

Manchester Village Planning Commission
Regular Meeting
Wednesday, June 15, 2022
Village Hall-Council Chambers
Unapproved Minutes

1. CALL MEETING TO ORDER

Chair Brinkman called the meeting to order at 7:00 p.m.

MEMBERS PRESENT: William Brinkman, Marsha Chartrand, Laurie Brewis, & John Hinkley

OTHERS PRESENT: Patricia Vaillencourt (Village President), Michael Sessions (Manager), John Enos (CWA), Sarah Simmons

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

A motion was made by Brewis, seconded by Hinkley, that the agenda be approved as amended. *Motion carried.*

4. APPROVAL OF MINUTES FOR PREVIOUS MEETING

A motion was made by Chartrand and seconded by Brewis to approve the minutes of the June 15, 2022 regular meeting. *Motion carried.*

5. CORRESPONDENCE- Brinkman indicated the link to the latest issue of [The Review](#) magazine.

6. PUBLIC HEARING- No public hearing(s).

7. PUBLIC PARTICIPATION-No further public participation occurred.

8. REPORTS-

a. Administration- None

b. Chair- None

c. CWA Planning: Enos mentioned that a sign ordinance update would not occur, as the sign ordinance he suggested had been stricken down by the courts.

9. NEW BUSINESS

a. **Site Plan Review for 327 W. Main Street-** There was much discussion on additions that need to be made to the site plan. It was agreed that the site plan would be tabled and that the additions would be reviewed between now and the August meeting. There are also various zoning variances that are required to be obtained. Those will be pursued concurrently with the site plan review approval.

b. **Sign Ordinance-** Enos stated earlier in the meeting that the sign ordinance he brought to the meeting in June had been stricken down by the courts. He plans to bring forward another ordinance at the August meeting.

10. OLD BUSINESS- None.

11. PUBLIC PARTICIPATION- Vaillencourt asked about the proceeds for the zoning variances. A discussion was held and it was decided that the site plan would be presented first to the Planning Commission and then the variances would be presented to the Village Council for approval.

13. ADJOURN

Manchester Village Planning Commission
Regular Meeting – July 6, 2022

There being no further business, Chartrand motioned for adjournment, seconded by Hinkley. *Motion carried.*
Meeting was adjourned at 8:10 p.m.

Respectfully submitted – Michael Sessions