cooper

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

A motion was made by Chartrand, seconded by Hinkley, that the agenda be approved as amended. *Motion carried.*

4. APPROVAL OF MINUTES FOR PREVIOUS MEETING

A motion was made by Chartrand and seconded by Hinkley to approve the minutes of the March 16, 2022 regular meeting. *Motion carried.*

5. CORRESPONDENCE- Brinkman indicated the link to the latest issue of The Review magazine.

6. PUBLIC HEARING- Brinkman opened the public hearing up at 7:10 p.m. A discussion was had about the rezoning of PM-16-02-320-003 and PM-16-02-320-005 by Ringlein, Smith, Vershum, and Starling. It was decided that the rezoning request would be withdrawn by Ringlein, who ended up doing so.

7. PUBLIC PARTICIPATION-No further public participation occurred.

8. REPORTS-

a. Administration- None

b. Chair- None

c. CWA Planning: Enos spoke about receiving the Biggby Site Plan. He also spoke about the joint-planning process for a new Master Plan with Manchester Township.

9. NEW BUSINESS

a. Conditional Use Permit-118 / 122 E. Main Street / Cooper- Cooper introduced his plans for a taco shop and microbrewery. Brinkman and Chartrand had questions, which were answered satisfactory. Starling presented the review. A motion was then made by Brinkman, seconded by Chartrand, to recommend the Village Council approve the conditional land use contingent upon the following:

1. Village Engineer review of water and sewer capacity.

2. Provide lighting plan.

3. Provide sign details.

4. Provide exterior elevations and detailed floor plan.

5. Consult Manchester Historic District: Exchange Place Commission (MHDEPC) and provide Certificate of Appropriateness.

Roll call vote: ayes-all. Motion carried.

10. OLD BUSINESS-Sign Ordinance—Copies of the Sign Ordinance for the City of Southgate and City of Howell were presented to the Planning Commission by Enos. Planning Commission will review such and provide feedback at the next meeting.

11. PUBLIC PARTICIPATION- Smith inquired about the process of donating land to the Village of Manchester as was stated by Ringlein regarding the parcel where the burial grounds sits after Ringlein passes away. Village Administration responded that the Village Council would have to accept the property and they haven't even considered such a request.

13. ADJOURN

There being no further business, Chartrand motioned for adjournment, seconded by Hinkley. *Motion carried.*
Meeting was adjourned at 7:55 p.m.

Respectfully submitted – Michael Sessions