

APPROVED MINUTES
MANCHESTER VILLAGE COUNCIL
June 5, 2023
VILLAGE ROOM-VILLAGE HALL
7:00 PM

President Vaillencourt called the regular meeting of the Manchester Village Council to order at 7:00pm with the Pledge of Allegiance to the Flag. Council members present: Vaillencourt, Chartrand, Dresch, DuRussel, Harvey, Way and Woods. Council members absent: None. Also present were: Manager Sessions, Clerk Kuhnle, Joel Gebauer (WCSO), Tara Cohen (Washtenaw Urban County).

The minutes of the May 15th, 2023 regular meeting were approved on a motion by Dresch, seconded by Chartrand. All ayes, motion carried.

AGENDA – The agenda was approved as amended: Deleting Old Business: A) Sign Ordinance; B) Goals and Objectives and Committee Reports, adding D) Transient Merchant, Deleting A) Sheriff Report; E) Healthy Communities/Wellness Coalition, F) Manchester Community Joint Planning Commission; G) Building Committee; H) Personnel Committee; and I) Finance Committee; on a motion by Dresch, seconded by Way.

PUBLIC PARTICIPATION – Tara Cohen represented Washtenaw Urban County (WUC) with a presentation of the different federally funded programs and stipulations offered through a membership with WUC.

SPECIAL SESSION CITY STATUS - Sessions reported that the Nominating Petitions, Affidavit of Identity and Receipt of Filing and the Statement of Organization for City Council and Mayor are available in the Clerk's Office.

OLD BUSINESS – At this time, President Vaillencourt called to order the **PUBLIC HEARING** to hear comment on the proposed FY 2023/2024 budget. Hearing no comments, President Vaillencourt closed the hearing at 7:40pm.

RESOLUTION -MILLAGE RATES- A motion was made by Dresch, seconded by Way, that Resolution No. 23-0605, setting FY23/24 millage rates as follow: General- 9.8416; Highway- 2.1522; Parks- 0.7732; and Bridge Debt -.09552, be adopted. Roll call vote: ayes-all. Motion passed.

BUDGET ADOPTION- Vaillencourt advised that the FY23/24 budget has been reviewed and a public hearing held. A motion was made by Dresch, seconded by Woods, that the FY23/24 Budget be adopted as presented. Roll call vote: ayes-all. Motion passed.

TRANSIENT MERCHANT- A motion was made by Woods, seconded by Harvey, for Village staff to continue tracking transient merchant permits and monitoring merchant visits.

NEW BUSINESS -

701 SPRING STREET- Manager Sessions presented documentation of Jackson Street, which was previously vacated by Village Council in 1988, that goes through the middle of the Seegert property. For the Seegert Estate to sell the property, the legal description must be corrected. A motion was made by Woods, seconded by Harvey to approve the quit claim deed to Webb and Evelyn Seegert for the vacated property on Jackson Street.

HIRING OF WATER/WASTEWATER TREATMENT PLANT OPERATORS- Sessions reported that there were 26 applicants for the Water/Wastewater Treatment Operator positions. Of those applicants, six (6) were chosen to interview, and four (4) were interviewed. After interviews, Eli Lobbestael and Jacob Cousino were selected. A motion was made Harvey, seconded by Chartrand, to approve the hiring of Eli Lobbestael and Jacob Cousino as Water/Wastewater Treatment Plant Operators. Roll call vote: ayes-all. Motion passed.

MONTHLY NEWSLETTER- Manager Sessions presented an in-house vs vendor quote comparison detailing the cost breakdown of adding a monthly newsletter. Motion by Woods, seconded by Dresch, to approve in-house newsletter preparation and updated utility bill size. Roll call vote: ayes-all. Motion passed.

CATEGORY B- Manager Sessions presented the 2023 Category B Grant Resolution prepared by DPW Superintendent Jones. A motion to approve the resolution authorizing the application for Category B funds through MDOT was made by Woods, seconded by Chartrand. Roll call vote: ayes-all. Motion passed.

CROSSWALK ON W. MAIN- A motion to approve the quote in the amount of \$2,723.00 from Rathburn Contracting for construction of a crosswalk on W. Main Street was made by Chartrand, seconded by Woods. Roll call vote: ayes-all. Motion passed.

ELECTRIC&WELDING FOR SLUDGE TANK BLOWER FAN- A motion to approve the two (2) quotes as follows; Stein Electric \$2,950.00 and RJ Welding \$7,500.00, was made by Way, seconded by Dresch. Roll call vote: ayes-all. Motion passed.

ACCOUNTS PAYABLE – Council reviewed the payables lists. A motion was made by Dresch, seconded by Chartrand, that the list dated 06/01/2023 totaling \$129,671.49 be approved. Roll call vote: ayes-all. Motion carried.

REPORTS-

PARKS COMMISSION: Vaillencourt and Sessions presented the Parks Commission report.

DDA: Vaillencourt presented the DDA report.

DPW REPORT: Manager Sessions presented the DPW report.

MANAGER- Manager Sessions reported on ongoing in the Village of Manchester.

There being no further business, Vaillencourt adjourned the meeting at 8:59 p.m.
Brittany Kuhnle, Village Clerk