

APPROVED MINUTES  
MANCHESTER VILLAGE COUNCIL  
SEPTEMBER 19<sup>th</sup>, 2022  
COUNCIL CHAMBERS-VILLAGE HALL  
7:00 PM

President Vaillencourt called the regular meeting of the Manchester Village Council to order at 7:00pm with the Pledge of Allegiance to the Flag. Council members present: Chartrand, Vaillencourt, Dresch, and Way. Council members absent: Andrews DuRussel, and Woods. Councilor Andrews showed up at 7:05 p.m. Also present were: Manager Sessions; Joel Gebauer (WCSO); Keith DeZwaan (WCSO); Dan Alber; Lynda Alber; Shawn Edwards; Laura Seyfried; Linda Stevens; Kathleen Dimond; Lisa Fookes.

The minutes of the September 6<sup>th</sup>, 2022 regular meeting were approved on a motion by Way, seconded by Chartrand. All ayes, motion carried.

**AGENDA** – The agenda was approved as amended: deleting Old Business b) SCADA Upgrades; and Committee Reports: B) Parks Commission; D) Downtown Development Authority; E) Healthy Communities / Wellness Coalition; G) Building Committee; H) Personnel Committee; J) DPW Report; and I) Finance Committee on a motion by Dresch, seconded by Way. All ayes, motion carried.

**SPECIAL SESSION CITY STATUS**- Vaillencourt noted the November election.

**PUBLIC PARTICIPATION**- Dan Alber spoke about his opposition to the Golf Cart Ordinance.

**OLD BUSINESS**

**Biggby**-The Village Council considered the action of the Planning Commission at its last meeting. After discussion, a motion was made by Way, seconded by Chartrand, to void the original application for land use approval of a drive-thru coffee shop at 327 W. Main Street and require a new application. Roll call vote; ayes-all. Motion passed.

**NEW BUSINESS**

**COMMUNITY RESOURCE CENTER CONTRACT**- Laura Seyfried from the Manchester Community Resource Center spoke about the services of the Community Resource Center. A motion was made by Dresch, seconded by Way, that the contract with the Community Resource Center be approved. Roll call vote; ayes-all. Motion passed.

**CARAMEL APPLE EVENT**- Kathleen Dimond from the Manchester Area Chamber of Commerce presented on the Caramel Apple Event scheduled for October 31, 2022. After discussion from the Village Council, a motion was made by Andrews, seconded by Dresch, to approve the Caramel Apple Event at Wurster Park with the Manchester Area Chamber of Commerce occupying the park from 8:00 a.m. to 10:00 p.m. All ayes, motion carried.

**PTSA HOMECOMING WEEK APPROVALS**- Shawn Edwards from the Manchester Parent Teacher Student Association (PTSA) presented Homecoming Week Festivities for 2022. A motion was made by Dresch, seconded by Andrews, to approve the presented parade route that was approved by the WCSO for the Homecoming Parade on September 30, 2022. All ayes, motion carried.

A motion was made by Dresch, seconded by Chartrand, to approve the Homecoming Bonfire at Alumni Field on September 29, 2022 contingent upon approval of the DPW and Fire Department. All ayes, motion carried.

CHI-BRO PARK BASKETBALL & PICKLEBALL AREA- Sessions presented issues with paving of the area for the Basketball & Pickleball Areas at Chi-Bro Park. After discussion, a motion was made by Andrews, seconded by Dresch, to approve the quote from K & B Asphalt in the amount of \$12,700.00 for the additional paving of the court area. Roll call vote; ayes-all, except Chartrand had left the meeting for a few. Motion carried.

SEALED BID FOR SIDEWALK CONCRETE WORK- Sessions presented the sealed bid for concrete work that was received from John Schaible Masonry. A motion was then made by Andrews, seconded by Dresch, to approve the sealed bid from John Schaible Masonry in the amount of \$17,216.00. Roll call vote; ayes-all. Motion passed.

WATER DEPARTMENT PURCHASES- Sessions presented quotes for replacement equipment for the Water Treatment Plant and Water Distribution System. A motion was then made by Andrews, seconded by Dresch, to approve the quote from Kennedy Industries in the amount of \$2,314.00 for a new booster pump at the Galloway Drive Booster Station and the quote from Hach Chemical in the amount of \$2,031.71 for a DR900. Roll call vote; ayes-all. Motion passed.

**CORRESPONDENCE**- There was no correspondence.

**ACCOUNTS PAYABLE** – Council reviewed the payables list. A motion was made by Andrews, seconded by Chartrand, to approve for payment the lists dated 09/19/2022 totaling \$107,539.91. Roll call vote: ayes-all. Motion carried.

**TREASURER’S REPORT**- The August 2022 Treasurer’s Report was acknowledged.

**REPORTS-**

SHERIFF- Sgt. Gebauer presented the WCSO report for August.

PLANNING COMMISSION- Sessions discussed the last Planning Commission meeting.

MANCHESTER COMMUNITY JOINT PLANNING COMMISSION- Vaillencourt spoke about the last Joint Planning Commission meeting.

DPW REPORT-Sessions presented the DPW Report.

MANAGER- Sessions spoke about his Village Manager’s report.

There being no further business, Vaillencourt adjourned the meeting at 9:15pm

Respectfully submitted,  
Michael Sessions, Village Manager