

APPROVED MINUTES
MANCHESTER VILLAGE COUNCIL
March 6th, 2023
VILLAGE ROOM-VILLAGE HALL
7:00 PM

President Vaillencourt called the regular meeting of the Manchester Village Council to order at 7:00pm with the Pledge of Allegiance to the Flag. Council members present: Vaillencourt, Chartrand, Dresch, Harvey and Woods. Council members absent: DuRussel and Way. Also present were: Manager Sessions; Clerk Schaible, Brittany Kuhnle, Brent Jones (DPW), Mark Trinkle (Manchester Mens Club), Linda Mussio and Dan Budd (Manchester Area Youth Sports).

The minutes of the February 20th, 2023 regular were approved on a motion by Dresch, seconded by Woods.

The minutes of the February 27th, 2023 special meeting were approved on a motion by Dresch, seconded by Chartrand.

AGENDA – The agenda was approved as amended: deleting Old Business: A) Sign Ordinance; and Committee Reports: A) Sheriff; B) Parks; C) Planning Commission; F) Manchester Community Joint Planning Commission; G) Building Committee; H) Personnel Committee; I) Finance Committee on a motion by Dresch, seconded by Woods.

PUBLIC PARTICIPATION- Mark Trinkle, representing the Manchester Mens Club, requested permission to use Carr Park for the annual Easter Egg Hunt. A motion was made by Dresch, seconded by Harvey, that the Men’s Club be allowed to use Carr Park on April 8th from 10am to 1pm for an Easter Egg Hunt. Motion carried.

SPECIAL SESSION CITY STATUS- Sessions reported that the proposed City Charter has been reviewed by the Attorney General and is now under review by the State Bureau of Elections.

OLD BUSINESS- None

NEW BUSINESS-

MANCHESTER AREA YOUTH SPORTS CONTRACT- Dan Budd, representing Manchester Area Youth Sports, presented the request to use the baseball fields at Kirk and Carr Parks for the 2023 youth baseball and softball programs. A motion was made by Dresch, seconded by Woods, that the contract for the services of Manchester Area Youth Sports be approved with the addition of Carr Park for 2023. Motion passed.

ASSISTANCE IN OFFICE- Sessions introduced Brittany Kuhnle as the new Village Clerk. He explained the challenges that the office staff will have over the next several weeks and proposed hiring Jessica Kraft to complete the Village payroll. This would take about 4 hours every other Tuesday at a rate of \$40 per hour. Sessions noted that the help would likely not be needed for more that 3 or 4 months. Council discussed the rate and the idea of outsourcing the payroll. A motion was made by Chartrand, seconded by Woods, that

Jessica Kraft work with the Village at a rate of \$40 an hour for part-time services. Roll call vote: ayes-all. Motion passed.

LIFT-STATION PUMPS- Sessions presented the recommendation to purchase two pumps for the Riverside Lift Station from Kennedy Industries, along with repair of the guard rails and railing. He reported that the lift station has three pumps, one of which has failed. It has been replaced with a rebuilt pump but the other two are seven years older. He is recommending Flyght Pumps which have a 14 to 18 week lead time. Council questioned the cost at three times that of 2008. Sessions noted that he is updating the capital improvement plans for the increased costs across board. He did note that he will look at rebuilding costs. A motion was made by Dresch, seconded by Woods, that the purchase be approved as quoted by Kennedy Industries at \$51,240 plus the railing repair of \$6,500. Roll call vote: ayes-all. Motion passed.

STREET BIDS- Sessions presented the bids for the 2023 planned street paving work. He reported that when the bids were requested an alternative of adding the 2024 planned work to the bid was offered. Bids were received from Sommerset Paving and Michigan Paving and Materials for both options. Michigan Paving and Materials also sent a bid for the option of pulverizing and overlay. The bid for pulverizing and overlay for 2023 and 2024 planned work is being recommended as it was the low bid and the two years combined resulted in very favorable pricing. Council discussed street ratings and the wide variation in bids with Brent Jones, DPW Superintendent. A motion was made by Dresch, seconded by Woods, that the bid alternative from Michigan Paving and Materials to pulverize and overlay asphalt be accepted in the amount of \$486,968. Roll call vote: ayes-all. Motion carried.

GOALS AND DIRECTIVES-Sessions presented the previous years document with recent staff comments added. Council agreed to add comments and the document will be updated with the last several previous years accomplishments.

CORRESPONDENCE- Council acknowledged the following correspondence

- A thank-you note from Tom Morelli and family.
- The 2023 Village Planning Commission Annual Report
- Unapproved minutes of the February 15, 2023 DDA meeting

ACCOUNTS PAYABLE – Council reviewed the payables lists. A motion was made by Dresch, seconded by Woods, that the list dated 03/06/2023 totaling \$143,782.58 be approved. Roll call vote: ayes-all. Motion carried.

REPORTS-

SHERIFF- The January 2023 Report was acknowledged

HEALTHY COMMUNITIES/WELLNESS COALITION-Vaillencourt reported that the Coalition had met and discussed several items: Farm to Table meal at Alber Orchards; funding for the Manchester Area Senior Citizens and approval of an intermural activities program. The next meeting will focus on community groceries and the trail to Watkins Lake.

DDA- Vaillencourt reported that Destination Ann Arbor will attend the next DDA meeting to discuss continuing the Village Gazebo Concerts. The transfer of Chamber and Riverfolk Funds to other community organizations is being worked through.

DPW REPORT- Jones reported that the recent ice and snowstorms have kept them very busy. Large amounts of brush are being cleared and put at the Village property on Gieske Road.

MANAGER- Sessions reported that Consumer's Energy had mis-stepped in restoring power to

03/06/23

the Wastewater Treatment Plant but will tag it as a priority location in the future. He also noted an upcoming meeting with Jeff Irwin and Debbie Dingell's offer of reviewing projects for possible federal funding. Sessions reported that the scheduled hearing regarding the Frey blight issue had been postponed due to weather.

There being no further business, Vaillencourt adjourned the meeting at 8:16pm.
Julie Schaible, Village Clerk