



**VILLAGE OF MANCHESTER**  
912 CITY ROAD P.O. BOX 485  
MANCHESTER, MI 48158  
(734) 428-7877 FAX: (734) 428-1877  
WWW.VIL-MANCHESTER.ORG

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## **REQUEST FOR BID**

### Routing & Crack Filling

Bid deadline is **May 11th, 2023-10:00 am.**

#### **Bid Details**

1. Product required to be used is sealtight 3405 polymeric compound.
2. The use and application of the product should be the following:
  - a. The sealtight 3405 polymeric compound should be melted in an oil-jacketed melter / applicator equipped with an agitator and separator. Temperature thermometers for oil bath and melting vat. Melt only sufficient material to be used the same day. Material may be added as the sealant is withdrawn. The sealing may be done at air temperatures of 40° F or higher. At the end of each day's sealing operation, all material must be drawn off.
  - b. No application of sealant into frozen or wet pavement.
  - c. Heating of material over 390° F will be prohibited.
  - d. All cracks are to be routed with a rotary router, when required, or cleaned with compressed air (overband), when required. Routing should be slightly larger than the existing crack to ensure proper adhesion to sidewalls. No pin routing will be allowed. No heat lancing will be allowed.
  - e. Along with routing, the cracks will be blown out with compressed air. All cracks shall be dry and properly cleaned of all loose material; wire brushing, where applicable.

#### **Timing**

- All work must be completed prior to November 1<sup>st</sup>, 2023. Special considerations include:
- The Manchester Chicken Broil-July 15<sup>th</sup>
  - The Manchester Community Fair- August 8<sup>th</sup> through August 12<sup>th</sup>

#### **Bid Procedure**

Bids must be submitted using the same form as the included **REQUEST FOR BID FORM.**

Bids will be accepted by: (1) U.S. postal mail at Village of Manchester, P.O. Box 485, Manchester, MI 48158; (2) personal delivery to the Village Offices at 912 City Rd, Manchester, MI

in sealed envelopes bearing the title:  
Village of Manchester  
Request for Routing & Crack Filling  
Attention: Clerk

or (3) via email to [bkuhnle@vil-manchester.org](mailto:bkuhnle@vil-manchester.org) and must include the bid name-**Routing & Crack Filling** in the email subject line.

Bids received after the deadline will be disqualified. It is the responsibility of the bidder to ensure that the proposal arrives on time in the right location.

## **Bid Notes**

1. The Department of Public Works Superintendent is available to meet with or speak with the Bidder and provide more specifics and answer questions. Please call (734) 428-7877 to make an appointment.
2. All services requested should be addressed. If a service cannot be provided, it should be noted with the proposal. Information should be provided as to all charges and fees related to each service. If no fee is stated, it will be assumed that no fees are to be charged.
3. Any substitutions, alternates or combinations should be clearly marked.
4. The Village of Manchester is not responsible for any costs incurred prior to awarding of the contract by the Village.
5. Bidders must include current proof of worker's compensation (statutory limits) and a certificate of public liability and property damage insurance in the amount of \$1,000,000 and be willing to add the Village of Manchester as an additional insured.
6. All proposals must be good for a period of sixty (60) days from the time of bid.
7. Warranty of material and labor is required and should be included on the proposal as well as references and information of previous similar jobs.
8. The Village of Manchester will consider the qualifications and experience of the Bidder, the amount of the bid and other factors deemed relevant in determining the award.

Bids must be received by 10:00 a.m. May 11<sup>th</sup>, 2023. Bids will be publicly opened, read and available for review at the time specified. Following the bid opening the bids are reviewed by various staff members in order to make a recommendation to the Village of Manchester Council at its next regular meeting. Bids will be awarded at the next regularly scheduled Village of Manchester Council meeting following the due date for receipt of bids.

The Village of Manchester reserves the right to reject any and all bids or any part of same, to waive irregularities and /or informalities, and to make the award or acceptance in part or entirety, as well as to negotiate with Bidders any improvements or clarification regarding specific portions of the proposal as may appear to the best interest of the Village of Manchester. Any dispute arising as to any bid shall be settled in the sole discretion of the Village of Manchester Council.

  
Brittany Kuhnle  
Village of Manchester Clerk

Date Posted: 4/20/2023

### NON-DISCRIMINATION CLAUSE

In the performance of any Contract or Purchase order resulting here from, the Contactor agrees to obey and abide by all the laws of the State of Michigan relating to the employment of labor and public work, and all ordinances and requirements of the Village regulating or applying to public improvements.

Furthermore, the Contractor agrees not to discriminate against any employee or applicant for employment, to be employed in the performance of this Contract or Purchase Order with respect to his or her hire, tenure, terms, conditions, or privileges of employment because of religion, race, color, national origin, ancestry, age, sex, height, weight, marital status or physical or mental disability except when said disability prevents such individual from performing the essential job functions and the disability cannot be reasonably accommodated. The Contactor further agrees that every subcontract entered

into for the performance of this Contract or Purchase Order will contain a provision requiring non-discrimination in employment, as herein specified, binding upon each subcontractor. Breach of this covenant may be regarded as a material breach of the Contract or Purchase Order.

### ADA COMPLIANCE

The Village of Manchester will provide necessary, reasonable auxiliary aids and services, and provide assistance in filling out forms, to individuals with disabilities when doing business with the Village of Manchester. Individuals requiring such auxiliary aids or services should contact the Village of Manchester by emailing or calling the following: Brittany Kuhnle (734) 428-7877, [bkuhnle@vil-manchester.org](mailto:bkuhnle@vil-manchester.org).

**VILLAGE OF MANCHESTER  
2023  
REQUEST FOR BID FORM**

**Routing and Crack Sealing**

<b><u>Location</u></b>	<b><u>Bid Amount</u></b>
Adrian St. from Duncan St. to Territorial St.	
Auburn St. from M-52 to Riverbend St.	
Baker St. from Schaffer Ct. to Schaffer Ct.	
Cass St. from M-52 to Lafayette St.	
S. Clinton St. from Main St. to Territorial St.	
N. Clinton St. from Main St. to Madison St.	
S. Union St. from W. Main St. to S. Macomb St.	
E. Duncan St. from Adrian St. to M-52	
E. Duncan St. from M-52 to Wolverine St.	
Emerald Glen Dr. from Galloway Dr. to Glen Oak Dr.	
Galloway Dr. from Territorial St. to Glen Oak Dr.	
Glen Oak Dr. from Emerald Glen Dr. to Sanborn Rd.	
Glenwood Circle from Woodland Way to Woodland Way	
Hibbard St. from M-52 to Dutch Dr.	
Lafayette St. from Cass St. to Riverbend St.	
Liberty St. from M-52 to E. Vernon St.	
N. Macomb St. from W. Main St. to Railroad St.	
S. Macomb St. from W. Main St. to Territorial St.	
E. Main St. from M-52 to Woodland Way	
E. Main St. from M-52 to Clinton St.	
Riverbend St. from Clarkson St. to Dead End	
Territorial St. from W. Main St. to S. Macomb St.	
Woodland Way from E. Main St. to Dutch Dr.	
<b>Total:</b>	

Bid Submitted By: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Name of Firm

\_\_\_\_\_  
Telephone Number & Fax Number

\_\_\_\_\_  
Address

\_\_\_\_\_  
Printed Name Title

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Authorized Signature

Please see Request for Bid sheet which for information on the general specifications required for the bid.

By signing above, the Company agrees to all specifications on the bid specification sheet as it relates to holding the Village of Manchester harmless from any liability.