

APPROVED MINUTES  
MANCHESTER VILLAGE COUNCIL  
August 21st, 2023  
VILLAGE ROOM-VILLAGE HALL  
7:00 PM

President Vaillencourt called the regular meeting of the Manchester Village Council to order at 7:00pm with the Pledge of Allegiance to the Flag. Council members present: Vaillencourt, Chartrand, Dresch, DuRussel, Harvey, and Way. Council members absent: Woods. Also present were: Manager Sessions, Clerk Kuhnle, Joel Gebauer (WCSO), DPW Superintendent Jones.

The minutes of the August 7th, 2023 regular meeting were approved on a motion by Dresch, seconded by Harvey.

**AGENDA** – The agenda was approved as amended: deleting Old Business: A) Sign Ordinance; B) Goals and Objectives and Committee Reports: Deleting B) Parks Commission, C) Planning Commission, E) Healthy Communities/Wellness Coalition, F) Manchester Community Joint Planning Commission, G) Building Committee, H) Personnel Committee, I) Finance Committee; on a motion by Dresch, seconded by Way.

**PUBLIC PARTICIPATION** – Being none, Vaillencourt closed public participation.

**SPECIAL SESSION CITY STATUS** – Updates to address Cityhood concerns will be in the September 2023 newsletter. An informal question and answer opportunity will be held Tuesday, September 12<sup>th</sup> at 7:00pm in the Village Hall Lobby (Generator Room).

**NEW BUSINESS** -

**JOINT PLANNING COMMISSION/VILLAGE COUNCIL MEETING**- On a motion by Dresch, seconded by Harvey, the Village Council will have a Joint Planning Commission and Village Council meeting on September 18, 2023 at 6:00pm to discuss the Sign Ordinance. Motion carried.

**BANKING SERVICES**- Manager Sessions discussed a banking proposal offered by Premier Bank and a counter proposal offered by Old National Bank. Village Council approved switching banking services to Premier Bank on a motion by Dresch, seconded by Way. Roll call vote: ayes-all. Motion Carried.

**HOME TEAM ICE CREAM**- Home Team Ice Cream submitted a letter requesting to be allowed to utilize garbage cans, as opposed to a 2-year dumpster on the property. Due to the location of the current utilities and the overhead space required for trash removal services, the Council approved the use of garbage cans for Home Team Ice Cream on a motion by Way, seconded by Dresch. Motion carried.

**DOWNTOWN PARKING & EAST OF BRIDGE PARKING LOT**- Manager Sessions presented a plan regarding concerns for parking downtown. The WCSO will start on September 5, 2023, doing strict enforcement of the two (2) hour downtown parking rules. A letter will be going to all downtown businesses informing them of this enforcement. A resolution to designate two (2) hour parking on the bridge downtown was approved on a motion by Chartrand, seconded by DuRussel. Roll call vote: ayes-all. Motion Carried.

**TORREY STREET PARKING-** Parking issues were discussed that have been presented to Village staff for Torrey Street and trucks into and out of a building located at the corner of Torrey Street and Duncan Street. A resolution to designate two (2) no parking zones from 7:00am to 5:00pm Monday through Friday on Torrey Street was approved on a motion by Way, seconded by DuRussel. Roll call vote: ayes-all. Motion Carried.

**MOU – RIVER RAISIN DISTILLERY –** Tabled for next Council Meeting.

**DAM RISK REDUCTION GRANT PROGRAM GRANT AGREEMENT-** Manager Sessions presented the details of a grant that was awarded to the Village by the State of Michigan (EGLE) for the dam disposition and structural analysis of the Ford Dam at the Village Hall. A motion was made by Dresch, seconded by DuRussel, to approve the signing of the Dam Risk Reduction Grant Agreement. Roll call vote: ayes-all. Motion Carried.

**MOU – MANCHESTER AREA SENIOR CITIZENS COUNCIL –** President Vaillencourt presented the details regarding a grant opportunity for the buildout of a space in the Village Hall for the Manchester Area Senior Citizens. A Memorandum of Understanding outlining the agreement between the Village of Manchester and Manchester Area Senior Citizens Council, Inc. was also presented to spell out the relationship for the rental of space within the Village Hall and staffing. A motion to approve a Resolution of Support for Michigan Community Center and Neighborhood Initiative Grant Program and Authorization of Officials to sign the grant application was made by Harvey, seconded by Dresch. Roll call vote: ayes-all. Motion Carried. A motion to approve the Memorandum of Understanding between the Village of Manchester and Manchester Area Senior Citizens Council, Inc. outlined as presented was made by Harvey, seconded Dresch. Roll call vote: ayes-all. Motion Carried.

**PROPOSED NEW SOCIAL DISTRICT BOUNDARIES-** Agenda item tabled to provide for map clarification.

**CORRESPONDENCE-** Council acknowledged the following correspondence:

- Manchester Township Regular Meeting Minutes, July 11, 2023

**ACCOUNTS PAYABLE** – A motion was made by Dresch, seconded by Way, that the list dated 08/21/2023 totaling \$358,694.60 be approved. Roll call vote: ayes-all. Motion carried.

**TREASURER'S REPORT-** The July 2023 Treasurer's Report was acknowledged.

## **REPORTS-**

**SHERIFF:** J. Gebauer provided Sheriff Report update.

**DDA-** Vaillencourt provided an update for the Alley Project and a proposal will be provided to council once complete.

**DPW REPORT-** Superintendent Jones presented the DPW report.

**MANAGER REPORT-** Manager Sessions presented on the ongoing of the Village.

There being no further business, Vaillencourt adjourned the meeting at 8:20 p.m.

Brittany Kuhnle, Village Clerk