

APPROVED MINUTES  
MANCHESTER VILLAGE COUNCIL  
January 17th, 2023  
VILLAGE ROOM-VILLAGE HALL  
7:00 PM

President Vaillencourt called the regular meeting of the Manchester Village Council to order at 7:00pm with the Pledge of Allegiance to the Flag. Council members present: Vaillencourt, Chartrand, Dresch, Harvey, Woods and Way. Council members absent: DuRussel. Also present were: Manager Sessions; Clerk Schaible; Sgt Gebauer (WCSD); Jeff Wallace and Dan Geyer (Charter Commission) and Theresa Herron (Farmer's Market).

The minutes of the January 3rd, 2023 regular meeting were approved on a motion by Dresch, seconded by Way.

**AGENDA** – The agenda was approved as amended: deleting Old Business A) Sign Ordinance; adding Treasurer's Report; deleting Committee Reports: B) Parks; C) Planning Commission; D) DDA; E) Healthy Communities / Wellness Coalition; F) Manchester Community Joint Planning Commission; G) Building Committee; H) Personnel Committee; I) Finance Committee and 12) Closed Session on a motion by Dresch, seconded by Woods.

**PUBLIC PARTICIPATION**- None

**SPECIAL SESSION CITY STATUS**- Jeff Wallace presented the proposed City Charter as an approved draft from the City Charter Commission. He reported that it follows current policies and procedures as closely as possible. Wallace highlighted the contract, elections, meeting, appointments, ordinance, referendum, budgeting and Board of Review sections. Wallace also reported that the Commission made every effort to follow and cite State Law throughout the proposed charter.

In response to Council questions, Wallace reported that Castleberry and Lucas have reviewed and are satisfied with the proposed charter. He also noted that most of the Commission time was spent on chapters 4 through 7. A public input session will be held on January 26<sup>th</sup>, after which, the proposed charter will come to the Council for approval to be sent to the State.

**OLD BUSINESS**- None

**NEW BUSINESS**

**ACORN FARMER'S MARKET**- Theresa Herron reported that the Farmer's Market would like to move toward an outdoor market on Thursdays, May thru October, at ChiBro Park. The vendors prefer the Park and attracting and retaining vendors is key to the Market. Herron reported that funds for a market manager are needed as well liability insurance. Council discussed location of the market, agreeing that Chi-Bro Park could be used. They asked Herron to discuss possible funding ideas with the market committee and return for another conversation.

ST. MARY'S FISH FRY- Sessions presented the proposed traffic flow plan for the 2023 spring Fish Fry. Sgt. Gebauer noted that the help of the on-duty deputy would be sufficient for traffic control. A motion was made by Dresch, seconded by Woods, that the St. Mary's Fish Fry traffic flow plan be approved. Motion carried

MICHIGAN MUNICIPAL LEAGUE MEMBERSHIP-A motion was made by Dresch, seconded by Woods, that the Village continue membership for 2023/2024 in the Michigan Municipal League with the dues payment of \$1,593. Roll call vote: ayes-all. Motion passed.

RIVER RAISIN WATERSHED COUNCIL MEMBERSHIP- A motion was made by Chartrand, seconded by Woods, that the Village maintain membership in the River Raisin Watershed with the 2023 dues payment of \$209. Roll call vote: ayes-all. Motion carried.

429 S. MACOMB STREET ISSUE- Sessions reported that during the replacement of a lead water service line at 429 S. Macomb Street, an underground tank was punctured. The existence of the tank was unknown to the homeowners and the Village. The address has been billed and paid sewer ready-to-serve and usage charges since 2002 when the current owner took possession. It was found that the address is not connected to Village sanitary sewer system and has its own septic system. Because of the topography, it does make financial sense to extend the sewer to the home. The Washtenaw County Health Department will be issuing a permit for replacement of the septic tank. A motion was made by Dresch, seconded by Chartrand, that Lester Brothers be approved to replace the tank at a cost of \$4,865. Roll call vote: ayes-all. Motion passed. A motion was made by Woods, seconded by Dresch, that the homeowners be reimbursed \$6,348.28 of sewer charges reaching back to 2002. Roll call vote: ayes-all. Motion carried. A motion was made by Dresch, seconded by Chartrand, that an agreement with the homeowner be approved that outlines the Village's response and alleviates the Village from any future liability. Roll call vote: ayes-all. Motion passed. A motion was made by Chartrand, seconded by Way, that the Village absorb the cost of repair without claim to insurance. Roll call vote; ayes-all. Motion passed.

DRIVEWAY TO WASTEWATER TREATMENT PLANT- Sessions presented and reviewed the plan to add a driveway from the back parking lot of the Village Hall to the Wastewater Treatment Plant. He reported that the tight turning radius of the current drive at the Plant is detrimental to the building and trucks. This will be especially important during the construction project. Sessions reviewed the wetland status of the area and noted that the drive area is not considered a wetland. He also reported that the relocation of a small blower building will be necessary and advantageous to the plants operation. Sessions reported that the DPW will be able to do the work. A motion was made by Way, seconded by Harvey, that the construction of a driveway and relocation of a blower building be approved in an amount not to exceed \$10,000. Roll call vote: ayes-all. Motion carried.

CORRESPONDENCE- Council acknowledged the following correspondence:

- Manchester Township minutes from their December 13, 2022 meeting.

ACCOUNTS PAYABLE – Council reviewed the payables lists. A motion was made by

01/17/23

Dresch, seconded by Chartrand, that the list dated 01/16/2023 totaling \$189,415.77 be approved, noting the \$160,000 balance transfer. Roll call vote: ayes-all. Motion carried.

**TREASURER'S REPORT**- The December 2022 Treasurer's Report was acknowledged.

**REPORTS-**

**SHERIFF**- Sgt. Gebauer reviewed the December 2022 Washtenaw County Sheriff report.

**DPW REPORT**- Sessions presented the report.

**MANAGER**- Sessions reviewed a sample default judgment order with regards to vacant building ordinance violations. He also reviewed current status of violations. Sessions noted that the goal setting process of the budget has begun. Vaillencourt suggested that the Hibbard Street block retaining wall and the Main Street Bridge peeling be added as budget items. She reported on several meetings and updated Council on Senior Citizen possibilities.

There being no further business, Vaillencourt adjourned the meeting at 9:36pm.

Julie Schaible, Village Clerk