

APPROVED MINUTES
MANCHESTER VILLAGE COUNCIL
December 19th, 2022
VILLAGE ROOM-VILLAGE HALL
7:00 PM

President Vaillencourt called the regular meeting of the Manchester Village Council to order at 7:00pm with the Pledge of Allegiance to the Flag. Council members present: Vaillencourt, Chartrand, Dresch, Harvey, Woods and Way. Council members absent: DuRussel. Also present were: Manager Sessions; Clerk Schaible; Brent Jones (DPW); Sgt. Joel Gebauer (WCSD); Christi Lower (Highline); Andy Mahony and Lester Koch (Manchester Men's Club); and William Brinkman (Manchester Village Planning Commission).

The minutes of the December 5th, 2022 regular meeting were approved on a motion by Dresch, seconded by Woods.

AGENDA – The agenda was approved as amended: deleting Old Business; moving the Sheriff Report prior to New Business; Sign Ordinance to after Luminary Plan; and deleting Committee Reports: B) Parks; C) Planning Commission; D) DDA; E) Healthy Communities / Wellness Coalition; F) Manchester Community Joint Planning Commission; G) Building Committee; H) Personnel Committee; I) Finance Committee on a motion by Dresch, seconded by Woods

PUBLIC HEARING-JOINT PARKS AND RECREATION PLAN

At this time, Vaillencourt called the public hearing to take comment on the proposed Joint Parks and Recreation Plan. Hearing no comment, she closed the hearing.

PUBLIC PARTICIPATION- None

SPECIAL SESSION CITY STATUS- Vaillencourt reported that the Charter Commission is moving along quickly and that the next draft will be available tomorrow. She noted that there would be public informational sessions held in January.

OLD BUSINESS-None

SHERIFF REPORT- Sgt. Joel Gebauer reviewed the November 2022 sheriff's report.

NEW BUSINESS

MENS CLUB SKATING RINK- Andy Mahony, representing the Manchester Men's Club, reported that their insurance company had informed them that they would not cover the skating rink and skating party this year. They have gotten one quote for a special events policy that would cover them for the skating season and the party for a cost of \$400. Mahony noted the growth of the popularity of the rink and that all the funds made by the Men's Club goes directly back into the community. Vaillencourt reported that the DDA is looking at partnering with civic clubs for downtown events for next year. Council discussed

community events and the burden of requiring insurance versus the risk of claims effecting Village insurance premiums. A motion was made by Dresch, seconded by Woods, that the Village enter into a contract with the Men's Club to provide and maintain a skating rink in Wurster Park, a skating party and liability insurance in return for a one- time payment to cover the cost of insurance not to exceed \$500. Roll call vote: ayes-all. Motion carried.

JOINT PARKS AND RECREATION PLAN ADOPTION- Vaillencourt presented the draft plan and reported that she, Sessions and Jeff Wallace had reviewed it thoroughly. Manchester Township has reported that any parks funding will be for completion of the Watkins Lake Trail. A motion was made by Woods, seconded by Dresch, that the resolution to approve the plan be adopted. Roll call vote: ayes-Woods, Dresch, Harvey, Way, Vaillencourt; nays-Chartrand. Motion passed.

I-1 ZONING TEXT AMENDMENT ORDINANCE- Sessions introduced Christi Lower, of Highline Spirits, who would like to blend, batch and finish spirits in specialized barrels at 715 E. Duncan Street. Sessions reported that this zoning district, Limited Industrial, does not currently include this as a permitted use but L-2, General Industrial, does. Council discussed the change and Vaillencourt reviewed the criteria to amend the zoning ordinance. A motion was made by Dresch, seconded by Chartrand, that the Ordinance to add processing of food products, bakery goods, candy and beverages as permitted in the I-1 Limited Industrial District be adopted. Roll call vote: ayes-all. Motion passed.

MARIJUANA FACILITY REGULATORY ORDINANCE- Sam Pernick of Blue Skies Cannabis presented information regarding retail sales of marijuana. Session presented the regulatory ordinance proposed to allow marijuana retail sales and safety compliance centers in the village. Council reviewed this ordinance along with the proposed zoning ordinances to establish a marijuana overlay district and place the overlay on the zoning map. Sessions reported that public hearings regarding the two zoning ordinances had been held with no comment and that the Planning Commission had recommended approval with the option of a smaller parcel for the district suggested by one Planning Commissioner. Council agreed that the entire parcel indicated should be in the overlay district. They discussed the penalties, the irrelevance of the potential revenue and need for some of the regulations. Session updated the draft ordinance to reflect stricter penalties. A motion was made by Dresch, seconded by Woods, that the Marijuana Facility Regulatory Ordinance be adopted as updated. Roll call vote: ayes- Dresch, Woods, Chartrand, Way, Vaillencourt; nays-Harvey. Motion carried.

MARIJUANA OVERLAY DISTRICT ORDINANCE- A motion was made by Dresch, seconded by Woods, that the ordinance to establish a Marijuana Overlay District be adopted. Roll call vote: ayes-Dresch, Woods, Chartrand, Way, Vaillencourt; nays- Harvey. Motion passed.

MARIJUANA DISTRICT REZONING ORDINANCE- A motion was made by Dresch, seconded by Chartrand, that the ordinance amending the zoning map with placement of the Marijuana Overlay District be adopted as presented. Roll call vote: ayes- Dresch, Chartrand, Way, Woods, Vaillencourt; nays-Harvey. Motion carried.

RETAINING LEGAL COUNSEL-LUCAS & CASTLEBERRY- Sessions reported that attorney Vic Lillich has joined the law firm of Castleberry & Lucas. A motion was made by Chartrand, seconded by Woods, that Castleberry & Lucas be retained as the Village legal counsel. Motion passed.

MASTER PLAN UPDATE CONTRACT-A motion was made by Dresch, seconded by Harvey, that the Agreement for Consulting Services presented by Carlisle/Wortman to

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develop an update to the Joint Master Plan be approved in an amount not to exceed \$6000 and split with Manchester Township. Roll call vote: ayes-Dresch, Harvey, Way, Woods, Vaillencourt; nays-Chartrand. Motion carried. It was noted that no meetings would be held until Manchester Township approves the contract.

LUMINARY PLAN- Council planned for lighting the luminaries on Christmas Eve.

SIGN ORDINANCE- The proposed Sign Ordinance was tabled until the next meeting.

CORRESPONDENCE- Council acknowledged the following correspondence:

- Minutes of the Charter Commission meeting held December 1, 2022.
- Minutes of the Charter Commission Administrative Committee meeting held December 2, 2022.

ACCOUNTS PAYABLE – Council reviewed the payables lists. A motion was made by Dresch, seconded by Chartrand, that the lists dated 12/06/2022 and 12/19/2022 for accounts payable and fund transfers totaling \$3,887,001.92 be approved. Roll call vote: ayes-all. Motion carried.

TREASURERS REPORT- The November 2022 Treasurer's Report was acknowledged.

REPORTS-

DPW REPORT- Jones presented his report. He also reported on a sewer back up at E. Main and Torrey Streets and two water service line replacements.

MANAGER- Sessions reported that mobilization at the Wastewater Treatment Plant would begin next week. He updated Council on the vacant building and blight cases pending. Vaillencourt reported on recent Senior Citizen Council issues.

There being no further business, Vaillencourt adjourned the meeting at 10:00pm

Respectfully submitted,
Julie Schaible, Village Clerk