

APPROVED MINUTES
MANCHESTER VILLAGE COUNCIL
November 7th, 2022
COUNCIL CHAMBERS-VILLAGE HALL
7:00 PM

President Vaillencourt called the regular meeting of the Manchester Village Council to order at 7:00pm with the Pledge of Allegiance to the Flag. Council members present: Vaillencourt, DuRussel, Chartrand, Dresch, Woods and Way. Council members absent: None. Also present were: Manager Sessions; Clerk Schaible; Steve and Rebecca Harvey, Mark Trinkle (Manchester Men's Club); Marty Kaidan; Ken Magee, Dawn Donnelly, Joshiua Helen Hudson; and Anne LaVasseur.

The minutes of the October 17th, 2022 regular meeting were approved on a motion by Dresch, seconded by Chartrand. Vaillencourt and DuRussel abstained. The minutes of the closed meeting held October 17th were approved on a motion by Way, seconded by Dresch. Vaillencourt and DuRussel abstained.

AGENDA – The agenda was approved as amended: deleting Old Business; New Business F) Security Improvements; adding New Business F) Attorney Appointment; G) Water Meter Purchase; H) Appointment and deleting Committee Reports: C) Planning Commission; D) Downtown Development Authority; E) Healthy Communities / Wellness Coalition; G) Building Committee; H) Personnel Committee; I) Finance Committee on a motion by Woods, seconded by DuRussel.

PUBLIC PARTICIPATION- Mark Trinkle, representing the Manchester Men's Club, requested permission to use Wurster Park for a community ice skating rink. A motion was made by Dresch, seconded by Woods, that permission be granted. Motion carried. Trinkle also asked permission to use Chi-Bro Park for the annual Christmas tree sales beginning November 25th till they are sold out. A motion was made by Dresch, seconded by Woods, that permission be granted. Trinkle was reminded to call Miss Dig. Motion passed.

SPECIAL SESSION CITY STATUS- Vaillencourt explained the process to develop a city charter and reviewed differences between a village and a city.

OLD BUSINESS-None

NEW BUSINESS

INTERVIEW-COUNCIL VACANCY- Vaillencourt reviewed the process that had been approved by Council. Steve Harvey introduced himself and described his involvement in the community. Council members asked several questions of Harvey. Vaillencourt noted that the appointment is to fill a vacancy and the position would be on the next regular election ballot. After the question-and-answer session, Dresch made a motion to appoint Steve Harvey to fill the Council vacancy. Chartrand seconded the motion. Roll call vote: ayes-all. Motion carried. Vaillencourt noted that Harvey will be sworn in and seated at the next regular Council meeting.

SITE PLAN REVIEW-RIVER EDGE BUILDING NO. 5- Anne LaVasseur and Marty Kaidan were present to answer questions regarding the building they are planning in the River Edge PUD. Sessions reviewed the construction plans which adhere to the site documents that were approved for the buildings in the original PUD approval. He also noted that the Planning Commission and the Village Planner had reviewed the plans and recommended approval. A motion was made by Dresch, seconded by DuRussel, that the site plan be approved. Roll call vote: ayes-all. Motion passed.

TECHNOLOGY UPGRADES-Sessions reviewed the plans for presentation equipment in the council chambers and in the upstairs conference room. He also gave information on a laptop and internet connections for the DPW truck. A motion was made by Dresch, seconded by Chartrand, that the purchases be approved as presented totaling \$5,839.43.

PURCHASE AGREEMENT- Sessions presented the purchase agreement with Cathy Dean for the Village to purchase the building and lot at 134 Adrian Street. He noted that the plan is to close on or before December 1st and that the Village will need to do the lead/asbestos abatement and demolition. Sessions also reported that a title search resulted in a clean title and that there may be grants available from Washtenaw County Brownfields to fund the abatement. A motion was made by Dresch, supported by Way, that Village President Pat Vaillencourt be authorized to sign the purchase agreement. Roll call vote: ayes-all. Motion passed.

BANKING PROPOSALS- Sessions reviewed the proposals that had been vetted by staff and the Finance Committee. He reviewed the details of the Old National Bank proposal which was very competitive with the other front runner, Premier Bank. He noted the advantages of using a local bank and the special interest rate consideration included in the offer. A motion was made by Dresch, seconded by Woods, that the official depository be changed to Old National Bank. Roll call vote: ayes-all. Motion carried.

APPOINT ATTORNEY FOR CITY CHARTER- Sessions recommended that legal consultation concerning the change to city status be done through attorney Fred Lucas. He noted that prior consultation has been through Mariah Fink. Hourly rates will be \$200, which are similar to Fink's. Sessions reported that it would be Lucas, not an associate, doing the work on the charter. A motion was made by Way, seconded by Woods, that Atty. Fred Lucas be named as the Charter Commission attorney. Roll call vote: ayes-all. Motion passed.

WATER METER PURCHASE- Sessions reviewed the quote to purchase 35 new water meters. He reported that lead time is from 6 to 9 months. A motion was made by Dresch, seconded by Chartrand, that the purchase be approved in the amount of \$6,561.65. Way suggested that at least \$10,000 be spent on new meters. Roll call vote: ayes-Dresch, Chartrand, DuRussel, Woods, Vaillencourt; nays-Way. Motion carried.

APPOINTMENTS- Vaillencourt reminded Council that there were three remaining Parks Commissioners. She recommended that Lisa DuRussel be appointed. A motion was made by Woods, seconded by Way, that the appointment be made. Motion carried with Pat DuRussel abstaining.

CORRESPONDENCE- Council acknowledged the following correspondence:

- Village Parks Commission notes from their October 24th, 2022 meeting.
- Village Planning Commission minutes from their October 29, 2022 meeting.
- An invitation from the Manchester Community Resource Center.
- The fire alarms in the Village for October 2022.

ACCOUNTS PAYABLE – Council reviewed the payables list. A motion was made by Dresch, seconded by Woods, to approve for payment the list dated 11/07/2022 totaling \$143,763.20. Roll call vote: ayes-all. Motion carried.

REPORTS-

SHERIFF REPORT- Sessions reported that the 4-year renewal of the Police Services Contract has been received. It carries a 3% increase in cost for the first year. He has been conversing with Jan Godek, in Lodi Township, concerning feasible options for the policing collaboration. Vaillencourt, Woods, Harvey and Way volunteered to meet with representatives from Lodi township to continue the discussion.

PARKS- Vaillencourt reported that in addition to Mahoney, Raleigh and Smith have resigned due to relocation. DuRussel will be unavailable for meetings December through April so Vaillencourt will be filling in as chair. The Commission will be continuing review of the 5-yr Joint Parks and Recreation Plan. The Council discussed the Township's plan to acquire land for a park in the Township.

MANCHESTER COMMUNITY JOINT PLANNING COMMISSION- Vaillencourt reported that the Joint Planning Commission will not be meeting until after the first of the year. A contract for the services of Carlisle/Wortman will be forthcoming.

DPW REPORT- Way reported that leaf pick-up is going well. Sessions noted that he and Jones will be reviewing the equipment acquisition schedule.

MANAGER- Sessions suggested contacting the Manchester Community School Board to propose a joint meeting and discuss common goals. Council agreed and suggested combined meetings with other Village and community commissions and committees also.

There being no further business, Vaillencourt adjourned the meeting at 9:21pm

Respectfully submitted,
Julie Schaible, Village Clerk