

Approved Minutes
Manchester City Council
Council Chambers – City Hall
912 City Rd, Manchester, MI 48158
December 4, 2023
7:00 PM

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Vaillencourt called the regular meeting of the Manchester City Council to order at 7:00 PM with the Pledge of Allegiance.

ROLL CALL

Chartrand – Present
Dresch – Present
DuRussel – Present
Harvey – Present
LaRocque – Present
Way – Present
Vaillencourt - Present

Also Attending: Linda Stevens, Clerk Kuhnle, Manager Sessions

APPROVAL OF MINUTES

Manchester City Council Meeting – November 20, 2023
Motion: Dresch Second: Way
To approve the November 20th regular meeting minutes.

Ayes: Chartrand, Dresch, DuRussel, Harvey, LaRocque, Way, Vaillencourt
Nays: None
Absent: None
Motion Carried

APPROVAL OF AGENDA

Motion: Dresch Second: LaRocque
To approve the agenda as presented:
Deleting: Old Business, Correspondence, Treasurer's Report, Sheriff Report, Parks Commission, Planning Commission, Downtown Development Authority, Manchester Community Joint Planning Commission, Finance Committee.
Adding: None.

Ayes: Chartrand, Dresch, DuRussel, Harvey, LaRocque, Way, Vaillencourt
Nays: None
Absent: None
Motion Carried

PUBLIC PARTICIPATION

Linda Stevens suggested that the City look into ways to get the monthly newsletter to members of the community who rent their spaces.

NEW BUSINESS

A) Public Hearing for Ordinance No. 1

Public Hearing for Ordinance No. 1 opened at 7:22 PM, hearing nothing, Public Hearing closed at 7:23 PM.

Motion: Dresch

Second: Chartrand

To approve Ordinance No. 1 – Changing the word “Village” to “City” in Code of Ordinances.

Ayes: Chartrand, Dresch, DuRussel, Harvey, LaRocque, Way, Vaillencourt

Nays: None

Absent: None

Motion Carried

B) Investment Policy

Investment Policy moved to Future New Business.

C) Hardship Resolution

Motion: Dresch

Second: LaRocque

To approve the Poverty Guidelines and Process for Hardship Exemptions for 2024.

Ayes: Chartrand, Dresch, DuRussel, Harvey, LaRocque, Way, Vaillencourt

Nays: None

Absent: None

Motion Carried

D) Board of Review Designation to Manchester Township

Motion: Dresch

Second: DuRussel

To approve resolution designating Manchester Township to hold the December 2023 Board of Review, with the City of Manchester assuming responsibilities for Board of Review’s in 2024 and beyond.

Ayes: Chartrand, Dresch, DuRussel, Harvey, LaRocque, Way, Vaillencourt

Nays: None

Absent: None

Motion Carried

E) Check Signer Resolution

Motion: Dresch

Second: Way

To approve resolution designating the City Clerk, City Treasurer, and City Manager as signers on checking accounts.

Ayes: Chartrand, Dresch, DuRussel, Harvey, LaRocque, Way, Vaillencourt

Nays: None

Absent: None

Motion Carried

FUTURE NEW BUSINESS:

- A) Election Commission Appointments – Dec. 18th Meeting
- B) BOR Appointments – Dec. 18th Meeting
- C) Website Domain & Emails – Dec. 18th Meeting
- D) Dog Prohibition Ordinance in Ball Diamonds – Dec. 18th Meeting
- E) Investment Policy – Dec. 18th Meeting
- F) Rules and Procedures – Personnel Committee
- G) Sign Ordinance

CORRESPONDENCE: None

ACCOUNTS PAYABLE:

Motion: Dresch Second: Harvey
To approve accounts payable dated December 4, 2023, in the amount of \$35,410.22.

Ayes: Chartrand, Dresch, DuRussel, Harvey, LaRocque, Way, Vaillencourt

Nays: None

Absent: None

Motion Carried

TREASURER'S REPORT: None

REPORTS:

Healthy Communities/Wellness Coalition: Councilmember Dresch provided an update on 5 Healthy Towns.

Personnel Committee: Committee will meet to review employee evaluation process.

DPW: Manager Sessions provided update regarding watermain break and resolution.

MANAGER: Manager Sessions presented on the ongoing of the city.

ADJOURN:

Mayor Vaillencourt adjourned the meeting at 8:42 PM.

Patricia K. Vaillencourt, Mayor

Brittany Kuhnle, City Clerk