APPROVED MINUTES
MANCHESTER VILLAGE COUNCIL
June 19, 2023
VILLAGE ROOM-VILLAGE HALL
7:00 PM

President Vailliencourt called the regular meeting of the Manchester Village Council to order at 7:03pm with the Pledge of Allegiance to the Flag. Council members present: Vailliencourt, Chartrand, Dresch, DuRussel, Harvey, and Way. Council members absent: Woods. Also present were: Manager Sessions, Clerk Kuhnle, Joel Gebauer (WCSO), Timothy Mulcahy (St. Mary's), Brent Jones (DPW), Jeffrey Fahey.

The minutes of the June 5th, 2023 regular meeting were approved on a motion by Dresch, seconded by Chartrand. All ayes, motion carried.

AGENDA – The agenda was approved as amended: Deleting Old Business: A) Sign Ordinance; B) Goals and Objectives and Committee Reports; Adding New Business: K) Newsletter, L) Committee Appointment; Deleting B) Parks Commission, C) Planning Commission, E) Healthy Communities/Wellness Coalition, F) Manchester Community Joint Planning Commission, G) Building Committee, H) Personnel Committee, I) Finance Committee; on a motion by Dresch, seconded by Way.

PUBLIC PARTICIPATION – Jeffrey Fahey requested information regarding legal counsel cost for the Village.

SPECIAL SESSION CITY STATUS - Sessions reported that the Nominating Petitions, Affidavit of Identity and Receipt of Filing and the Statement of Organization for City Council and Mayor are available in the Clerk's Office.

NEW BUSINESS -

ST. MARY'S ICE CREAM SOCIAL- Timothy Mulcahy submitted a parks reservation application on behalf of St. Mary's Church for the North Side of Wurster Park. A motion was made by Dresch, seconded by Harvey, to approve St. Mary's for setting up July 26th for the event on July 27th 4:30-7:30.

FY 22/23 11 MTH BUDGET AMENDMENTS- Manager Sessions presented the proposed budget amendment line items. A motion was made by Dresch, seconded by Way, that they be approved as presented. Roll call vote: ayes-all. Motion carried.

RESOLUTION -MILLAGE RATES- A revised Millage Rate resolution was presented with rollback adjustments. A motion was made by Way, seconded by Dresch, to keep the millages as previously established at the June 5th council meeting. Roll call vote: ayes-all. Motion carried.

CROSSWALKS ON W. MAIN- A quote from Rathburn Contracting was presented by DPW Superintendent Jones for the construction of a handicap accessible crosswalk on W. Main Street allowing for individuals to cross in front of Dollar General that was approved on June 5th and also includes a handicap accessible crosswalk on W. Main Street at Carr Park. A motion was made by Chartrand, seconded by Dresch, to approve the quote from Rathburn Contracting in the amount of $4,946.00 for the construction of both crosswalks on W. Main

Street. Roll call vote: ayes-all. Motion carried.
RESOLUTION WATER AND SEWER RATES- A motion was made by Dresch, seconded by Chartrand, that Resolution No. 23-0619B setting the FY23/24 water and sewer rates as follow: water usage-$4.04 per thousand gallons; water ready to serve-$9.61 per month; sewer usage-$5.17 per thousand gallons; and sewer ready to serve-$23.66 per month, be adopted. Roll call vote: ayes-all. Motion carried.
RESOLUTION FOR SPARK GRANT- A motion was made by Dresch, seconded by Harvey, to approve the resolution allowing for the submission of the Spark Grant application. Roll call vote: ayes-all. Motion carried.
RESOLUTION FOR RAP GRANT- A motion was made by Harvey, seconded by Dresch, to approve the resolution of support for the Village of Manchester's RAP Grant application. Roll call vote: ayes-all. Motion carried.
ORDINANCE 320 – UTILITY BILL PENALTY- A motion was made by Dresch, seconded by DuRussel, to approve Ordinance 320 to set the penalty at five (5) percent for delinquent utility bills. Roll call vote: ayes-all. Motion carried.
WATER VALVE TURNER- A quote from Michigan Pipe & Valve was presented by Superintendent Jones for a Hurco Spin Doctor 800, exerciser and acoustic sounder to assist DPW with their daily tasks and increase the safety for the staff, for the amount of $16,965.84. This was a budgeted capital expense for the Equipment Fund for Fiscal Year 2023-2024. A motion was made by Harvey, seconded by Chartrand, to approve the purchase of the Hurco Spin Doctor 800. Roll call vote: ayes-all. Motion carried.
PAVING UPPER PARKING LOT OF VILLAGE OFFICES- DPW Superintendent Jones presented a quote for the paving of the upper parking lot of the Village Offices from Michigan Paving & Materials. A motion was made by Dresch, seconded by DuRussel, to approve the quote from Michigan Paving & Materials in the amount of $39,547.00 for the paving project. Roll call vote: ayes-all. Motion carried.
NEWSLETTER- Village Council reviewed a proposed draft for the new monthly newsletters set to be distributed with the monthly utility billings beginning July 2023.
DDA COMMITTEE APPOINTMENT- Council reviewed an Application for Appointment from Santo Guido for the DDA Board. Santo Guido was appointed to the DDA Board a motion made by Dresch, seconded by DuRussel.

ACCOUNTS PAYABLE – Council reviewed the payables lists. A motion was made by Dresch, seconded by Way, that the list dated 06/16/2023 totaling $201,076.49 be approved. Roll call vote: ayes-all. Motion carried.

REPORTS-
SHERIFFS REPORT: SGT Gebauer (WCSO) Presented the Sheriff's report for May 2023.
DDA: Vailliencourt presented the DDA report.
DPW REPORT: Superintendent Jones presented the DPW report.
MANAGER- Manager Sessions reported on ongoings in the Village of Manchester and provided an update on the new Wastewater building project.

There being no further business, Vailliencourt adjourned the meeting at 9:26 p.m.
Brittany Kuhnle, Village Clerk