



CITY OF MANCHESTER
 912 CITY ROAD
 MANCHESTER, MI 48158
 (734) 428-7877 FAX: (734) 428-1877

CIVIC AND CHARITABLE ACTIVITY SIGN PERMIT

Application Date: _____

Temporary signs used for public demonstrations or promotions of civic and/or charitable purposes, on which there is no commercial advertising, may be erected in the public right-of-way with permission of the City Zoning Administrator, provided the City is held harmless and blameless for any damages or injury resulting there from.

APPLICANT IDENTIFICATION:

Applicant/Business Name: _____ Phone: _____

Address: _____

Email: _____

Name of Sponsoring Association/Group (if applicable): _____

Address: _____ Phone: _____

Email: _____

REQUIRED DRAWING:

A scaled drawing must be attached to this application. The drawing must indicate the location for the sign, the dimensions of the sign, and a photo of the sign.

DESCRIPTION OF PROPOSED SIGN:

Before completing this portion of the application, review the sign ordinance in order to meet the requirements for portable signs. A scaled drawing, photo of the sign with dimensions and location is required.

Type of Sign: Sandwich Board Easel Banner

Size of Sign: Height _____ Width _____

Description of Event and Purpose for Sign: _____

Dates of the Event: _____

APPLICANT'S STATEMENT:

To the fullest extent permitted by law, the undersigned agrees to defend, pay in behalf of, indemnify, and hold harmless the City of Manchester, its elected and appointed officials, employees, volunteers, and other working on behalf of the City of Manchester, against all claims, demands, suits, or loss, including all costs connected therewith, and for any damages, which may be asserted, claimed, or recovered against or from the City of Manchester, its elected and appointed officials, employees, volunteers, and others working on behalf of the City of Manchester, by reason of personal injury or death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with this agreement. In signing this permit, the applicant understands that any and all risk associated with the use and placement of the sign is assumed by the applicant and/or the Association/Organization. By signing this application, I grant permission to City personnel to enter upon property as described for review purposes.

Applicant's Signature: _____ Date: _____

Name and Association: _____

For Office Use Only:

Date Received: _____ Received by: _____

Signature of Zoning Administrator: _____ Date: _____

Zoning Approval: Approved Rejected

Comments: _____

