

APPROVED MINUTES
MANCHESTER VILLAGE COUNCIL
SEPTEMBER 6th, 2022
COUNCIL CHAMBERS-VILLAGE HALL
7:00 PM

President Vaillencourt called the regular meeting of the Manchester Village Council to order at 7:00pm with the Pledge of Allegiance to the Flag. Council members present: Chartrand; Vaillencourt; Way; Woods; DuRussel and Andrews. Council members absent: Dresch. Also present were: Manager Sessions; Clerk Schaible; Brent Jones (DPW); Kate Lavigne and Melissa Vainner (MCA Boosters) and Kristi Jarvis (River Raisin Distillery).

The minutes of the August 22nd, 2022 regular meeting were approved on a motion by DuRussel, seconded by Way.

AGENDA – The agenda was approved as amended: deleting Old Business b) SCADA Upgrades; 11) Treasurer's Report and Committee Reports: A) Sheriff; C) Planning Commission; D) DDA; F) Manchester Community Joint Planning Commission; G) Building; H) Personnel Committee; and I) Finance Committee on a motion by Andrews, seconded by DuRussel.

SPECIAL SESSION CITY STATUS- Vaillencourt noted the November election.

PUBLIC PARTICIPATION- Kate Lavigne and Melissa Vainner, of the Manchester Boosters Club, spoke regarding pole flags that they would like to display in the holders in the downtown area where the American Legion displays the American flag on patriotic holidays. They would put them up and take them down for athletic and community events. A motion was made by Andrews, seconded by DuRussel, that the Athletic Boosters be allowed to utilize the public spaces for the flags on a daily basis as long as it does not conflict with the American Legion use of the holders. Motion passed. Council agreed that the practice will be monitored for complaints or concerns.

OLD BUSINESS

TRANSIENT MERCHANT ORDINANCE- Vaillencourt explained the history of the ordinance. Andrews expressed that private property rights should include inviting food trucks to do business on their property without interference. Schaible noted that the ordinance has been in place for at least 25 years and was meant to level the field between property tax paying businesses and mobile business who do not pay taxes in the Village. A motion was made by Chartrand, seconded by Way, that Ordinance No. 312-Transient Merchant be adopted. Roll call vote: ayes-Way, Chartrand, DuRussel, Vaillencourt; nays- Andrews, Woods. Motion carried. A motion was made by Way, seconded by Chartrand, that Resolution No. 22-0906 be adopted setting fees for transient merchants. Roll call vote: ayes- Way, Chartrand, Andrews, DuRussel, Vaillencourt; nays- Woods. Motion carried.

NEW BUSINESS

CHI-BRO PARKS IMPROVEMENTS- Sessions reviewed the plans, expenses and funding sources. He reported that Jones has obtained cost quotes for many of the outstanding

items. Jones reviewed the quotes and explained that no bids were received for the fencing, so he had sought contractors and reached out directly. He also noted that the original fencing configuration has been changed to a more appropriate height. A motion was made by DuRussel, seconded by Way, that the quotes be accepted as follow: Owens Fence-\$42,750, Unique Sports-\$6,720, Belson Outdoors-\$2,851.29 and K & B Asphalt-\$5,400. Roll call vote: ayes-all. Motion passed.

SIDEWALK IMPROVEMENT RESOLUTION- Sessions reviewed Jones' plan to replace 1,920 sq. ft of sidewalk that is in need of repair. The Village's 50 % share of the cost would be \$7,512. A motion was made by Chartrand, seconded by Woods, that Resolution No. 22-0606B-Authorizing Sidewalk Repairs be adopted. Roll call vote: ayes-all. Motion passed.

WATER SERVICE LINE REPLACEMENT- Sessions presented the Lester Brothers bid to bore the water service line at 501 Territorial Street. The owners are selling and the service line is lead. Sessions noted that the bid is a favorable price and the work will be done in cooperation with the DPW. A motion was made by Andrews, seconded by Chartrand, that the bid be accepted in the amount of \$1,950. Roll call vote; ayes-all. Motion passed.

CORRESPONDENCE- Council acknowledged the following correspondence:

- Village Parks Commission minutes from the August 22nd, 2022 meeting.
- Village Planning Commission minutes from the August 10, 22 meeting.
- Downtown Development Authority minutes from the August 17, 2022 meeting.
- Manchester Joint Planning Commission minutes from the June 2, 2022 meeting.
- The Michigan Municipal League annual meeting notice.
- The Downtown Development Authority annual financial recap and report to the State.
- The Manchester Township Board minutes from the July 12, 2022 meeting.
- Manchester Township fire runs within the village limits in august 2022.
- Manchester Joint Planning Commission minutes from September 1, 2022.
- Two notices of public hearings form Consumers Energy.

ACCOUNTS PAYABLE – Council reviewed the payables list. A motion was made by Chartrand, seconded by Way, to approve for payment the lists dated 09/06/2022, 08/29/2022 and 08/25/2022 totaling \$116,244.73. Roll call vote: ayes-all. Motion carried.

REPORTS-

PARKS- Vaillencourt presented the 2022 Joint Recreation Plan Community Survey results.

HEALTHY COMMUNITIES/WELLNESS COALITION- Vaillencourt discussed the recent Wellness Coalition meeting and the interest of the State in discussing the lead issue but reluctance to share results of the lead testing that has been done. Session reported that he has now received those results and 2 of the 42 tests were over the new action level.

DPW- Jones presented his report. He noted that parks work has been keeping them busy.

MANAGER- Sessions reported that an updated Capital Improvement Plan will be presented at the October 1st meeting. It will consider lead line replacements. Ordinance updates to incorporate civil infractions will also be presented.

Vaillencourt reported that the Community Resource Center will be hosting a corn hole tournament and an e-bike raffle as their fund raiser for this year.

There being no further business, Vaillencourt adjourned the meeting at 9:05pm

Respectfully submitted,
Julie Schaible, Village Clerk